



Colchester Sewer and Water Commission

Minutes of the 9 April 2008 Regular Monthly Meeting

Municipal Office Complex
Colchester, Connecticut

Members Present: R. Tarlov, R. LeMay, T. Tyler, T. Tripodi, and S. Boyden (arrived at approximately 7:45 during discussion of item 7A)
Members Absent: A. Pelletier, K. Fagnoli
Others Present: M. Decker (Public Works Director), Greg Cordova (Selectman, liaison to the SWC)

1. **Call to Order** – Chairman Tarlov called the meeting to order at 7:02 p.m.
2. **Approval of the Sewer and Water Commission 12 March 2008 Regular Monthly Meeting minutes** – *Motion to approve the minutes of the 12 March 2008 Sewer and Water Commission regular monthly meeting, as presented, by R. LeMay, second by T. Tyler, Motion approved 3-0 (T. Tripodi abstained) copies attached*
3. **Citizen's Comments** - none
4. **Subcommittee Reports**
 - A. **Finance Subcommittee – transfers, monthly update, etc.** – Monthly financials were reviewed
M. Decker reported demand notices for Sewer Benefit Assessments were issued and several accounts have been paid. The remaining accounts that have not been responded to will be issued to the attorney for collection. The finance subcommittee met with a customer who was delinquent in the payment. The property had previously been on the “circuit breaker” program (interest only payment for the elderly). The committee recommended the customer be responsible for payment of all past due interest only charges, the remaining principal balance, and delinquent interest charges on the past due interest only payments as well as the lien release charge. Chairman Tarlov reported that the customer was comfortable with this payment requirement. *Motion to approve the recommendation of the finance subcommittee as presented, by T. Tyler, second by T. Tripodi; Motion approved 4-0.*
Chairman Tarlov reported, based on the outstanding bills and the money in the account at this time, it appears there will be an approximately \$80,000 shortfall between what exists and what is due. This is caused by various properties that were exempted or deferred over the years by the Borough WPCA and additional expenses associated with installation of laterals for properties where they did not exist but were supposed to. There was a brief discussion on this issue and the consensus was any funds needed to make up the difference should come from sewer capital.

6. Water Activities

- A. Water Activities Report** - M. Decker reported work included finishing meter readings and issued bills; working on the plant, meter replacements, clearing out at the O&M, submitted Stage 2 Disinfectant By-product Rule 40/30 certification (the threshold requirements of the TTHM and HAA were met); changed out a broken hydrant on Dr. Foote Rd, begun shut-offs for non-payment, project work; well 4 roof leaking (staff will try to locate the leak and temporarily patch with roofing cement); submitting generator information to CL&P to get on their stand-by operations energy savings program which will result in a credit being issued to the Department
- B. Water Projects Status** – Keystone Shoppes getting close to water main installations – probably next week; moved the hydrant at GNDToo;
- C. APZ Reviews** - none

7. Sewer Activities

- A. Joint Facilities Report** – R. Tarlov reported budgets, discussed which account would be used for the Septage Receiving Facility project, Demand Direct agreement, GreenStream agreement
- B. Sewer Activities Report** – Generator annual maintenance performed at PHPS, working with CL&P on a high voltage power issue; submitting generator information to CL&P to get on their stand-by operations energy savings program which will result in a credit being issued to the Department
- C. Sewer Projects Status** – Keystone project will be moving forward again soon

8. Old Business

- A. Taintor Hill Road Treatment Plant Improvements** – electrical, communication instrumentation/wiring, driveway, internal piping, lighting, filter media arrived – the Commission scheduled a site walk prior to the May 14th regular meeting; change orders – No. 3 approved – ceiling repairs, No. 4 issued to DPH for approval – retrofitting of Filter no. 5 (third original filter previously taken out during value engineering phase)
- B. Well 5A/Aeration Tower Project** – Weston & Sampson proposal for engineering services along with estimate of probable cost – *Motion to forward the proposal to the Board of Selectmen with a recommendation to approve, by R. LeMay, second by S. Boyden; Motion approved 5-0* – the work will be paid for from the approximately \$39,000 CL&P energy credit recently received
- C. Capital Projects (Tank Painting, Meters, O&M Roof, Lyman Viaduct) -**
 - Tank Painting – reviewing options – cost estimate for original scope too high – reductions in scope issued with estimate of cost reduction – still too high – will issue bid with range of options – full project scope, reduced project scope, individual tanks and both tanks – get bid prices then identify what work can be completed with available funds
 - Meter Replacement – began after billing and shut-off work on a two-day-a-week basis
 - O&M Roof Replacement – lighting being installed – contractor completing sheetrock work on short side garage
 - Lyman Viaduct – received approval from DEP to proceed with additional work, without having to issue an amended agreement – CME provided proposal broken into two projects, the culverts and the outfall structure. *Motion to send the proposal to the Board of Selectmen with a recommendation to approve with the stipulation that construction phase work only proceed once funding is available, by T. Tyler, second by R. LeMay; Motion approved 5-0*
- D. CT WARN – Joint meeting with BOS** – confirmed the presentation can occur on 1 May at 7:00 p.m.
- E. Flatbrook Sewer Booster Station** – RFQ issued – several inquiries – submittals due 21 April – M. Decker spoke to EPA rep – the money is coming – will have more info on schedule and details in about a month – 55-45 match but design is an eligible cost as matching share – local share will be approximately \$392K
- F. Other** – 1st Vice Chairman LeMay will cover for Chairman Tarlov at the Commission Chairman's meeting

9. New Business - none

10. Citizens Comments - none

11. Adjourn – *Motion to adjourn by R. LeMay, second by T. Tyler; Motion approved 5-0.* Chairman Tarlov adjourned the meeting at 8:48 p.m.

Respectfully submitted,
M. Decker