

Colchester Parks & Recreation Commission

September 10, 2007

7:00 p.m. Town Hall

Meeting Minutes

Members Present: J. Cohen, L. Dimock, C. Ferrante, D. Kendrick, E. Kundahl, L. Stephenson, K. Wright, BOS Liaison Greg Cordova, A. Miazga and clerk E. Kessler

Members Absent:

- J. Barr, N. Kaplan, S. O'Leary

Call to Order:

- C. Ferrante called the meeting to order at 7:02 p.m.

Citizen's Comments:

- No comments received

Acceptance of Minutes:

- *C. Ferrante asked for a motion to accept the Minutes of the June 4, 2007 Meeting, Special Meeting July 16, 2007 and Special Meeting August 6, 2007*
Moved by E. Kundahl
Seconded by K. Wright
Motion carried

Reading of Correspondence:

- No correspondence received.

Committee Reports

- **Facility Task Force:** J. Cohen reported that the August meeting was canceled and that for the September meeting they should be meeting with the architect to develop the park and will be passed on to the Board of Selectmen & Board of Education.
- **Facilities:** Eric Kundahl brought up the irrigation issue on the fields. J. Cohen stated that the irrigation pump is in for repair and should be up and running shortly. L. Dimock stated that if it is not up and running soon, she has a contact person for borrowing a pump if it is compatible for the short term.
- **Finance/Administration:** J. Cohen and Commission discussed the draft of The Sport League Endorsement Application form. Commission added that wording needs to be amended and should be forwarded on to the Board of Selectmen for final review.

C. Ferrante asked for a motion to amend The Sport League Endorsement Application to read that “NYSCA certification needs to be current for all coaches.”

*Moved by E. Kundahl
Seconded by L. Dimock
Motion Carried*

- **Programs:** Nothing to report at this time.

Old Business

- **Attendance Review:** No discussion. Tabled to our next regularly scheduled meeting.

New Business

- **R3 Work:** R3 is closed for the season. Field will be repaired and treated as budget allows.
- **Sponsor Opportunities:** Commission discussed Title Sponsorship for the Summer Concerts. Will be forwarded on to the Board of Selectmen for final review.

C. Ferrante asked for a motion to accept the Sponsorship Opportunity for 2008 Summer Concerts on the Green

*Moved by D. Kendrick
Seconded by E. Kundahl
Motion Carried*

- **MADD Clothing Bins:** J. Cohen received a solicitation in the mail to have bins placed in our park. He further researched other organizations and their feedback. Commission discussed and all agreed to not have the bins placed.

C. Ferrante asked for a motion to deny the MADD clothing bins

*Moved by K. Wright
Seconded by E. Kundahl
Motion Carried*

- **Put up CIS posts/rope at ANNEX:** J. Cohen suggested using the old posts from CIS and moving them over to the tennis/basketball area to replace the old split rail fence. Commission discussed and agrees with replacement. Will be forwarded on to the Board of Selectmen for final review.

C. Ferrante asked for a motion to approve the repair

*Moved by E. Kundahl
Seconded by D. Kendrick
Motion Carried*

- **Park Signage; permit required:** J. Cohen explained that there are organized groups that say they are not aware of needing a permit to use the fields. Commission discussed where these signs could be placed. This will be tabled to our next regularly scheduled meeting under Facilities subcommittee and will provide an update at the October 7, 2007 meeting.
- **Strategic Plan:** J. Cohen stated that because we are a very active Commission, we need to re-focus and set goals. J. Cohen will email members the last Strategic Plan. This will be reviewed by the Administrative subcommittee and will provide an update at the November 5, 2007 meeting.
- **57 Fest:** This event takes place September 29, 2007 from 4:00 p.m. – 8:00 p.m. J. Cohen stated he would like to have some volunteers from the Commission. Commission referenced the Letter to the Editor written by Sean O’Leary.

Parks & Recreation Director's Report: Report handed out. No discussion.

Parks & Recreation Program Director's Report: Report handed out. No discussion.

General Comments: D. Kendrick asked if it would be possible to have concrete ramps, as the current ramps are digging into the pavement and causing damage. J. Cohen to check into it.

L. Dimock needs to have the phone checked out at the football field. L. Kessler to check into it.

Adjournment:

- *C. Ferrante asked for a motion to Adjourn at 8:13 p.m.*
Moved by N. Kaplan
Seconded by D. Kendrick
Motion Carried

Respectfully submitted,

Elizabeth Kessler