

**Town of Colchester**  
**Open Space Advisory Committee**  
**Monday, May 9, 2016**  
**Colchester Town Hall 6:00 PM**  
**Regular Meeting Minutes**

**Members Present:** Vice-Chairman William Hochholzer, Linda Grzeika, Mary Stevens  
B.O.S. Liaison Rosemary Coyle and Town Staff Jay Gigliotti

**Members Absent:** Chairman Nick Norton, Ted Fuini

1. **Call Meeting to Order:** Vice-Chairman Hochholzer called the meeting to order at 6:03pm
2. **Citizens Comments:** None
3. **Approval of the April 11, 2016 Meeting Minutes**

Lind Grzeika motioned to approve the April 11, 2016 Meeting Minutes, seconded by Mary Stevens. Mary Stevens abstained. All other Members voted in favor. Motion Carried

4. **Open Space:**

**A. Open Space Prioritized Parcel List:**

J. Gigliotti Informed the Committee there was not an update on the Open Space Priority List as he continues to work his way through the parcel lists. He explained that he is also working on how to develop a layer on the Town's Geographic Information System (GIS) which shall display the prioritized parcels in a manner that is easy to read and interpret.

J. Gigliotti explained that he had completed his deed research into the 47 Acres located off of Windham Avenue which was offered to the town to purchase as open space. The outstanding question has been whether or not this property was encumbered by a well use & Installation restriction, due to its close proximity to the closed landfill. He explained that he was not able to locate in the deeds for the property that there was any type of water well use or installation restriction that had been placed on the subject 47 acre property.

Mary Stevens asked about the Open Space Fees associated with the Park Place Subdivision development located off of Old Hebron Road, just north of the Recreation Complex and between Old Hebron Road and Old Hartford Road. J. Gigliotti explained the fees shall be paid for each housing unit that is developed. So the overall Open Space Fee in Lieu amount was \$35,000, which shall be divided by 17 units. So for each building permit that is pulled, the applicant shall pay have the fee allocated for that unit and then at the completion of the unit, prior to the issuance of the certificate of occupancy, the applicant shall pay the other half. The applicant was provided with the option to pay the entire \$35,000; however, he has not taken advantage of this option at this time.

RECEIVED  
COLCHESTER,  
2016 MAY 20 PM 2:56  
TOWN OF COLCHESTER  
NICK NORTON, CHAIRMAN

5. **Any Other Business Deemed Necessary:**

A. **Open Space Plan**

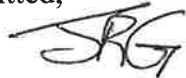
Mr. Gigliotti explained that he began his review of the "Goals and Objects" of the Colchester 2006 Open Space Plan. He explained that he revealed that the town has been succeeding in achieving the goals and objects since the plan was adopted in 2006. He has also put together an outline for the overall revision to the Open Space Plan. He explained that there were a number of sections which required the information to be updated and there are also maps which are now out of date and must be updated and amended. The appendices are in need of update as well. Discussion followed about previous revisions to the plan, what should be included, discussion of the revision with the Town's Agricultural Commission and other topics relating to the revisions.

6. **Adjournment**

**Linda Grzeika motioned to adjourn the May 9, 2016 meeting of the Open Space Advisory Committee, seconded by Mary Stevens. All members voted in Favor. Motion Carried.**

Vice-Chairman William Hochholzer Adjourned the meeting at 6:36pm

Respectfully Submitted,  
Jay Gigliotti

A handwritten signature in black ink, appearing to read "JRG", is written over the printed name "Jay Gigliotti".