



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, July 19, 2018
Colchester Town Hall @ 7pm**

MEMBERS PRESENT: First Selectman Art Shilosky, Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla and Selectman Jim Ford

MEMBERS ABSENT: none

OTHERS PRESENT: Registrar D Mrowka, BOF A Migliaccio, BOE M Bylone, J Malsbenden, Public Works Director J Paggioli, T Rudko, T Pinau and Clerk T Dean.

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COLCHESTER, CT
2018 JUL 23 PM 2:56
TOWN OF COLCHESTER
REGISTRAR

1. Call to Order

A Shilosky called the meeting to order at 7:01 pm.

2. Additions to the Agenda

A Shilosky asked to add #10 Discussion and Possible Action on RFP 2018-03 Town Hall Pavement Services, renumber remaining items.

S Soby moved to add the agenda item as presented, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

3. Citizen's Comments – none

4. Consent Agenda

- a. Approve list of deletion/revisions of ordinances 1, 77, 81, 136 to go to Public Hearing
- b. Approve Execution of Grant Contract with Senior Resources Agency on Aging – Making Memories
- c. Tax Abatement

S Soby moved to approve the consent agenda, seconded by D Mizla. Unanimously approved. MOTION CARRIED

5. Boards and Commissions – Interviews and/or Possible Appointments

a. Youth Services Advisory Board – Dean Dest possible appointment as a member to expire 12/1/2021

This member is also on the agenda for the Ethics Commission. Ethics has more of a need for members. To be on the Ethics Commission you cannot serve on another commission. NO ACTION

b. Ethics Commission

1. Dan Henderson Resignation – R Coyle moved to accept Dan Henderson resignation, with regret, from the Ethics Commission, seconded by S Soby. Unanimously approved. MOTION CARRIED.

2. Dean Dest possible appointment as a member to expire 5/30/2020 – J Ford moved to appoint Dean Dest to the Ethics Commission as a member to expire 5/30/2020, seconded by S Soby. Unanimously approved with one abstention by R Coyle. MOTION CARRIED.

3. Taras Rudko to be interviewed – was interviewed

4. John Malsbenden to be interviewed – was interviewed

5. Teresa Pineau to be interviewed – was interviewed

c. Fair Rent Commission – Resignation of Steven Schuster – S Soby moved to accept Steven Schuster resignation, with regret, from the Fair Rent Commission, seconded by D Mizla. Unanimously approved. MOTION CARRIED

6. Approve Minutes of the June 21, 2018 Regular Board of Selectmen Meeting

S Soby moved to approve the minutes of the June 21, 2018 Regular Board of Selectmen meeting, seconded by D Mizla. Unanimously approved, with one abstention by R Coyle. MOTION CARRIED

7. Discussion and Possible Action on Novus Insight Network Upgrade Contract

S Soby moved to approve the contract with Novus for the upgrade and authorize the First Selectman to sign all necessary documents, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

8. Discussion and Possible Action on NECCOG Animal Service Contract

The Board had questions on items not addressed in the contract; there is no indication of how NECCOG will meet their end of their obligation. What is the number of staff available and dedicated to Colchester, what other towns does that person cover, what is the response time. What are the metric's that we will be able to measure how they are doing.
TABLED

9. Discussion and Possible Action on Lease Agreement for Bacon Academy Trustees Portion of Town Green

A Shilosky stated that the lease was put together by our attorney. Half portion of the green is owned by the Trustees, the town currently mows and holds the insurance. Has been this way for a long time but now it is legally documented.

R Coyle moved to approve the lease agreement for Bacon Academy Trustees Portion of Town Green and authorize the First Selectman to sign all necessary documents, seconded by S Soby. Unanimously approved. MOTION CARRIED

10. Discussion and Possible Action on RFP 2018-03 Town Hall Pavement Services

D Mizla moved to enter into a contract with Sullivan Paving Company, Inc. for the supplying of Pavement Services at Town Hall as detailed in the Town of Colchester RFP #2018-03, for the amount of \$151,194.55 and hereby authorize the First Selectman to sign and deliver said agreement and necessary documents required, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

11. Review and Discussion on Town Ordinance Potential Revisions

#24 Building Construction. R Coyle moved to incorporate Town Planner Randall Bensons recommendations as listed in his memo, seconded by S Soby.

