

**COLCHESTER HAYWARD FIRE DEPARTMENT  
MONTHLY OFFICERS MEETING**

**April 8, 2013  
1900 hours**

**MEMBERS PRESENT:** Chief Cox, DC Lee, 1<sup>st</sup> AC McKenna, 2<sup>nd</sup> AC Giudice, Capt. Morris, Capt. Babineau, ISO Joseph, Capt. Jones, Fire Capt. Papp - absent  
*Eng. Rioux, Eng Babineau, Eng Howard*

**Called to order:** 7:00 pm

**Addition to Agenda:** none

**Approval of minutes:** The March 11 , 2013 Officer's meeting minutes were read. Motion to approve made by 1<sup>st</sup> AC McKenna seconded by DC Lee

**Citizens Comments:** none

**Budget Issues:** FY13 pump replacement for Ser -128 – (1987 skid mounted) – cost for new pump \$6450.00

8 cadet EMR reimbursement @ \$150 each

FY 14 – BOF approved budget as presented. 4/24 Wed Town meeting – Tue 5/7 referendum: \$52 million total proposed budget – we generate\$ 475,000 + in ambulance billing/fees for service.

Capitol line – paving/milling Co1 / bay doors. New entry door w/ energy audit

Town may look into lease purchase for Rescue 128

Incentive Program continuation for volunteer members

Please GO OUT AND VOTE May 7, 2013

**Career Staff / Personnel:** union negotiation went into mediation. Union will be voting on contract tomorrow.

Received letter from Kevin McManus re: daytime training – to be looked into

Wayne Rioux –submitted letter for LT of Company2 (Chief read letter of interest) - Motion by DC Lee to appoint. No concerns expressed. AC Giudice seconded-W. Rioux appointed.

Hebron FD – to Colchester Communications – Hebron will no longer fill RIT team services

DC Lee – no easy fix on moving around FAST response groups – quickest solution : to add Yantic FD as FAST back up.

Asking for next due RIT will this change our responses to other towns?

2<sup>nd</sup> due assignments have to be reviewed , as well.

MOTION – DC Lee – put Yantic FD – temporarily / permanently for all CAD vacated by Hebron - in until structure can be finalized. All in favor.

PT custodian – M/F – big difference in conditions ! kitchenette upstairs not being cleaned by members.

Dave Barnes –( surgery)-granted medical leave. 3/18/13 effective date.

FOB on Co1 rear door replaced.

Rescue 128 – problem w/ reset button – it is a manual reset for hydraulic tools

Company 1 (svc 128) – ;pump will put it back on line

Company 2 –water filtration system to be replaced soon.

Gator 128- fully in service

Salamander ID cards – NIMS training needed first. ICS 700/800, 100/200

Cadets: discipline – addressed by advisors

Matt O'Connor- status of eng. Position?.

**Training:** 1AC Ken McKenna- 33 members attended safe driver class.

2 Q class on going. 1<sup>st</sup> departmental live burn 4/28 ; Tony Skut – to coordinate train safety class in Coventry 5/15 – sign up sheet in radio room.

EMR class in July 2014.

June fire school - 4/29 training committee meeting – to coordinate who will be considered.

On line training up / running @colchesterfd.com

Rescue on going. Class 2 coming up

End of 1<sup>st</sup> qtr. – all members at Cat 3 – discussion – all members have been cleared. Cat 1 ( 1 member) EMS only cleared. (Two members) in Cat 4

Kevin McManus – letter submitted re: work schedule conflict. No guarantee we can provide training during day / week. All items listed in letter have never been submitted to training for credit. Training committee never approved items listed as qualified training. Will meet to come up w/ solution. April 2013 Training Officers Report stands.

### **Captains:**

ISO Joseph- Highway / member safety issue from last month: National

Data- 85% of accidents are due to semi-trucks. Recommend shutting down highway until scene is cleaned up. Capt. Jones agreed . Chief – we need to limit our exposure time.

Capt. Babineau - EMS - emergency response plan in progress – working with J Lillippop .

waiting to hear from Fred Potter re: lift assists – J.Lillippop – any public assist : we should not send ambulance – that way there is no need for run report /; chart. If ambulance rolls – a PCR / refusal must be generated. Those personnel on scene – if a medical transport is deemed necessary – ambulance rolls / cancelled en route – still required pcr / run rpt / refusal. (spoke w/ state DPH atty)

Standardizing lift assist calls : R1 – no rpt. – all other runs require pcr w/ patient contact for legal reasons.

Door access – 36 Broadway Apple Rehab – now key padded. Can access code be included in alpha page when dispatched?

Fred Potter – update on trauma criteria

L&M Hospital- under construction

(state level) – new pt. care requirements re: use of tourniquets . Don't know if we will be allowed to use that, as well as spinal immobilizations.-

Met w/ Telrepc - possible replacement lap tops in works. No date specified. ??? may not apply Ambulance staffing incentive program Payroll every 4 weeks; posted- 4/27 end – pay sheets due 4/28

Every EMR Cadet – part of Incentive Program ( proper crew assignment/town application)

Can IAMRESPONDING be changed? – EMT vs EMR driver (add driver ONLY) and need to change Company 1 R2.

Capt. Papp – Fire - absent

Capt. Jones- Fire Police – everything going well. Recent drill.

Lt Morris - Rescue- Paratech needs modification – change from side loader to central strut.

Approve payment for modified load rings.

**Chief Officers:**

2<sup>nd</sup> AC Giudice: - recent cadet issue discussed( action was taken). 50<sup>th</sup> Anniversary Muster June 2013.

All NFIRS submitted (1<sup>st</sup> Quarter). Jan / Feb discrepancies reported  
All medical calls to be coded 321.

1<sup>st</sup> AC McKenna: -Pres. Martin's birthday today !

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DC Lee - brush fire pump has been shipped today. Svc 1- plow & frame in bad shape.  
Utility 128 for sand blasting / painting to stop salt corrosion.-town garage.  
Emergency Call Incident reports – missing info. Make sure all info is there / especially white

Chief Cox –KX RFP - update will come as information comes in.

Thanks to all who are participating – Ambulance Staffing Incentive Program,  
Town FY14 Budget Meeting – Wednesday April 24, 2013.  
Please VOTE on proposed budget- Tuesday May 7, 2013.

**President Martin:** - no report (Happy Birthday !)

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Motion to adjourn @1940 hours

Motion by 2<sup>nd</sup> AC Giudice, seconded 1<sup>st</sup> AC McKenna

Respectfully submitted,

Jean Walsh