



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance Minutes
Regular Meeting
Wednesday, June 19, 2013
Town Hall – 7:00 p.m.**

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NANCY A. BRAY
TOWN CLERK
Nancy A. Bray

MEMBERS PRESENT: Rob Tarlov, Rob Esteve, Cathy Pompei and Art Shilosky
MEMBERS ABSENT: John Ringo and Thomas Kane
OTHERS PRESENT: First Selectman Gregg Schuster, Maggie Cosgrove, Selectman Jim Ford and citizen

1. CALL TO ORDER

Chairman R. Tarlov called the Wednesday, June 19, 2013 meeting to order at 7:02p.m.

2. APPROVAL OF MINUTES: Regular meeting on June 5 and Tri-Board Meeting on June 10

R. Esteve **MOTIONED** to approve the minutes of the June 5, 2013 regular meeting as typed.
SECONDED by A. Shilosky. All members present voted in favor, **MOTION CARRIED.**

R. Esteve **MOTIONED** to approve the minutes of the June 10, 2013 tri-board meeting as typed.
SECONDED by A. Shilosky. C. Pompei abstained. All members present voted in favor, **MOTION CARRIED.**

3. CITIZENS COMMENTS

None

4. ADDITIONS TO THE AGENDA

None

5. DEPARTMENT REPORTS

a. Finance Department

M. Cosgrove presented the May monthly report and stated everything is in good shape.

b. Treasurer

None

c. Tax Collector

None

6. FIRST SELECTMAN'S REPORT

a. Transfer Requests

R. Esteve **MOTIONED** to approve the following budget transfers as a block: \$1,520 from "Boards & Commissions-Contractual, Temporary, Occasional P/R (11105-40105)," to \$1,520 "Overtime (11105-40103);" \$100 from "Planning & Coding-Equipment Repairs (11411-46224)" to \$100 "Other Purchased Supplies (11411-42340);" \$500 from "Town Clerk-Copier (11501-42233)" to \$500 "Office Supplies (11501-42301);" \$5 from "Town Clerk-Mileage, Training & Mtgs (11501-43213)" to \$5 "Professional Memberships (11501-43258);" \$30 "Engineering-Mileage, Training & Mtgs (13301-43213)" to \$30 "Professional Membership (13301-43258);" \$3,050 from "PW Grounds Maint-P & R Service Contracts (15201-44223)" to \$3,050 "PW Grounds Maint-Service Contracts (13203-44223)." **SECONDED** by C. Pompei. All members present voted in favor. **MOTION CARRIED.**

Shilosky **MOTIONED** to approve the following budget transfers as a block based on Board of Selectman approval: \$1,000 from “Collector of Revenue-Reg Salaries (11303-40101)” to \$1,000 “Office Equipment (11303-48416);” \$4,503 from “Assessor-FICA & Retirement (11304-41230)” to \$4,503 “Regular Payroll (11304-40101);” \$1,371 from “P&C Admin-Legal Notices (11411-44230)” to \$1,371 “Office Equipment (11411-48416);” \$1,300 from “P&C Admin-Overtime (11411-40103);” \$2,379 from “Legal Notices (11411-44230);” and \$2,206 from “Postage (11411-44217)” to “P&C Admin-Reg Payroll (11411-40101);” \$726 from “P&C Admin-Prof Membership (11411-43258)” to \$726 “Copier (11411-42233);” \$1,500 from P&C Admin-Cont Temp Occass (11411-40105)” to \$1,500 “Legal (11411-44203);” \$2,200 from “Registrar of Voters Elections-Prof Services (11601-44208)” to \$2,200 “Contr Temp Occas (11601-40105);” \$4 “Information Technology-Reg Payroll (11801-40101)” to \$4 “Overtime (11801-40103);” \$27,455 from “PW Admin & Hwy-Reg Payroll (13201-40101)” to \$22,810 “PW Admin-Reg Payroll (13200-40101)” and \$4,645 “PW Admin-FICA & Retirement (13200-41230).” **SECONDED** by R. Esteve. All members present voted in favor. **MOTION CARRIED.**

b. First Selectman’s Update

First Selectman G. Schuster reported that Governor Malloy signed the budget and there is nothing dramatic that will affect municipalities. First Selectman Schuster stated he sent Commissioner Tarlov a summation from CCM with all the successes and failures. First Selectman G. Schuster handed out to the board members the FY2013-2014 adopted budget. Discussion was had. First Selectman G. Schuster also stated a potential buyer for the Slembeck property approached the town regarding getting involved in possibly purchasing the land and the Tractor Supply is on track for a fall opening.

7. CORRESPONDENCE

None

8. LIAISON REPORTS

C. Pompei reported that Chief Cox will continue to monitor and report stats on the Ambulance Incentive Program and the volunteer Fire Department task force has begun. A. Shilosky reported the building committee is presently promoting the project to the town.

9. NEW BUSINESS

a. CIP Plan

Chairman Tarlov stated M. Cosgrove sent out a spread sheet showing the capital improvement plan for the board members review. Discussion was had that included options to smooth out the numbers for minimal future impact.

10. OLD BUSINESS

a. Status of Health Insurance Fund

M. Cosgrove reported a positive balance was had at the end of May.

b. Status of Energy Project

First Selectman G. Schuster stated nothing to report regarding the Energy Project.

c. Building Project – discussion

Chairman Tarlov stated when the scope of the project was reduced the state reimbursement for one of the ball parks and parking lot was not reduced and are now waiting for a revision from Webster Bank with the mil-rate impact.

d. Budget Process Review

Chairman Tarlov stated he would like to begin compiling a list of what went well and what did not concerning the budget process and what things they should be doing throughout the year.

11. CITIZENS COMMENTS

None

12. EXECUTIVE SESSION – personnel matter

R. Esteve **MOTIONED** to go into executive session to discuss personnel matter and to invite First Selectman G. Schuster, **SECONDED** by A. Shilosky. All members present voted in favor. **MOTION CARRIED.**

The board of finance members and invited guest went into executive session at 8:24p.m.

The board of finance members and invited guest came out of executive session at 8:44 p.m.

13. ADJOURNMENT

R. Esteve **MOTIONED** to adjourn at 8:45 p.m. **SECONDED** by A. Shilosky. All members present voted in favor. **MOTION CARRIED.**

Respectfully Submitted,


Gina Santos, Administrative Assistant