

**Colchester Parks & Recreation Commission**

**June 4, 2007**

**7:00 p.m. Town Hall**

**Meeting Minutes**

**Members Present:** Chairman O'Leary, J. Cohen, L. Dimock, N. Kaplan, D. Kendrick, K. Wright, J. Barr, First Selectman Stan Soby, BOS Liaison Greg Cordova

**Members Absent:** S. Ashe, L. Stephenson, C. Ferrante, E. Kundahl

**Call to Order:** Chairman O'Leary called the meeting to order at 7:02 p.m.

**Citizen's Comments:** No comments received

**Acceptance of Minutes:**

*Chairman O'Leary noted the amendments to be made: D. Kendrick was present, not absent; Add under Finance/Administration that J. Cohen provide the Commission with a monthly budget and monthly program account report and that the Commission be made aware of any incidences that may arise at Parks & Recreation programs.*

*Chairman O'Leary asked for a motion to amend and accept the Minutes of the May 7, 2007 Meeting*

*Moved by L. Dimock*

*Seconded by N. Kaplan*

*Motion carried*

**Reading of Correspondence:** No correspondence received.

**Program Coordinator Presentation – Anita Miazga**

Anita Miazga handed out an outline of how an idea becomes a program at Parks & Recreation. She discussed with the Commission in length what exactly is involved to make it into a program.

**Committee Reports**

- **Facility Task Force:** N. Kaplan discussed last week's meeting about the concerns of the location of the Cody Camp Foundation. Possible location on Windham Ave. Lots of residents showed up and expressed their concerns, mostly traffic. The Cody Camp Foundation will be seeking further donations.

*Chairman O'Leary asked for a motion to accept the Facility Task Force Report*

*Moved by L. Dimock*

*Seconded by K. Wright*

*Motion Carried*

- **Facilities** Nothing to report
- **Finance/Administration:** This report to be covered under New Business; Endorsements, Sponsorships and Special Events
- **Programs:** Chairman O'Leary expressed 07/08 Budget concerns, but nothing to report.

#### Old Business

- **Christmas Lights:** L. Dimock is checking into a solution to remove the lights from the tree on the Town Green. Looking for an alternative to purchasing new lights. Recommended not lighting the tree this season, not enough money in the budget.
- **Endorsement League Policy:** Commission discussed how the current policy states that everyone pays the same fee unless you are an endorsed league. The question arose as to what an endorsed league is. They had to define it as to make sure that we serve all residents. At least 75% of league must be Colchester residents. Youth Sports should be geared towards youth development. They also would like to request copies of agendas and minutes. Classes will be offered seasonally for certification. Chairman O'Leary requested that J. Cohen create a form stating that they have been NYSCA certified and have submitted to a background check. Commission discussed further amendments to the current policy. Chairman O'Leary requested that they check into the wording for the NYSCA training classes.

*Chairman O'Leary asked for a motion to forward the policy changes to the Board of Selectmen for further review*

*Moved by L. Dimock*

*Seconded by J. Barr*

*Motion Carried*

#### New Business

- **Starbucks Cancer Fundraiser:** Tabled to our next meeting. No representation from Starbucks.
- **Special Event Policy:** Commission discussed amendments to policy.

*Chairman O'Leary asked for a motion to forward the policy changes to the Board of Selectmen for further review*

*Moved by D. Kendrick*

*Seconded by L. Dimock*

*Motion Carried*

- **Insurance FAQs:** Tabled to our next meeting.
- **Dog Training Location:** Tabled to our next meeting.
- **Name of Football Field/R8:** Tabled to our next meeting.
- **Ice Cream @ Concerts:** Ice Cream vendor Dave Nander owns his own ice cream facility. Participates in several Town events. Would like to be exclusive. First Selectman Stan Soby stated that this would have to go out to bid because it is a town sponsored event on town property.

*Motion by L. Dimock that the Chairman of the P&R Commission review the Bid Notice*

*Seconded by D. Kendrick*

*Motion Carried*

*Motion by L. Dimock to authorize the Chairman and the Director to review the bids*

*Seconded by J. Barr*

*Motion Carried*

- **Logo on Dugout – Brian Wentworth:** Tabled to our next meeting.
- **Baseball Pitching by Pavilion:** Tabled to our next meeting.
- **Sponsorship Opportunities:** Commission discussed amendments to current policy.

*Chairman O'Leary asked for a motion to forward the policy changes to the Board of Selectmen for further review*

*Moved by N. Kaplan*

*Seconded by D. Kendrick*

*Motion Carried*

- **Sponsorship Policy:** Commission discussed amendments to current policy.

*Chairman O'Leary asked for a motion to forward the policy changes to the Board of Selectmen for further review*

*Moved by N. Kaplan*

*Seconded by D. Kendrick*

*Motion Carried*

- **Cell Phone Alerts:** Commission discussed. No decision was made.
- **Attendance Review:** Tabled to our next meeting.

*Chairman O'Leary asked for a motion to move all other items not discussed to the next agenda under New Business*

*Moved by D. Kendrick*

*Seconded by L. Dimock*

*Motion Carried*

**Parks & Recreation Director's Report:** Report handed out. No discussion.

#### **General Comments**

#### **Adjournment**

*Chairman O'Leary asked for a motion to Adjourn at 10:33 p.m.*

*Moved by N. Kaplan*

*Seconded by D. Kendrick*

*Motion Carried*

Respectfully submitted,

Elizabeth Kessler