



Colchester Sewer and Water Commission

Minutes of the 10 December 2008 Regular Monthly Meeting

Municipal Office Complex
Colchester, Connecticut

Members Present: R. Tarlov, S. Boyden, D. Ferrigno, A. Pelletier, T. Tripodi
Members Absent: R. LeMay, T. Tyler, K. Fagnoli
Others Present: M. Decker (Public Works Director)

1. **Call to Order** – Chairman Tarlov called the meeting to order at 7:08 p.m.
2. **Approval of the Sewer and Water Commission 12 November 2008 Regular Monthly Meeting** *Motion to approve the minutes of the 12 November 2008 Sewer and Water Commission regular monthly meeting as presented, by A. Pelletier, second by D. Ferrigno; Motion approved 3-0 (S. Boyden and A. Pelletier abstained)*
3. **Citizen's Comments** - none
4. **Subcommittee Reports**
 - A. **Finance – Transfers, Monthly financial reports, Quarterly billing/payment options, Department Manpower structure, Disputes, BA Status, other**

Transfers- *Motion to transfer \$2,850 from Water Operating Contingency (4003210-50900) to Water Operating Building Repairs (4003210-46226), by S. Boyden, second by A. Pelletier; Motion approved 5-0 (copy of transfer request attached and made part of these minutes)*

Monthly Financials – there was a general discussion regarding revenue status, overtime, impact on chemical costs and manpower expenses associated with the Treatment Plant improvements

Quarterly billing/payment options – IT coordinator is looking into options for all Town Departments that receive payments

Manpower Structure – there was a general discussion regarding manpower needs and potential financial impact of the restructuring as well as part-time help vs. full time vs. contracted meter replacement services

Disputes – two disputes have been referred to the Finance Subcommittee

BA Status – one large balance covered by mortgage company, two small balances were paid off; one payment plan balance completed; two payment plan balances being paid per the schedules; one payment due week of the 8th; two balances sent for collection; one final balance requires a response by the 12th

Other – discussions regarding Department submittals to State for Federal Economic Stimulus package

5. Water Activities

A. Water Activities Report –Work activities since the last meeting include the treatment plant (see Item 7A below); meter change-outs; cross-connection inspections and testing; meter reading; shut-offs scheduled for 17th

B. Water Projects Status –North Woods – slowly progressing into Phase II work

6. Sewer Activities

A. Joint Facilities Report – R. Tarlov reported on the following: Septage Receiving facility –the manufacturer has agreed to add the memory option module at no cost because of the delay in shipping the equipment - delivery scheduled for 5th of January. “EarthTech” working on the NPDES permit update. There was discussion on the emergency purchasing process with the debate being need for (or lack of) Town approvals if there was no budget impact. After several investigations by different companies, no one wants to put a generator in the outfall line from the treatment plant to the Ct. River so that project is off the table. Next meeting will be in January – no December meeting

B. Sewer Activities Report – facilities functioning well; Highway Dept repaired drainage crossing along the easement east of PHPS

C. Sewer Projects Status –North Woods - same comment as above; Par 3 – another tee broke when pressure testing one of the service lines – has since been repaired. Building Official has spoken with developer indicating they will not receive any more CO’s unless and until the design engineer inspects, evaluates, and any required repairs to the sewer system are completed – meeting being scheduled.

7. Old Business

A. Taintor Hill Road Treatment Plant Improvements – Evaluation report received from Layne Christensen regarding chemistry portion of filter vessel operation – they did not find anything with the chemistry that is impacting run time but had several comments on the operation regarding backwash flow rates, rate fluctuations, and rinse rates. All of those major issues have been addressed. Minor issues are now being worked on. Filter run times have increased to about 10½ to 11 hours but are still below the anticipated 14 to 18 hours. This is the main reason for the increased overtime expenses being incurred. Remaining 3 filters are being tested and should be ready to go on line next week. Once operating, they will run at a much lower loading rate which will automatically increase the run times significantly.

B. Well 5 Demolition Project –final review of the pump and motor specs then will confirm the material and installation pricing and order the pump and motor – about a 12 week turn-around

C. Flatbrook Sewer Booster Station – Pressure monitoring will be performed next week – Amendment to proposal to include rental of data loggers and pressure sensing devices. *Motion to accept Amendment No. 1 to the Agreement for Engineering Services and forward to the Board of Selectmen with a recommendation to approve and authorize the First Selectman to sign; by T. Tripodi, second by A. Pelletier, Motion approved 5-0.*

D. Lyman Viaduct – conducted site walk with Wetlands officer who confirmed he can approve the access road work administratively with notification to the Conservation Commission.

E. Well 4 ceiling – contractor inspected – full ceiling and insulation will need to be removed – expect to perform within next two weeks

F. Other – none

8. New Business

A. 2009 Meeting Schedule – the 2009 meeting dates on the 2nd Wednesday as follows:

14 January

11 February

11 March

8 April (Passover begins at sundown but will still meet)

13 May

10 June

8 July

12 August

9 September

14 October

10 November (this is the Tuesday before the Wednesday Veterans Day holiday)

9 December

Motion to approve the annual meeting schedule as the second Wednesday of the month at 7:00

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p.m. with exceptions as noted, by A. Pelletier, second by S. Boyden; Motion approved 5-0

9. Citizens Comments - none

10. Adjourn – *Motion to adjourn, by T. Tripodi, second by S. Boyden; Motion approved 5-0.*
Chairman Tarlov adjourned the meeting at 8:21 p.m.

Respectfully submitted,
M. Decker

Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 10 December 2008

The following is a request for:

A transfer X Dollar Amount \$2,850.00
An Appropriation

from Account No. 4003210-50900 Water Operating – Contingency

to Account No. 4003210-46226 Water Operating – Building Repairs

Explanation: to remove and replace wet insulation and ceiling resulting from leaking roof

Action by Commission: Approved x
 Denied
 Tabled

Date: 10 December 2008