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COLCHESTER, CT

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Nancy A. Bray

NANCY A. BRAY
TOWN CLERK

October 1, 2008

The Colchester Housing Authority met on September 18, 2008 at Dublin Village for its regularly scheduled monthly business meeting. The following members were present: Robert Gustafson, Executive Director, Janet LaBella, Chairperson, Marion Spaulding, Vice Chairperson and Secretary, Mary Tomasi, Treasurer, Todd Vachon and Gerri DeSanto, Tenant Commissioner. Deb Hartley, Resident Services Coordinator submitted her report in writing. John Malsbenden, Selectman and Liaison for the Town of Colchester was unable to attend due to previous commitments. Janet LaBella called the meeting to order at 7:28 PM.

A motion was made by Mary Tomasi to accept the August Secretary Report as submitted by the Secretary; the motion was seconded by Todd Vachon and unanimously accepted.

A motion was made by Todd Vachon to accept the September Financial Report as submitted by the Executive Director, and to disburse payables, the motion was seconded by Mary Tomasi and unanimously accepted.

COMMUNICATIONS

- On August 22, 2008 Rob received and has been working on CHFA's annual waiting list, apartment and resident surveys.
- On September 2, 2008 Rob mailed the completed RSC Assistance Agreement to DECD.
- On September 15, 2008 Rob received a call from the DECD that all is in order with the RSC agreement and it has been forwarded to the AG's office for signature.
- On September 15, 2008 Rob received and invitation to the First Selectman's office for a meeting on October 6, 2008. The meeting is with UCFS to discuss ideas of what services they can bring to Colchester.

REPORT OF THE EXECUTIVE DIRECTOR

Rob reported that unit #3 at Ponemah Village has been leased for 10/1/08. The resident at Ponemah Village in unit #4 (upstairs) has moved to Dublin Village unit #1, #4 at Ponemah is currently being cleaned and painted. The resident in unit #14 at Dublin Village has moved to #4 and their former unit is being cleaned, painted and will be released as soon as possible. There are currently 49 applicants on the waiting list. Rob delivered the signed proposal to the alarm company. The installation will be scheduled for October. There was a reported break in on September 15, 2008 in unit #32. In addition to the break in – an air conditioner was stolen from the front porch of unit #34.



REPORT OF THE TENANT COMMISSIONER

Gerri reported that: One Dublin Village resident has been back and forth to Middlesex Hospital, one Dublin resident is in rehab at Harrington Court, one Dublin Village resident went to Middlesex Hospital and is now home, one Dublin Village resident made a 911 call and was evaluated by the EMT's and stayed home, one Ponemah Village resident is home from rehab, one Ponemah Village resident is home from the hospital, one Dublin Village resident is at Backus Hospital and there was a few false alarms at Dublin Village.

UNFINISHED BUSINESS:

The current wish list is as follows:

3. Change 30 smoke detectors near the kitchens to heat buttons at Ponemah Village to reduce the number of calls while staying within the code limits – estimated cost \$3,000. The detectors removed from Ponemah Village will be installed into the same type of system at Dublin Village, reducing the cost of the new alarm system.
4. Renovate bathrooms - Rob will investigate. *Ongoing as vacancies occur.*
5. Ponemah Village stairwell improvements. *One exterior hand rail to be installed.*


There was a discussion regarding where the funds for the replacement of the alarm system at Dublin Village. Rob will research.

NEW BUSINESS:

Cathy Russi is retiring from the Colchester Senior Center – the party is scheduled for September 29, 2008. There is a collection being taken for a donation to the Senior Center's Activity Fund in the name of Cathy.

Mary Tomasi made a motion to adjourn the meeting which was seconded by Todd Vachon. The meeting was adjourned at 8:01 PM.

Respectfully yours,


Marion K. Spaulding
Secretary

CC: Janet LaBella, Chairperson
Commissioners
Rob Gustafson, Executive Director
John Malsbenden, Selectman
Town Clerk