#6 Alarm Systems. S Soby stated that most municipalities take action for multiple false alarms at the same location. If we are not tracking the alarm occurrences, why. The homeowner must be held accountable for multiple false alarms that may impact the ability to respond to real incidents. J Ford stated that the town administration needs to decide who will administer the tracking of alarm calls and that it doesn't have to be done by the Police Department. The Board asked A Shilosky to follow up with the Fire Dept. and look at the history. TABLED

#144 Vehicles and Traffic. Discussion on accumulation amounts that are referenced in ordinance. J Paggioli stated the current amount indicated is not realistic. He will look at marrying the snow and ice removal policy with the ordinance. Also indicates that the Board of Selectmen is the Traffic Authority, it should be the Police Commission. TABLED.

12. Citizen's Comments – Teresa Pineau stated that the alarm system tracking is usually handled by the Fire Marshal in other towns which utilize a computer tracking system.

13. First Selectman's Report

A Shilosky stated that the Senior Center received a grant for the Making Memories program. Eversource is bringing natural gas to town, as well as a fuel cell that will be located by the Amston Rd Transfer sub-station at no cost to the town. Norwich Ave being paved. Town Hall parking lot will be paved. The town had to reapply for the grant for the Norton Mill. Fiber Optics will be in within the next 4 weeks. Renamed the 57 Fest to Celebrate Colchester-57 Fest. Purchasing a new police car shortly. Room 3 will be painted, and the blinds are in and carpets ordered. Speaker system coming soon for the rooms. The town is aware of the number of vehicle break-ins and will have an information session for citizens on 7/25 at 7pm in Town Hall. S Soby asked in respect to issues – any data on smash and grabs or that the opportunity presented itself with vehicles being unlocked and windows down. A Shilosky did not know the data, he will follow up with Sgt. Martinez. S Soby also stated that the town should be looking at proactive things to remind people on a regular basis via multiple channels to remove valuables from vehicle and lock vehicle doors.

14. Liaison Reports

J Ford reported on Conservation Commission – Receiving about two applications per meeting. Endorsed campaign for a request for turtle crossing sign on Rte 16.

R Coyle reported on Commission on Aging – report attached.

Building Committee – paid 8 invoices. Group is being very prudent with the budget. Expecting to open on time on 8/29.

Opengov – draft completed, will be sending to BOE chair for input, then sending to A Shilosky and BOS.

S Soby reported on Water & Sewer – Well 3A work continues. Repainting storage tank. Testing on sodium, lead and copper. Fire Co looking at getting water service at Schuster Park for the bathroom at the training facilities. Asked for a waiver on water connector fee, under discussion on impact.

15. Executive Session to Discuss Firefighters Union Local #3831 Collective Bargaining Agreement

R Coyle moved to enter into executive session to discuss Firefighters Union Local #3831 Collective Bargaining Agreement, seconded by S Soby. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:33 p.m.

Exited from executive session at 8:36 p.m.

16. Discussion and Possible Action on Firefighters Union Local #3831 Collective Bargaining Agreement

R Coyle moved to approve the Firefighters Union Local #3831 Collective Bargaining Agreement and authorize the First Selectman to sign, seconded by S Soby. Unanimously approved. MOTION CARRIED.

17. Adjourn

J Ford moved to adjourn at 8:37 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk

COA Meeting-July 9, 2018

Donna Paty retired on June 15th after nearly 19 years of working for the Town. I want to thank the CoA for your generous gift to her. I know she was deeply touched by your kindness.

Update on hiring process for Administrative Assistant: interviews are completed and I've made my recommendation to the First Selectman. Joyce Sypher has been helping us out half days in the interim, which has been a big help. I have taken over the Renters' Rebate appointments for this season on Wednesday mornings.

Title III Grant Hearing was a success and they are funding us \$14,665 for the Making Memories Program.

Farmers Market Voucher program has been funded this year. People over the age of 60, who meet the income criteria are eligible to register for coupon books. This program is managed by TVCCA and Jane will have sign-up sheets this week, with the coupon books being distributed by the end of the month.

The Senior Resource Guide reprints are back from Copies Plus, anyone needing additional copies can find them in the senior center office.

New Medicare cards with non-social security specific codes are being rolled out nationwide. They state that this process will be completed between April 2018 - April 2019.

I am implementing new data reporting, effective July 1, 2018. Attendance will now equal the total number of sign-ins for each month, we will also track a year-end unduplicated count to better assess how many unique individuals are using the senior center on an annual basis.

Attendance & Meals Served:

- Meals served in April: on site: 116 MOW: 228
- Meals served in May: on site: 169 MOW: 192
- Monthly Transports in May: 796
- Monthly Transports in June: 810
- Monthly Attendance in May: 1496
- Monthly Attendance in June: 1708
- Active membership: 1138