

**ECONOMIC DEVELOPMENT COMMISSION
SPECIAL MEETING
WEDNESDAY, JULY 14, 2010 – 7:00 P.M.
COLCHESTER TOWN HALL
Room 2
Minutes**

RECEIVED
COLCHESTER, CT
2010 JUL 15 PM 2:50
Nancy A. Bray
NANCY A. BRAY
TOWN ENGINEER

Attendees: Steve Cohn, Bruce Goldstein, Tom Crotty, Kele Issa, Andreas Bisbikos
Greg Schuster, First Selectman, Rob Tarlock, Liaison to Board of Finance
Absent: Kevin Burzycki, Paul Catalano, Jeffery Koonankeil

1. Call Meeting to Order at 7:05pm. Discussion centered upon the status of member Jeffery Koonankeil who had resigned. Selectman Schuster reminded the commission that resignations from Boards and Commissions do not take effect until they are ratified by the Board of Selectman. Chairman Cohn indicated he would forward the resignation notice to Selectman Schuster.

The status of new member Chris Rollins was also discussed. Rollins had been appointed by the Board of Selectman but it was no known whether he had been sworn in and was an official member of the Commission

2. Approval of the April 19,2010 Meeting Minutes

**Motion to approve the minutes was made by Bruce Goldstein
Seconded by Tom Crotty
Motion carried unanimously**

3. Public Comment(s) - None
4. New Business

A. Review of EDC Coordinator Scope of Work

The Commission discussed the draft Scope of Work for the Economic Development Coordinator (EDC) as provided by the Town staff. The discussion centered on whether the position should advocate for business and whether that degree of involvement was appropriate. A suggestion was made to amend the duties to be more generic in terms of advocacy and focused on assessment of benefit. The Commission recommended the following provision replacing the duty relating to advocacy.

Address potential economic impact of businesses wishing to open or expand in Colchester both internally and before appropriate boards and commissions

The Commission discussed replacing the advocacy role in the statement of Duties as well but recommended that the section be retained because of a general recognition that the position was focused on economic development.

**Motion to recommend approval of the Economic Development Coordinator Scope of Work (as amended) by the Board of Selectman made by Bruce Goldstein
Seconded by Kele Issa
Motion carried unanimously**

B. Finalization of Statistical Profile –

Discussion centered on whether the statistical profile should be completed and printed or whether it should be delayed pending hiring of the economic development coordinator. Consensus was that the economic development coordinator should complete the statistical profile project.

5. Old Business

6. Adjournment

Motion to adjourn made by Andreas Bisbikos

Seconded by Tom Crotty

Motion carried unanimously

Meeting ended at 8:15pm