

**COLCHESTER HAYWARD FIRE DEPARTMENT
MONTHLY OFFICER'S MEETING
MONDAY, May 11, 2009**

MEMBERS PRESENT: Chief Cox, Pres. Martin, DC W. Standish, 2AC McKenna, Capt. Jones, Capt Evans,

Chief Cox called the meeting to order @ 1910 hours.

Motion made by accept by K. McKenna and seconded by DC Standish to approve the March minutes, approved.

Citizen's Comments: None

Budget Issues: Chief discussed upcoming budget: increase .64 mil, bonding issue for fire truck, and ambulance. No districts, broken down as Company 1: \$843,934 and Company 2 \$13,770. \$450,000 revenue projected from ambulance service. Fact sheet created and presented for budget re: the firetruck & ambulance. Thank you to J. McMinn for article written that was very positive toward the purchase.

Cptn Evans questions the status of the bundled billing, and it was described that the billing and the revenue did not line up due to delay in payments. 8% showing up in budget for collections. This years budget we have 45 dys left to save. AC McKenna questioned dept budget status for this year. Chief explained over \$50M in vehicle repair category that was unplanned for, and unforeseen. Next yr budget projected essentially the same, but slight increase in personnel.

Career Staff/Personnel: None

Training: K. McKenna: getting criticism on new format for the input of training in computer. Mandatory lists, w/ all other ones listed as "other", he will be revisiting issue w/ the training committee to come up w/ something better, to make it easier for members to see where they stand. He has a list of members that will be changing their disciplines.

Jeff Bush – fire police

H. Palmes – fire police, ems – no longer ems

E Reed, fire/ ems – changing to ems only; S. Brown, R. Berkman – previously submitted

?: members wishing to go to Salem burn house when it is not a Colchester drill must ask chief officer, use SCBA, and sign the radio room training log upon their return, to report any discrepancies to S.O. Jay Babineau reported on Lisbon water shuttling: 1st day for set up, 2nd dy regular tanker drill for 1000 gall / min. Course intended to figure a way to set up tanker, backed against 2 bldgs, how to get water from tanker to 2 trucks. Good drill. Took cadet, Jess Kmetz, 11 towns participated.

Chief reiterated need for the list of names for dept. member training , and vendor name conducting the training, in order to encumbering funds.

RFQ for Diesel Exhaust System recommendation went to the Bd of Selectman : unanimously approved to accept Ward Diesel. Smoke Blotter had spec issues not in compliance w/ our specs, and they do not install their own system, etc. - DC Standish ok, McKenna 2nd motion to go forward w/ purchase.

EMS Ctpn Evans:- People are not logging fuel, hours & distance. Recommends end of day logging in of time and distance.

ET228 still having brake conversion, and fuel line issues.

Traffic advisors were installed on ET 2 & Service 228. Stingers on ET2 – repaired.

Limited rescue billing to begin. This will require shifts to keep track of times better, names & insurance cards. Our intention is to bill for time & materials.

Shane Hassat has stepped down, Michael Hasset filled in.

Co. 2 inspected well by Dept of Health: issues of construction – ordered to be replaced, and no one to consume water until well replaced. Signs to be posted.

Ambulance Comm: Chief Cox, 2AC McKenna, G. Avery, Cptn Evans, R. Dombowski, T. Reid

Firetruck Comm: DC Standish, 1AC McMinn, Cptn Guidice, Lt Brown, Lt Lee, A. Ewings

EMS: Ann Brierley, from CAG, came in May 11, 2009 to discuss issues QA's. Cptn Evans reported oversights w/ open charts needing signatures, issues uploaded from tough book, and staff forgetting to go back into charts. Will be addressed. EMS week starts Sunday 5/17 w/ open house. Ad did not make it in paper. To be posted on sign outside. Blood pressure clinic, at Westchester market planned, and another one at town hall 5-7pm, or CVS (Sharr family – for permission). Sign to be posted : dinner on Friday, potluck. Ambulance demos coming in this month – dates posted outside radio rm.

Chief Main from Bozrah wants crew & ambulance for ceremony presentation., at their fire house, Sunday 5/17 from 11-1:00 pm.

Captain's Reports: D.Rowland: nothing, J.Jones, Fire Police – 27 members, svc 3 running, grants being worked on, 5-6 fire-police want to go to train the trainer (at CFA), new fp ctpn in Salem.

Chief's Reports: K. McKenna- ambulance committee to meet Tues 7:00 pm. Starting in Sept. he will taking classes, making attendance to this meeting difficult. D. Rowland: hazmat optns – presented by tech from Fairfax VA. Use of periodic table to identify hazmat issues, good seminar. AC Standish: 632 NFIRS, down 32 from last yr. 52 mtd May.

Presidents Report: Pres. Martin: to represent CFC at Lions Club Night of Giving Wed. 5/13, will be receiving a check. Thurs. 5/14 meeting will address new membership apps, and bylaw changes, and plaque for kitchen to dedicated to prior Chief Standish.

Parade: Sr. bus to be available, question on availability of marchers.

Motion made by K. McKenna seconded by AC Standish to adjourn the meeting @ 17:50 hours. Approved.

Respectfully submitted,

Jean Walsh
Admin. Assistant