



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance Minutes  
Regular Meeting Minutes  
Wednesday, February 17, 2016  
Colchester Town Hall @ 7PM**

RECEIVED  
COLCHESTER, CT  
2016 FEB 19 AM 11:44  
TOWN CLERK  
DEBRA FURMAN

**MEMBERS PRESENT:** Chairman Rob Tarlov, Rob Esteve, Thomas Kane, James McNair, Andreas Bisbikos and Andrea Migliaccio

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** BOS R Coyle, Registrar D Mrowka, Tax Collector M Wyatt, and Clerk T. Dean.

**1. Call to Order**

Chairman R Tarlov called the meeting to order at 7:00 p.m.

**2. Additions to the Agenda -**

R Tarlov asked that the following be deleted on the agenda #10.a. 2014-2015 Road Maintenance Reduction-discussion, and renumber remaining items.

R Esteve moved to approve the deletion as presented, seconded by T Kane. Unanimously approved. MOTION CARRIED

**3. Approval of Minutes: February 3 – Regular Meeting**

R Esteve moved to approve the Regular Board of Finance meeting minutes of February 3, 2016, seconded by T Kane. Unanimously approved. MOTION CARRIED

**4. Citizen's Comments – none**

**5. Correspondence – none**

**6. Department Reports**

**a. Finance Department - none**

**b. Tax Collector –** January motor vehicle supplemental and real estate delinquent billing cycle closes. Delaying sending out next statements for one month due to assessments being sent out currently. Closed the tax year. Working with enforcements as well as will be working with a marshal to be more aggressive in collections. R Tarlov inquired on the proposed DMV plan on vehicle registrations.

**7. First Selectman**

**a. Transfer Requests - none**

**8. Liaison Reports**

J McNair reported on Fire Dept, received info that they do have the software program for vehicle maintenance, however not connected at the moment.

T Kane reported on Planning & Zoning, currently working on signage issues at Starbucks.

A Bisbikos reported on Sewer & Water, 1.5% water increase

R Esteve reported on the Building Committee – much discussion on level of involvement from the building committee vs delegated to construction manager, project manager and architect. Design plans presented to the committee by the architect. Discussed the transportation flow for buses and students. R Tarlov received update from Ron Goldstein on the 'building as new' status. Looks like the total reimbursement will remain the same, although allocated differently between the components, plus looks like the gym will be reimbursed at some level, too.

R Tarlov reported on Board of Selectmen – selected Town Planner and had presentation for Norton Mill project. No town dollars spent for purchase, \$1 transaction was donated by Selectman Stan Soby.

**9. Budget Discussion**

- a. Town Metrics & b. Graph and Charts:** R Tarlov had re-sent the graphs with revisions of added footnotes and attributions for selection of peer towns to the Board. Reviewed graphs with how Colchester ranked to peer towns. Overall Colchester is the lowest expenditure per household. Purpose of the graphs is to get them on the website to show the metrics. Discussed which charts to present to residents that would be clear and useful. Discussed ideal graphs for the budget book with unanimous consensus to use the attached.
- c. Review Schedule** First four meetings are definitely being held. Public Forum on 3/7, along with Tri-board discussion before the Board of Finance arrives at the breakout of percentages. Of the "if needed meetings" 3/15 will be the meeting possibly needed. 3/8, 9, and 10 will most likely not need to hold meetings. T Kane asked about video recording the 3/1, 3/7 and 4/4 meetings. R Tarlov stated he has requested from the Board of Ed for a possible student or class that would be interested in videoing. Has not had a response yet from them. (revised scheduled attached)

T Kane moved to submit a formal request to the Board of Education and Superintendent to ensure the 3/1, 3/7 and 4/4 meetings are videotaped, seconded by J McNair. Unanimously approved. MOTION CARRIED.

**10. Old Business**

- a. Review format of Program Fund Reports** – sent request to Cheryl Hancin, P&R Director, but has not received the reports to date from her.
- b. Recreation Field Subcommittee - update** – J McNair stated that previous concerns should be addressed at the next meeting. R Coyle stated that they can't make a recommendation to fund a problem without knowing what they would
- c. Senior Center Task Force – discussion and possible action** – no update
- d. 2015-2016 BOF Goals and Objective – review and update** – moved snow removal discussion to next meeting.
- e. Snow Removal Policy – discussion and possible action** - still need the final draft of policy
- f. Review Ambulance White Paper** – R Esteve working on with Fire Dept.

**11. Citizens Comments - none**

**12. Adjournment**

R Esteve moved to adjourn at 8:15 p.m., seconded by A Bisbikos. Unanimously approved. MOTION CARRIED.

Attachments: Graphs, Revised Budget Schedule

Respectfully submitted,

Tricia Dean, Clerk

# 2016 BUDGET SCHEDULE

## JANUARY

8	January	Budget Survey Opens
24	January	Budget Survey Closes
26	January	Schools' Budget Presented to Board of Education - 7:00 Jack Jacker Intermediate School

## FEBRUARY

17	February	Board of Education Meeting - 7:00 Jack Jacker Intermediate School
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## MARCH

1	Tuesday	Board of Finance Budget Workshop: Town and BOE Budget Presentations to BOF and public
2	Wednesday	Board of Finance (Regular Meeting): Review Town Budget with 1st Selectman
3	Thursday	Board of Finance Budget Workshop: Review Education Budget with Board of Ed
7	Monday	Public Forum, Tri-Board Discussion and Board of Finance Budget Workshop
8	Tuesday	Board of Finance Budget Workshop - will likely not be needed
9	Wednesday	Board of Finance Budget Workshop - will likely not be needed
10	Thursday	Board of Finance Budget Workshop - will likely not be needed
14	Monday	Board of Finance Budget Workshop - will likely not be needed
15	Tuesday	Board of Finance Budget Workshop - if needed
16	Wednesday	Board of Finance (Regular Meeting) Action on Budget to Present at Public Hearing

## APRIL

4	Monday	Budget Public Hearing
5	Tuesday	Budget Public Hearing
6	Wednesday	Board of Finance (Regular Meeting to set Budget)
7	Thursday	Board of Selectmen (Regular Meeting to set Town Meeting Date)
20	Wednesday	Proposed Date for the Annual Town Budget Meeting
20	Wednesday	Board of Finance (Regular Meeting)

## MAY

3	Tuesday	Proposed date for Budget Referendum
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All meetings are scheduled for 7:00 pm at Town Hall except where noted.