



Colchester Sewer and Water Commission
Minutes of the 12 December 2007 Regular Monthly Meeting
Municipal Office Complex
Colchester, Connecticut

Members Present: R. Tarlov, R. LeMay, S. Boyden, A. Pelletier
Members Absent: T. Tyler, K. Fagnoli
Others Present: G. Cordova, (BOS liaison) M. Decker (Public Works Director)

1. **Call to Order** – Chairman Tarlov called the meeting to order at 7:09 p.m.
2. **Approval of the Sewer and Water Commission 14 November 2007 Regular Monthly Meeting** – *Motion to approve the minutes of the 14 November 2007 Sewer and Water Commission regular monthly meeting as presented, by S. Boyden, second by R. LeMay; Motion approved 4-0 copies of the minutes are attached as separate files*
3. **Citizen's Comments** - none
4. **Subcommittee Reports**
 - A. **Finance Subcommittee (08/09 budget prep schedule, transfers, monthly update, etc.)**

M. Decker reported he plans to distribute draft expense and revenue projections for the sewer and water operating budgets at the January meeting
Transfers – none
Year-to-date expense and revenue reports were distributed and discussed
Discussed account activation/service transfer fee
Identified several bill disputes submitted – responses being issued in accordance with policies
5. **Water Activities**
 - A. **Water Activities Report** –
 - Lab and production reports were made available for review at the meeting

- M. Decker reported a positive report occurred on Total Coliform bacteria from the sample at the bike shop – lab automatically runs an E. Coli test which came back negative – in accordance with requirements, also automatically sample from two locations to either side of the positive result - all came back negative. It is believed to be a sampling error.
- There have been three water main breaks – Wednesday (11-28) on Bortez Rd; Thursday (11-29) on Rt. 85 between Beechwood and Bruce; and Friday (12-8) on Pleasant just south of Choma
- Continued work on meter replacement program, lab sampling, regular plant maintenance
- Series of discoloration calls apparently associated with a fire training drill conducted by the FD on Sunday, 11-25
- Cross-connection inspections on-going

B. Water Projects Status – no activities

C. APZ Reviews – no new reviews; APA required registration process- letters issued and responses are starting to come into the Town Planner

6. Sewer Activities

A. Joint Facilities Report – R. Tarlov reported discussion items included Rapallo Viaduct (pipe materials delivered – contractor expected to complete mid-December); GreenStream, LLC – revised authorization letter for due diligence work – still had questions – they will be back for presentation in January; nothing new on the Enhanced Protein Recovery Septage project; Septage Receiving Facility – CDM has provided a proposal for design work – looking at difference between borrowing money and paying for project out of fund balance

B. Sewer Activities Report – motor for “muffin monster” at PHPS failed – new motor ordered – cost – about \$800

C. Sewer Projects Status – installing sewer main at GND Too – Phase III; cut in lateral for Rockville Bank on Thursday

7. Old Business

A. Taintor Hill Road Treatment Plant Improvements – installed wet well; piping connection between existing wet well and new wet well; pump cans installed; control office/lab enclosed and painted, moving into office area soon; filter vessels to arrive mid-January, pump/control building for over wet well to arrive week of Christmas. Still waiting for DWSRF agreement to be signed at State – finalized, signed by DPH and DEP – desire is for closing before Christmas

B. Well 5A/Aeration Tower Project – final documentation for CL&P rebate submitted – rebate check should arrive in 4-6 weeks

C. Capital Projects (Tank Painting, Meters, O&M Roof, Rt 149 Force Main Break) –

Elmwood Tanks - Test results obtained from Tnemac with paint recs, these are being forwarded to Lenard;

Meters – Have installed about 550 radio read meters with large areas including all of Country Place, Sunset Vista, Christy Lane apts and homes, Ridgeview Condos, Breeds Tavern, new projects - Amston Village, Par Three, Village at

Colchester, North Woods, new GaNaDen properties, and a good number of widely distributed locations in Holiday Homes, Valley View, Flom project, Beechwood, Windham Ave areas that previously were problem meter locations. Are now concentrating on the Flom/Evergreen Terr, Cabin areas;
O&M Roof Project - Working on interior - removed existing insulation and will be installing new along with sheetrock – obtained proposal for replacing existing, outdated light fixtures but we don't have it in budget – will obtain a price from Town's electrical contractor which may be more affordable;
Rt. 149 Force Main - Nothing new on the force main air release valve removal

D. Other – S. Boyden questioned if there are any additional energy savings opportunities through alternative sources or generation equipment that might be available given so much of the water and sewer operating budgets are dedicated to electricity. G. Cordova indicated there is an energy conservation task force currently looking at such opportunities for all Town facilities. He will make sure the water and sewer department buildings are included.
S. Boyden also questioned the status of the UST fund and if there are any applications pending. M. Decker responded he will check to see if additional supplemental applications will be accepted at this time – he believes acceptance of supplemental applications is still closed.

8. New Business

A. Proposed Town Business District Zone Change Status – A plan was distributed showing the proposed business park locations currently being presented and discussed at Public Hearing – the last meeting was 12-5 and the hearing did not close so there will be more meetings if anyone wishes to attend. Adam Turner, Director of Planning, will make a presentation at the January Sewer and Water Commission meeting. There was general discussion about the areas and allowable activities within the zone designation.

B. Other – M. Decker distributed an Op-Ed being sent to the Hartford Courant by the CWWA regarding drought and other issues of importance to the water industry. The basis for the op-ed is an effort to increase awareness of the issues facing water utilities and the people they serve, things that are actively occurring now, and what can be done to keep focus on the issues at the legislative level.

Information was distributed regarding the CtWarn program. M. Decker recommended the Commission members review the agreement and decide if it is something the Commission should participate in. It will be included as an agenda item for the January meeting and, if in favor, a recommendation will need to be made to the BOS.

CL&P has approached the Water Department requesting they once again be allowed to establish a drive away facility at the O&M property under all the same conditions that existed in 2004. The duration will likely be about 6 months to begin in early January. A \$500 per month inconvenience fee will be paid by CL&P. The Commission suggested the fee be increased and a notice issued to the

BOS for their knowledge. M. Decker will generate a memorandum for presentation by G. Cordova at the 20 December BOS meeting.

9. Citizens Comments - none

10. Adjourn – *Motion to adjourn, by R. LeMay, second by S. Boyden. Motion approved 4-0.* Chairman Tarlov adjourned the meeting at 8:56 p.m.

Respectfully submitted,
M. Decker