



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**FIRE DEPARTMENT TASK FORCE  
SPECIAL MEETING – MINUTES  
TUESDAY, JUNE 18, 2013 – TOWN HALL  
7:00PM**

**Members Present:** Dave Martin, John Knapp, Bob Holdsworth, Bill Curran

**Others Present:** First Selectman Gregg Schuster, Fire Chief Walter Cox

**1. Call To Order**

First Selectman Schuster called the meeting to order at 7:00PM.

**2. Citizens Comments**

No citizens comments

**3. Purpose of Task Force**

First Selectman Schuster reviewed the purpose of the task force and told the members that the Board of Selectmen would be developing a charge for them.

**4. Review of Rules Governing Task Force**

First Selectman Schuster reviewed rules governing the task force including meeting conduct and the Freedom of Information Act. Members were given a copy of the Colchester Board and Commission Handbook.

**5. Review of Relevant Data and Reports**

First Selectman Schuster reviewed the current incentive plans. Members were given measurement data for the fire department as well as the 2011 UCONN study.

**6. Discussion and Possible Action on Future Meetings Dates and Times**

Dave Martin moved to hold meetings on the first and third Monday of every month at 7:00 PM beginning 7/1/13, seconded Bob Holdsworth. Unanimously approved. MOTION CARRIED.

**7. Discussion and Possible Action on Election of Chairman**

The task force expressed a desire to defer electing a chairman until more members are seated. First Selectman Schuster requested that it be completed at the next meeting.

**8. Adjourn**

Bob Holdsworth moved to adjourn at 7:51. Seconded by Dave Martin. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Gregg Schuster

NANCY A. BRAY  
TOWN CLERK

2013 JUN 19 AM 10:33

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