

**COLCHESTER HAYWARD FIRE DEPARTMENT
MONTHLY OFFICER'S MEETING
MONDAY, June 08, 2009**

MEMBERS PRESENT: Chief Cox, Pres. Martin, DC W. Standish, 1AC McMinn, 2AC McKenna, Capt. Jones, Capt Evans, Capt. Papp, Lt. S.Brown

Chief Cox called the meeting to order @ 19:00 pm hours.

Motion made by accept by DC Standish and seconded by AC McKenna to approve the May minutes, approved.

Citizen's Comments: G.Avery: issue is: some items are missing from here to Salem, for over a month- investigation has been insufficient.(meter, radioactive clay).

Capt Evans – in Rivereast : doesn't think it is a good idea to give addresses, or detail of call. Should be more generic. ANSWER: this format is not a HIPPA violation because it does not involve billing info, and the newspaper requested this format.

Present at meeting: Rosemary Coyle and Roger Silvestre, Sgt Mike Hassett – new police department representative was introduced. Sgt. Hasset discussed: Kids Health & Safety place on 6/20/09. "Thank you to fire police, and volunteers" for participating.

- scene safety – request to members to preserve evidence at a crime scene.

Budget Issues: Chief Cox reported: budget passed, w/ 4 bonding issues. The fire truck & ambulance were part of the bonding issues.

Status of ambulance committee: 2AC McKenna reported – 3 demos presented. 3 meetings so far, another one tomorrow. Used specs from 628 as starting point. Moving right along.

Time line: AMBULANCE : bid acceptance Sept, contract by Nov. ,delivery 12/10

TRUCK: July 28th bid opening, Aug, 10-15 contract, BOM Sept. – delivery.

Don Lee: 90% complete, working out the specs, spoke w/ Hale for pump and cab specs for technical accuracy.

Members are encouraged to get into data. Meetings are held Mondays and Wednesdays. Open to all.

On revision 11. Language for Invitation to Bid has been reviewed and approved by Maggie Cosgrove, and 1st Selectwoman.

Chief thanked both committees.

Current yr budget end: vehicle repair line item over approx. \$50,000 w/ ET3 repairs. We will be getting the 5 yr inspection of sprinkler system from money left over. Also masonry wall by ET1 may be repaired. Grant to assist FD for modifications and repairs existing fire depts. is being applied for. We are allowed to put in one application w/ multiple project to include roof, HVAC, removal of underground oil tank, storage, etc. Application due 7/10/09. To be reviewed by construction personnel for accuracy. Fire police vehicle 5/15 went out. Tomorrow Ward Diesel rep.to firm up contract on Vehicle Exhaust System.

J.McMinn – question of station 3 (some potential there)– can we go w/ on site systems for water / septic State only requires primary water & sewer. D.Lee brought up setbacks re: pump station, some state issues.

Hose testing to be done 8/6/09.

ET out of service since 4/21/09. ET1 light tower out of service under warranty, Rescue 6 transmission line replaced, R 128 (battery isolator) repaired today.

Strategic Planning: meeting every month since 01/09– Roger Silvestre helping, SWOT analysis, internal survey sent out to get feedback, need civic leaders, citizens, etc. J. McMinn suggested using town planner.

Career Staff/Personnel: -Rick LaGrega – verbally resigned this week(turned in his gear). Did not want to give written resignation .

- K McKenna received 2 scholarships: N.London Cty Fire Chiefs assn scholarship for non-traditional student (out of school over 3 yrs, high GPA) etc. Going for Fire Technology.

- Call sheet had personal comments on call sheet. This is not the place for comments.

Only the OIC, Senior FF, Lead Tech- DC only in charge of denial of pts. Remarks should make notations on the back

Training: K McKenna: Calendar posted for next month. Some members are having issues w/ way training being entered in computer. Draft of roster: members to sign in under where they want points to be allocated during any type of drill, to fill their matrix. Chief Cox – icons for NAAK [nerve agent anecdote kits], and MCI- smart tags on bay area computer desktop. George from Dunk in Donuts has offered the house on Linwood Ave for training. May be burned by before Aug. 1, 2009. May bring CAFS demo at this burn drill. Burn to ground –maybe by last week of July, 1st wk of Aug.

