

**COLCHESTER HAYWARD FIRE DEPARTMENT
MONTHLY OFFICERS MEETING**

**March 11, 2013
1900 hours**

MEMBERS PRESENT: Chief Cox, DC Lee, 1st AC McKenna, 2nd AC Giudice, Capt. Morris, Capt. Babineau, ISO Joseph

Called to order: 7:00 pm

Moment of silence for State Fire Marshal/Mortlake FD Chief Officer: Sgt. Chris Giuri who passed away recently.

Addition to Agenda: none

Approval of minutes: The February 15 , 2013 Officer's Special meeting minutes were read. Motion to approve made by DC Lee seconded 2nd AC Giudice

Citizens Comments: letters read:

- Thank you from Margaret Lathman & Family-medical response
- Hebron FD for assistance – Basket Shop Rd.- Structure Fire

- 2 students from BAHS civics class to observe/welcome

Budget Issues: Proposed FY14- increase due to ambulance staffing incentive, vehicle repair, increased training, (EMS equipment), fire equipment supplies – hazmat meters, batteries, increase in electricity, and KX dispatch fee

Budget process- Dept. Head;1st Selectman review-now with BOF

Budget details available on town web site for more detail.

FY 13 – increases : example - training

Supplemental ems bill –. It was missing necessary info – message left w/ AC McKenna, did not get answers till 3/11/13. approved for payment; being processed

Reiterated : all invoices must include dates of service (or rcpt of goods), if training – must include members involved.

Career Staff / Personnel: Local 3831-negotiations on-going. Started new ambulance staffing incentive program. Town applications are required; same as Per diem

Per diem opportunities available: DC Don Lee out on medical. Part-time weekend available (NFA CT Officers Weekend)

Company 1 (svc 128) – going out for brakes / ball joints / pads parts ordered

Gator 128- back - but not in svc

ET1 – complaints from drivers about brakes – front (warped) can feel w/ driving

Training: 1AC Ken McKenna-

on-line up and running for about a month; pump cert class (16 hrs); 2 Q driver training; 5 members going to Emmittsburg; CIRMA driver seminar set for 3/21 @ BAHS; Kevin McManus to send out email to neighboring towns to participate; \$90 head for state pump class (seats above our members)

2 months entered into computer – made minor modifications – ems protocol is now ANNUAL; live fire training – used to be 8 hrs – now attendance based – attend 2 sessions as interior qualified.

Captains: ISO Joseph-.medical exams. Let Jean / Danny know if physical is needed – member must set up scheduled appt. - ems – 4 yrs,

Capt. Babineau - EMS - no response from Fred Potter re: lift assist documentation. Submitted paperwork for summary emr course. Ambulance per call /shift working.

New box will be put up. Timesheets should be submitted monthly.

A-528 computer issue, not capturing signature, not uploading. (older of 2) (in IT budget to change)

- suction unit batteries – on order
- emergency , mci stuff (???)

Capt. Jones – nothing to report, unable to attend this meeting

LAH – several recent deaths (reported by DC Lee) – need to look at procedure re: letting heavy vehicles go / leaving POV's. Up for discussion.

Chief Officers:

2nd AC Giudice: - Cadet : new working rules out in binder radio room. Slips signed, kept in binder/ folder / in his office. Issue- Cadet notification of emergency calls. (paggers?)

Crew Leader: Audrie Stepp

Asst. Crew Leaders : Kaitlyn Standish, Jackie Joseph

Uniforms in today – required to wear them.

Application for fire school- \$750

1st AC McKenna: - Fire div. hosted a dinner the other night. Went well.

DC Lee - no report

Chief Cox – Congratulations to members – Annual Awards for 2012

Matt O'Connor has expressed interest in being engineer. To discuss with AC and Fire Captain

President Martin: - nothing to report

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Motion to adjourn @1940 hours

Motion by DC Lee, 2nd 1st AC McKenna

Respectfully submitted,

Jean Walsh