

COLCHESTER HAYWARD FIRE DEPARTMENT
MONTHLY OFFICER'S MEETING
MONDAY, February 09, 2009
DRAFT

NANCY A. BRAY
TOWN OF COLCHESTER

Nancy A. Bray

2009 MAR -4 AM 9:45

RECEIVED
COLCHESTER, CT

MEMBERS PRESENT: Chief W. Cox, Pres. D. Martin, Dep. Chief W. Standish, Asst. Chief J. McMinn, Fire Police Capt. J. Jones, EMS Captain Audrie Evans, Lt. J. Greenman

Chief Cox called the meeting to order @ 1912 hours.

Motion made by J. McMinn and 2nd by B. Standish to approve the January minutes, approved.

Citizen's Comments: None

Budget Issues: Currently in the non-essential budget freeze for the 08'-09 year. The 09'-10' budget year in progress with first round cuts. BOS approved the purchase of diesel exhaust systems in conjunction with grant funds. Capt. Rowland working on a new fire prevention grant.

Career Staff/Personnel: Process to hire an Administrative Assistant ongoing with interviews beginning Friday Feb. 13th. Officer appointments were made and posted, however there are still many vacancies. The Town of Colchester has begun union contract discussions with IAFF Local 3831. Discussion regarding outfitting of Safety Officers; yellow helmets and traffic vest will be issued. R. Goodrich was appointed as Lt. on Squad 128.

Training: Chief McKenna has officially taken on as the chair of the training committee. Online training will be online this week. A draft of the field training preceptor program was presented for review.

EMS: ASA is now online in the ambulances for use. EMT-B class being held here starting evenings in March. Discussion regarding recruitment in conjunction with an EMT class. EMS Charts in progress all run forms should be completed electronically.

Captain's Reports: Reminder to all members to make sure you are logging in to EMS Charts online to finish your run form. Ser. 328 still out of service. State fire police training course being held here in May.

Chief's Reports: DIR-011, SOP- 020, FFS-013 and were approved and will be posted in the CHFD streets directory on the network, please make yourselves familiar with them. Excel spreadsheet is being developed to maintain a database for all member qualifications. NFIRS are in progress and almost current to date OIC listed on call is responsible for inputting information. Strategic planning process is ongoing. A letter will be sent to the all members advising them of the process. D. Martin will be setting up an informal meeting with the Cadet department

Presidents Report: A letter will be sent to the all members advising them of the process. D. Martin will be setting up an informal meeting with the Cadet department to include Chief Officers and cadet Advisors. Don't forget to send in your ladies night responses.

Motion made by J. McMinn and 2nd by W. Standish to adjourn the meeting @ 2025 hours, approved.

Respectfully submitted,

Audrie Evans
CHFD EMS Captain