

CORRECTED MINUTES – Members and Alternates corrected. *njs*

Historic District Commission
June 13, 2011 – Regular Meeting
Town Hall – Room #2
127 Norwich Avenue

MEMBERS PRESENT: Chairman Ellen Sharon, Robert Kvederas, Peter Chesnes, Nancy Anderson, Mike Trocchi; Zoning Enforcement Officer Craig Grimord.

MEMBERS ABSENT: Alternates Linda Akerman, Janice Adams.

1. CALL TO ORDER

Chairman Sharon called this Regular Meeting to order at 7:00 p.m.

2. ADDITIONS TO THE AGENDA

No additions were requested.

3. MINUTES OF PREVIOUS MEETING

A. Minutes of April 11, 2011 Regular Meeting.

Motion by: R. Kvederas
to waive reading of the minutes.

Second by: P. Chesnes.

Vote: Unanimous to waive.

Motion by: R. Kvederas.

to approve the minutes of the April 11, 2011, meeting as presented

Second by: M. Trocchi.

Vote: Unanimous to approve.

4. FIVE MINUTE SESSION FOR THE PUBLIC

No comments received.

5. PUBLIC HEARINGS

A. HDC #11-002 – 23 Hayward Avenue, Dennis McCulley Owner/Applicant

Application for a Certificate of Appropriateness for property located within the Historic District. The applicant proposes to install a new exterior door for the first floor apartment per building code requirements. Assessor's Map #16, Lot #046

Chairman Sharon opened the Public Hearing at 7:02 p.m. C. Grimord noted the legal warning appeared in The Rivereast Bulletin on June 10, 2011. Chairman Sharon stated that the stairs and railing will be added to the application.

Record Items as follows:

- A. HDC application submitted May 26, 2011;
- B. Letter from the Building Official dated May 26, 2011;
- C. Historic Resources Inventory description of the property;
- D. Prepared legal ad to The Rivereast News Bulletin for the Friday, June 10, 2011, edition;
- E. Tear sheet from the June 10, 2011 edition of The Rivereast News Bulletin with the legal ad;
- F. Applicant's sketches of the floor plan for the first floor of the house;
- G. Staff Memorandum dated June 13, 2011;
- H. Copy of a portion of a site plan for 11 Hayward Avenue showing the property line between the properties and building relationship to the property line;
- I. Copy of the manufacturer's specifications for the door;
- J. Package of five (5) color photos, three of views of the house and door location and two of door packaging specifications.

Dennis McCulley, owner, addressed the Commission explaining that the Building Official, on a recent inspection, noted that an additional egress door would be necessary to meet building and fire

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M. Trocchi

code regulations. Exhibit J (photos) was referred to for placement of the door, stairs and railing. D. McCulley said the railing and stairs will be left natural, no paint. The door will be a composite white wood door. There will be no storm door.

Chairman Sharon asked if anyone wanted to speak in favor or in opposition. No further comments were received and the Commission members had no further questions.

Motion by: N. Anderson
to close the Public Hearing.

Second by: R. Kvederas.

Vote: Unanimous. Time: 7:09 p.m.

Motion by: M. Trocchi
to approve HDC 11-002 – 23 Hayward Avenue, to install wood stairs, railing and a wood composite exterior door for the first floor apartment per code requirements.

Second by: P. Chesnes.

Vote: Unanimous.

6. **NEW APPLICATIONS** – None

7. **OLD BUSINESS** - None

8. **NEW BUSINESS** - None

9. **COMMUNICATIONS**

None received.

10. **ENFORCEMENT OFFICER'S REPORT**

C. Grimord stated that under the present regulations, it is difficult to enforce the temporary sign regulations. The regulations are being reviewed.

11. **ADJOURNMENT.**

Motion by: R. Kvederas
to adjourn this meeting.

Second by: P. Chesnes.

Vote: Unanimous.

Chairman Sharon adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Mary Jane Slade
Clerk