Dry hydrant on Paper Mill – slews way used to power turbine has failed over time , lowered water below intake. Hard sleeve can be put to right side. Old Htfd dry hydrant has some water supply Alternatives-Day Pond and Linwood Cemetary Rd [Maltempo] are the closest areas to draw. State gaming and fisheries and DEP want dam knocked down.

EMS: Capt Evans – quiet month. Chief reported on meeting w/ CAG. QA issues: required fields may be put on our system to run smoother. Jason from CAG will come in to train.

Life Star thank you letter to CHFD for Rt. 2 call.

Captain's Reports:- Fire Police Capt Papp: frequent breakdowns; # of discrepancies are going up, doors are rotting off (w/ holes in it) Svc 2 has current electrical issue. ?? do we have preventative maintenance plan? Level of complacency – fire alarms – people in station NOT wanting to respond. Capts pushing for aggressive response. Incident command has also been slipping at calls.

J.Jones – 5 FPO have just become trainers. Incident command – on hwy – radio communications help. Obtained a few new members,

Safety : Sandy Brown: project to streamline apparatus qualifications. Missing : truck pump training. Need a program in house. Requires some driver training. Program is 16

hrs, concentrates on driver. Consumer Union [E.Haddam] testing straight-aways may be available to us. (suggest weekends – vehicle rodeos) – a one time thing. A Evans has discovered many driver sheets that say “see file” but people aren’t getting whole thing. McKenna- down side – another commitment people will have to make w/ time. J. McMinn – Gary Fredericks was strictly classroom. In favor of trying to promote a safer environment. J.Jones wants new and old members attend. Suggests hours count as fire ground hours. DC Standish – disagree w/ J Jones – we need different sections based on individuals and level of experience. J.Knapp – can set up training modules based on levels. Q course mentioned: try to build individual sections w/ core course. S. Brown : risk mgmt – 1) eliminate danger, 2) provide a safe environment Chief Canterman from Mashantucket – NFFF program at GLVFD-16 life safety initiatives: design apparatus, cultural change, focus on risk mgt, etc – will get the 16 initiatives up

Chief’s Reports: K.McKenna – estimated return date for ET 2?? : NONE

J.McMinn - ?? has there been any decision of ambulance will be traded in? No definite decision has been made. It may be kept as 3rd vehicle? Fire police?

DC Standish – point denial system: if person comes to station – they are available. If they refuse to go – the point should be denied. NFIRS - up to OIC to complete, or their designee. We have to push for their completion. A lot are EMS runs. Suggestions welcome. Sandy Brown: spoke w/ people not entering: qualified lead tech looks to OIC, etc: points for directive : define OIC to MIC (member in chg) , and 2 types of reports: MEDICAL, and OTHERS. Every one that went on the call should assist w/ paperwork. Charts should be definition of MIC (primary care giver), and person that gives the “all clear” should see that paperwork is completed. (see CHFD memo)

We will try to find a way to interface EMS Charts into Firehouse & NFIRS. Firehouse is used for attendance and NFIRS. It does not relieve member of ensuring paperwork getting done.

Comp 2 – floor has been completed. Letter to Nick Wallick for great job, and because it was a donation we could mention the benefit.

Tag Sale on green (6/14) – cadets to do sno-cones, ambulance on site.

D. Lee – verify a cadet program for summer.

Chief thanked gravesite participation, parade, kitchen committee for Memorial Day.. CES this past Sunday – touch a truck (J. Jones. Strickland, A Evans, Pierce)

Presidents Report: Thank you to all members for Memorial Day participation.

Motion made by AC Standish, seconded by K McKenna to adjourn the meeting @ 18:20 hours. Approved.

Respectfully submitted,

Jean Walsh
Admin. Assistant

CORRECTIONS TO MEETING MINUTES OF 5/11/09:

Motion made to accept minutes.. of April minutes, approved.
Cptn Reports: 27 members went to training
Chiefs; Report, and motion to adjourn: should be DC Standish
Adjournment should be: 19:50 hours