

COLCHESTER PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES
Wednesday, January 6, 2016
127 NORWICH AVENUE, COLCHESTER, CT
7:00 P.M.

MEMBERS PRESENT: Chairman Joseph Mathieu; John Novak, Vice Chairman; John Rosenthal and Jason Tinelle; Stan Soby, Board of Selectman Liaison

MEMBERS ABSENT: Mark Noniewicz and Dave Gesiak

STAFF PRESENT: Randy Benson, Asst. Planner/ZEO; and Gail Therian, Clerk

1. **CALL TO ORDER** –Chairman Mathieu called the meeting to order at 7:01 p.m.

2. **Roll Call**

Chairman Mathieu asked the clerk to note those in attendance.

3. **Minutes of Previous Meetings** – Minutes of the Regular Meeting November 4, 2015

Motion by J. Novak, seconded by J. Rosenthal to approve the Regular Meeting Minutes of November 4, 2015 as written.
Motion carried unanimously.

4. **Public Hearings** – None

5. **Preliminary Reviews** – None

6. **New Business & Applications Received:** -

A. **Election of Officers for 2016**

Motion by J. Novak, seconded by J. Rosenthal to open the Nomination of officers for 2016. **Motion carried unanimously.**

Motion by J. Rosenthal, seconded by J. Tinelle to nominate J. Mathieu as Chairman of the Planning and Zoning Commission, Mark Noniewicz as Secretary and J. Novak as Vice Chairman for 2016. **Motion carried unanimously**

Motion by J. Novak, seconded by J. Rosenthal to close the nominations for Chairman, Vice Chairman and Secretary. **Motion carried unanimously.**

Motion by J. Rosenthal seconded by J. Rosenthal to approve the nominations for the Commission Officers for 2016.
Motion carried unanimously.

Motion by J. Novak, seconded by J. Tinelle to approve the nomination of J. Mathieu as Chairman, M. Noniewicz as Secretary and J. Novak as Vice Chairman. **Motion carried unanimously**

7. **Five Minute Session for the Public - No one Spoke**

8. **Pending Applications:- None**

10. **Old Business – None**

11. **Planning Issues & Discussions –**

R. Benson updated the Commission on the status of the two (2) litigation cases. He also told the Commission that there are a couple of issues with the new Regulations, such as several omissions. He will be working on these changes to be presented to them at a future meeting. He also updated the Commission on the progress of the demolition of the Norton Mill.

Chairman Mathieu asked about the status of hiring a Town Planner. S. Soby told the Commission that there was a candidate to be interviewed by the Board of Selectmen, but she took a position prior to the interview. The hiring process will begin again.

12. **Zoning Enforcement Officer's Report – December 2015**

R. Benson distributed copies of the Zoning Enforcement Officer's Report for December 2015. He reviewed some of the outstanding violations. He told the Commission that he has learned that there is a new Housing Authority representative for Colchester. He will reach out to the new representative and discuss some outstanding issues with him.

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CLERK

R. Benson also updated the Commission members on future applications that will be before the Commission in the near future. He is working with the applicants at this time.

13. Correspondence –

A. Letter dated 12/18/2015 approving change order #2 for 95 Linwood Avenue

A letter from R. Benson dated December 18, 2015 approving Change Order #2 to the Starbuck's drive thru at 95 Linwood Avenue was included in the Commissioner's packets. R. Benson told the Commission that this change order was for a minor change to the site plan.

14. Adjournment

Motion by J. Novak, seconded by J. Tinelle to adjourn at 7:21 p.m. **Motion carried unanimously.**

Gail N. Therian, Clerk