



Colchester Sewer and Water Commission
Minutes of the 14 November 2007 Regular Monthly Meeting
Municipal Office Complex
Colchester, Connecticut

Members Present: R. Tarlov, R. LeMay, S. Boyden, T. Tyler, K. Fagnoli, A. Pelletier
Members Absent: none
Others Present: M. Decker (Public Works Director)

1. **Call to Order** – Chairman Tarlov called the meeting to order at 7:01 p.m.
2. **Approval of the Sewer and Water Commission 10 October 2007 Regular Monthly Meeting and the 1 November 2007 Special Meeting** – *Motion to approve the minutes of the 10 October 2007 regular meeting and the 1 November special meeting as presented, by R. LeMay, second by T. Tyler; Motion approved 3-0 (S. Boyden abstained)*

3. **Citizen's Comments** - none

(K. Fagnoli entered meeting)

4. **Subcommittee Reports**
 - A. **Finance Subcommittee** – M. Decker reported budget documentation is not available as new Financial Assistant arrived 5 November and is just pulling information together after that position was vacant for a considerable period of time.

(A. Pelletier entered the meeting)

Three transfers were presented:
\$55,685. from 2403207-46269 Sew Op. Jt Fac. Maint to 2403207-50900 – Sewer Op – Cont.
\$111. from 2403207-44268 Sew Op. Jt Fac. Personnel to 2403207-50900 – Sewer Op – Cont.
\$10,000. from 2403207-50900 – Sew Op. Cont. to 2403207-46224 – Sewer Op. – Eq. Repair
Motion to approve the Transfers as presented, by R. LeMay, second by T. Tyler;

Motion approved 5-0 (A. Pelletier abstained). Copies of the Transfer requests are attached and made part of these minutes.

M. Decker reported there had been no word from the Treasury Department on the status of the DWSRF loan agreement so he contacted the DPH to keep the pressure on. They have helped the process move again and the agreement is expected to arrive within the week.

5. Water Activities

A. Water Activities Report –

Lab and production reports were made available for review

Work activities include – meter replacement program, mark-outs and work orders
Treatment Plant project work – valve cluster, tree removal, work around aeration tower expansion building

Taps at Village at Colchester

Water service for Portables at Bacon Academy

Cross-connection inspections

B. Water Projects Status –

Village at Colchester – new site contractor – moving again with building 4,5,6

GanAden Too – working on sewer line installation – crosses water main, hydrant relocation location

Colchester Elem. School - As-built plan review

C. APZ Reviews - none

6. Sewer Activities

A. Joint Facilities Report – K. Fagnoli reported discussion topics included status of the Lyman and Rapallo viaduct projects, GreenStream energy generation system agreement was tabled due to language issues, and the Enhanced Protein Recovery System project is still moving forward.

B. Sewer Activities Report – mowed all sewer easements, an odor issue behind Cibo's on South Main was investigated and found no blockage in the mains; sewer blockage behind the Post Office was determined to be within their portion of the line

C. Sewer Projects Status

Village at Colchester – new site contractor – sewer connections at building 4,5,6

GanAden Too – working on sewer line installation – connection to existing SMH and continued to first SMH on site

Elementary School - As-built plan review

Bacon Academy portables - Sewer installation completed

7. Old Business

Treatment Plant – continued interior progress (duct work, plumbing, electrical, heating, finished containment areas), demo interior work at tower in prep for expansion installation;

Roof Replacement – O&M facility – completed – interior insulation/ceiling materials – proposals provided – will insulate, sheetrock, tape and paint over all

areas except over old filter room and office
Tank Painting – met with Tnemec rep for sampling
Meter Replacement – progressing – new shipment of meters arrived
Colchester Courtyard – Reopening of Hearing with request to dismiss filed by
Courtyard – Hearing date originally scheduled for 11-19-07 – Town’s position
simply, Town will not pay, Courtyard responsible, Courtyard retains ownership,
no requirement to reserve quantities – request for continuance until January filed
by Courtyard

8. New Business – Meeting Schedule for 2008:

9 Jan 2008	9 July 2008
13 February 2008	13 August 2008
12 March 2008	10 September 2008
9 April 2008	8 October 2008
14 May 2008	12 November 2008
11 June 2008	10 December 2008

*Motion to approve the proposed meeting schedule as shown, by R. LeMay,
second by K. Fagnoli; Motion approved 6-0.*

T. Tyler reported there is a CtWARN presentation scheduled for Thursday, 15
November – M. Decker will represent Colchester at the meeting – CTWARN is a
mutual aid program for water and wastewater utilities

Chairman Tarlov indicated a draft operating budget should be prepared for the
January meeting for approval by the S&WC at the February meeting and
adoption by the Board of Selectmen before the March meter reading begins.

9. Citizens Comments - none

10. Adjourn – *Motion to adjourn, by R. LeMay, second by K. Fagnoli; Motion
approved 6-0*

Respectfully submitted,
M. Decker

Sewer and Water Commission
2006/2007 Transfer or Appropriation Request Form

Date: 14 November 2007

The following is a request for:

A transfer X Dollar Amount \$55,685
An Appropriation

from Account No. 2403207-46269 – Sewer Operating Jt Fac. Sewer Maintenance

to Account No. 2403207-50900 – Sewer Operating – Contingency

Explanation: adjustment in SWC Operating budget based on actual figures from Joint Facilities
approved budget (\$515,920 - \$460,235) = \$55,685

Action by Commission: Approved X
 Denied
 Tabled

Date: 14 November 2007

Sewer and Water Commission
2006/2007 Transfer or Appropriation Request Form

Date: 14 November 2007

The following is a request for:

A transfer X Dollar Amount \$111.
An Appropriation _____

from Account No. 2403207-44268 – Sewer Operating Jt Fac. Sewer Personnel

to Account No. 2403207-50900 – Sewer Operating – Contingency

Explanation: adjustment in SWC Operating budget based on actual figures from Joint Facilities
approved budget (\$87,298 - \$87,187) = \$111

Action by Commission: Approved X
Denied _____
Tabled _____

Date: 14 November 2007