

COLCHESTER PLANNING AND ZONING COMMISSION  
REGULAR MEETING MINUTES  
Wednesday, January 4, 2017  
Town Hall, 127 NORWICH AVENUE, COLCHESTER, CT  
7:00 P.M.

**MEMBERS PRESENT:** Chairman Joseph Mathieu; John Novak, Vice Chairman; Mark Noniewicz, and Jason Tinelle  
Alternates: Karen Godbout and Beverly Seeley; Stan Soby, Board of Selectman Liaison;

**MEMBERS ABSENT:** Dave Gesiak and John Rosenthal;

**STAFF PRESENT:** Randy Benson, Planning Director/Zoning Enforcement Officer; Daphne Schaub, Assistant Planner/Zoning Enforcement Officer and Gail Therian, Clerk

1. **CALL TO ORDER** –Chairman Mathieu called the meeting to order at 7:02 p.m.

2. **Roll Call**

Chairman Mathieu asked the clerk to note those in attendance. B. Seeley and K. Godbout were seated as voting members.

3. **Additions to Agenda** –

R. Benson asked that two items be added to the agenda under Item 11, "Planning Issues and Discussions": Item A. - Change Order to SP#16-004 William J. Johnston Middle School, and Item B - Change Order to SE#12-071 Caring Community.

**So moved**, by M. Noniewicz, seconded by J. Novak. **Motion carried unanimously.**

4. **Minutes of Previous Meetings** – Minutes of the Regular Meeting November 2, 2016

**Motion** by M. Noniewicz, seconded by J. Novak to approve the Regular Meeting Minutes of November 2, 2016 as written.  
**Motion carried unanimously.**

5. **Public Hearings** – None

6. **New Business & Applications Received:** -

**A. Election of Officers for 2017**

**Motion** by M. Noniewicz, seconded by J. Novak to open the Nomination of officers for 2017. **Motion carried unanimously.**

**Motion** by M. Noniewicz, seconded by J. Novak to nominate J. Mathieu as Chairman of the Planning and Zoning Commission.  
**Motion carried unanimously**

**Motion** by M. Noniewicz, seconded by J. Novak to close the nominations for Chairman. **Motion carried unanimously.**

**Motion** by M. Noniewicz, seconded by J. Tinelle to nominate J. Novak to continue as Vice Chairman.  
**Motion carried unanimously**

**Motion** by M. Noniewicz, seconded by J. Tinelle to close the nominations for Vice Chairman. **Motion carried unanimously.**

**Motion** by J. Novak, seconded by J. Tinelle to nominate M. Noniewicz as Secretary. **Motion carried unanimously.**

**Motion** by J. Novak, seconded by J. Tinelle to close the nominations for Secretary. **Motion carried unanimously.**

**Motion** by M. Noniewicz, seconded by J. Novak to close nominations for the Commission Officers for 2017.  
**Motion carried unanimously.**

**Motion** by M. Noniewicz, seconded by J. Novak to approve the nomination of J. Mathieu as Chairman.  
**Motion carried unanimously**

**Motion** by M. Noniewicz, seconded by K. Godbout to approve the nomination of J. Novak as Vice Chairman  
**Motion carried unanimously**

**Motion** by J. Novak, seconded by J. Tinelle to approve the nomination of M. Noniewicz as Secretary  
**Motion carried unanimously.**

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7. Five Minute Session for the Public – No one spoke

8. Pending Applications: - None

9. Preliminary Reviews – None

10. Old Business – None

11. Planning Issues & Discussions –

A. **Change Order to SP#16-004 William J. Johnston Middle School**

R. Benson told the Commission that this Change Order was for four (4) minor changes to the plan and Staff has reviewed and approved these changes.

B. **Change Order to SE#12-071 Caring Community.**

R. Benson told the Commission that this Change Order was for three (4) minor changes to the plan and Staff has reviewed and approved these changes.

12. Zoning Enforcement Officer's Report – November & December 2016

D. Schaub distributed copies of her November and December 2016 Zoning Enforcement Officer's report. She reviewed the report with the Commission and discussed several of these violations.

13. Correspondence – None

14. Adjournment

**Motion** by M. Noniewicz, seconded by J. Novak to adjourn at 7:28 p.m. **Motion carried unanimously.**

Gail N. Therian, Clerk