



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Finance Minutes  
Regular Meeting Minutes  
Wednesday, July 20, 2016  
Colchester Town Hall @ 7PM

RECEIVED  
COLCHESTER, CT  
2016 JUL 22 PM 3:02

**MEMBERS PRESENT:** Chairman Rob Tarlov, Thomas Kane, Andreas Bisbikos, and Andrea Migliaccio

**MEMBERS ABSENT:** James McNair and Rob Esteve

**OTHERS PRESENT:** First Selectman Art Shilosky, CFO M Cosgrove, Selectman Rosemary Coyle, Tax Collector M Wyatt, BOE B Bernier and Clerk T. Dean

1. **Call to Order**  
Chairman R Tarlov called the meeting to order at 7:06 p.m.
2. **Additions to the Agenda**  
R Tarlov stated agenda item #9c should state second quarter report only and approval of minutes should be the date of July 6, not June.
3. **Approval of Minutes: July 6 Regular Meeting**  
A Bisbikos moved to approve the Regular Board of Finance meeting minutes of July 6, 2016, seconded by T Kane. Unanimously approved with one abstention by T Kane. MOTION CARRIED
4. **Citizen's Comments** – none
5. **First Selectman**
  - a. **Transfer Requests** - none
  - b. **First Selectman's Report**  
A Shilosky reported that the town received a grant for the Airline Trail. Eversource is installing a new substation on Amston Road which will bring an increase to the mill dollars. There has been an increase in building permit revenue year over year. CIRMA presented an equity distribution check to the Town and Board of Education.
6. **Correspondence** - none
7. **Department Reports**
  - a. **Finance**  
M Cosgrove stated the town has submitted to LOCIP. Very good collection rate of property taxes at 98.81%. Exceeded budget in delinquent, interest and penalty payments. Expenditure side payroll numbers are off due to the June payroll cutoff. Both BOF and BOS approved and sent the Transfer of Snow reserves to Town meeting but won't be recorded on the books until the Town Meeting takes place. Resident Trooper overtime is due to the State Police controlling his schedule and if the town needs him on a scheduled day off for meetings etc, this is what drives the overtime cost.
  - b. **Tax Collector**  
M Wyatt reported that the collection rate is at 98.8%. On 6/30 the bills were mailed. The office is seeing the side effects of the recent DMV conversion.
8. **Liaison Reports**  
A Bisbikos reported on Economic Development Commission– proposing the website idea at the 7/21 Board of Selectmen meeting. Brewery Farm being planned at a location on Westchester Rd. Potential Bed and Breakfast going in town.
9. **New Business**
  - a. **BOF web page – policies needed to be added, other information – discussion and possible action**  
Policies to add to the existing web page discussed. R Tarlov asked to move the mission statement to the top of the webpage.
  - b. **Communication during off budget season – discussion and possible action**  
The Board discussed how and what to communicate during the off season budget. Discussed letters to the editor that was used last season, as well as email blasts. A Bisbikos added that he would like to see per pupil expenditures in relation to test score percentages. T Kane stated that he spent some time comparing the two and found no correlation between the numbers. T Kane suggested that the Board of Education come to a Board of Finance meeting approximately once a month to discuss a topic in relation to the budget. Board discussed prioritizing items to

communicate. T Kane stated that a good start would be to have the elementary grades K-5 create a 5 year plan. R Tarlov will discuss with R Goldstein, BOE chair, for next steps on a plan. The Board would like to have the Assessor come to the next meeting to talk about revaluation.

**c. Program Fund – review second quarter reports**

R Tarlov stated that in terms of increase, the fund is doing well and the Board would like to have Cheryl present a plan at the end of the next quarter as to how the fund balance will be utilized. Camp is also doing very well.

**10. Old Business**

**a. 2016-2017 BOF Goals and Objectives – review, amend and prioritize - no update**

**b. Recreation Field Subcommittee – no update**

**c. Senior Center Subcommittee – update**

A Bisbikos stated there will be a Town meeting on August 31<sup>st</sup> for the purchase of the senior center, with a planned referendum on 9/13. Informational sessions for residents are planned at Town Hall and area communities. An informational flyer has been created to communicate the plan through multiple channels.

**11. Citizens Comments- none**

**12. Adjournment**

T Kane moved to adjourn at 8:57 pm, seconded by A Bisbikos. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk