

Colchester Parks and Recreation Commission Meeting Minutes from April 9, 2007

Attendance: N. Kaplan, C. Ferrante, L. Stephenson, S. Ashe, , L. Dimock, K. Wright, E. Kundahl, S. O'Leary **Staff:** J. Cohen, Director, K. Spangler, clerk **Citizens:** G. Cordova, BOS, B. Lund, Colchester Youth Soccer entered at 7:25pm **Absent:** Jody Barr, D. Kendrick

Call to order:

- S. O'Leary called the meeting to order at 7:02pm.

Citizen's Comments:

- S. O'Leary took this time to present to K. Spangler a letter and gift of thank you for her service to the Parks and Rec. Commission as she had transferred to a different department within the town hall.

Acceptance of minutes:

- A review of the minutes from Feb. 5, 2007 was done, N. Kaplan motioned to accept the minutes, E. Kundahl seconded the motion, motion carried.

Reading of Correspondence:

- None

Committee Reports:

- **Task Force:** N. Kaplan reported that the Task Force had met with Volmer once again to view a visual demonstration of the possibilities for the property near the land fill. He also stated that they were going to have a meeting this Friday at 3pm to further discuss options and once he had a report to give he would give a written report of the findings to the Commission. S. O'Leary inquired as to whether the land they were looking at was Town owned land and N. Kaplan responded in the affirmative. S. O'Leary also asked if the Task Force was working in conjunction with the schools to make sure there was no overlap, N. Kaplan once again responded in the affirmative.
- **Skateboard Committee:** J. Cohen stated that he hadn't heard from the committee in quite sometime and wasn't sure what they were doing. L. Dimock stated that she had spoken to someone from Griswold and they had mentioned a Grant that was possible from the Tony Hawk foundation and that she had requested information on the grant.

Old Business:

- **Cody Camp Foundation:** J. Cohen stated that the draft he had prepared was not approved by the Foundation and that they were putting together something on their own. He has yet to receive anything from them to date. S. Ashe reported that the preparations for the Golf Tournament were going well. It would take place on June 16, 2007 and they were still looking for volunteers.
- **Commission Job description and By-laws:** S. O'Leary asked that the Commissioner's review the job description and asked that J. Cohen be sure to have an orientation for the newest members. S. O'Leary also asked the commissioners to form the three committees that are covered under the Commission's by-laws.

Administrative and Financial: Steve Ashe, Ken Wright and Chris Ferrante, volunteered to be on this committee.

Facilities: Norm Kaplan, S. O'Leary, and E. Kundahl, volunteered to be on this committee.

Programs: L. Dimock volunteered to be on this committee and Chris Ferrante and Sean O'Leary offered to help with this one on a part-time basis.

Field Endorsement Policy: C. Ferrante tabled this topic till May's meeting since the Policy group was unable to meet last month.

New Business:

Sponsorship Policy: J. Cohen reviewed how the current policy came to be and after some discussion it was decided that a committee be formed to review the policy and to revise as needed. Chris Ferrante, Ken Wright and Steve Ashe took on the task as members of the newly formed Admin/Finance committee.

- **Budget Review:** S.O'Leary requested a line-by-line review of the budget for 07-08. J. Cohen reviewed with the Commissioners.
- **Scholarship Policy:** A draft of the current policy was reviewed and after some discussion, L. Stephenson motioned to accept the draft and forward it to the Selectman for approval with the subjective applicants being reviewed by the Commission Chairman alongside the Director of the department. E. Kundahl seconded the motion, motion passed.

J. Cohen requested that the Special Events Policy be added to the agenda. N. Kaplan motioned to accept the addition, C. Ferrante seconded, motion passed.

- **Special Events Policy:** There was some discussion about the current Special Events Policy and the need to look at whether or not it needed to be changed to accommodate the different levels of rental of the Green and other town properties. S. O'Leary requested a copy of the Special Events Policy be sent to the entire Commissioner's.

Director's Report:

- Written report given and reviewed.

General Comments:

- E. Kundahl suggested that the tarps be left on the football field until weather permits it being taken off, due to all the inclement weather that has been taking place. B. Lund commented that they would need the football field for the soccer tournament this weekend only in dire emergency. It was discussed that use of the football field at this time would just counter all the good the tarps have done. It was suggested that Soccer consider using the outfield of the Bacon Baseball field. B. Lund said he would be happy to use that if it was the appropriate size. B. Lund would check into it and then J. Cohen would expedite the paperwork so they could use it for the weekend. E. Kundahl motioned to keep the tarps on the football field weather dependant, C. Ferrante seconded the motion, after more discussion E. Kundahl withdrew his motion.
- C. Ferrante volunteered Colchester Youth Baseball to help Youth Soccer set up the goals on R2 on Friday night after their game.
- The new Facilities committee requested monthly updates of the field pest and weed control treatments. J. Cohen stated that he would make sure that the committee got the reports.
- J. Cohen reminded everyone of the Spring Clean up which is scheduled for the 28th of April. Check in is at 8:15 on the Town Green.

Meeting Adjourned:

- N. Kaplan motioned to adjourn the meeting at 9:15pm, K. Wright seconded, motion passed.

Respectfully Submitted by: Kathy Spangler

