



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, May 3, 2018  
Colchester Town Hall @ 7pm**

**MEMBERS PRESENT:** First Selectman Art Shilosky, Selectman Rosemary Coyle, Selectman Denise Mizla and via teleconference Selectman Stan Soby

**MEMBERS ABSENT:** Selectman Jim Ford

**OTHERS PRESENT:** Registrar D Mrowka, Public Works Director J Paggioli, Town Clerk G Furman, BOF:R Tarlov, A Liverant, S Tortorigi, J Tortorigi, J Walsh and Clerk T Dean.

**1. Call to Order**

A Shilosky called the meeting to order at 7:00 pm.

**2. Additions to the Agenda**

A Shilosky asked to add #8 Discussion and Possible Action on School Building Project-Municipal Gain Eversource and #9 Discussion and Possible Action on WJJMS Comcast Contract, renumber remaining items.

R Coyle moved to add the agenda items as presented, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**3. Citizen's Comments - none**

**4. Consent Agenda**

1. Tax Abatements
2. Approve Minutes of the April 18, 2018 Special Board of Selectmen Meeting
3. Approve Competitive School Readiness FY 2019 Grant Application including Quality Enhancement Funds

R Coyle moved to approve the consent agenda, seconded by D Mizla. Unanimously approved. MOTION CARRIED

**5. Approve Minutes of the April 5, 2018 Regular Board of Selectmen Meeting**

Amend #7 Presentation by Opengov, paragraph 3, sentence 4, change to – R Tarlov proposed 90-day start language in the agreement to be changed to reflect S Soby concern that the 90 days may not be enough time for us to determine if the software was compatible with our systems.

S Soby moved to approve the minutes of the April 5, 2018 Board of Selectmen Meeting, as amended, seconded by R Coyle. Unanimously approved with one abstention by R Coyle. MOTION CARRIED

**6. Approve Minutes of the April 13, 2018 Special Board of Selectmen Minutes**

D Mizla moved to approve the minutes of the April 13, 2018 Special Board of Selectmen Meeting, seconded by S Soby. Unanimously approved with one abstention by R Coyle. MOTION CARRIED

**7. Boards and Commissions – Interviews and/or Possible Appointments**

1. Economic Development Commission – Heide Perham possible appointment as an alternate member to expire 10/31/2019

D Mizla moved to appoint Heide Perham to the Economic Development Commission as an alternate member to expire 10/31/2019, seconded by S Soby. Unanimously approved with one abstention by R Coyle. MOTION CARRIED

**8. Discussion and Possible Action on School Building Project – Municipal Gain Eversource**

J Paggioli stated the internal network that the school is currently connected to will be demolished. This would be to maintain the private network by utilizing the municipal gain agreement. Cost is figured into the WJJMS Project.

R Coyle moved that the Board of Selectmen authorizes the First Selectman to enter into a Pole Line Attachment Agreement with Eversource as attached, for the Municipal Gain Use in support of the William J Johnston Middle School Project and to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED

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**9. Discussion and Possible Action on WJJMS Comcast Contract**

A Shilosky stated Frontier had a higher cost of \$8,000, and that Comcast would do it for less with a three year contract for telecommunication services.

R Coyle moved that the Board of Selectmen authorize the Frist Selectman to enter into a three (3) year Agreement with Comcast for the telecommunication services at WJJMS and the temporary Pupil Services telecommunications services at JJIS, seconded by S Soby. Unanimously approved. MOTION CARRIED.

**10. Presentation by Virtual Town Hall Vendor for the Town Website**

Millard Rose, President of Virtual Town Hall Holdings LLC presented. Discussion among the Board and Mr. Rose on approval of designs, cost structure, and details of the platform vs the town's current platform with Virtual Town Hall.

**11. Discussion on Funding the Historic Society for Cemetery Maintenance**

Historic Society Arthur Liverant and Sheila Tortorigi offered a solution and option for the Historical Cemetery mowing over the summer months. The Historical Society was given funding, from one of the family descendants, for long term maintenance of the cemetery. Public Works Director and Historical Society agreed that the Society will mow the cemetery every other time. The person they will hire is dependable and insured. J Paggioli and A Liverant will work on a schedule. An agreement will be drafted and put on the next BOS agenda.

**12. Discussion on Opengov Policy**

A Shilosky stated that a policy needs to be put in place to govern Opengov. This would be to restrict internal workings, password levels and access levels. R Coyle has a list of questions to include in the policy such as who vets the numbers sent out, a reasonable timeline for posting information, how to secure confidential information embedded in the current system, how to handle access violations, and the tracking of usage and reporting. S Soby stated role based security discussion needs to happen to help people understand the levels of access to the type of information controlled. Suggested an internal team at Town Hall to help manage roles. Need to make sure departments are engaged and questions answered. Also need a common set of expectations. S Soby and R Coyle will start drafting pieces needed for the policy.

**13. Discussion on Town Ordinance Review Committee**

A Shilosky stated that many of the ordinances are out of date and don't apply today. R Coyle suggested that the Board look at sections of ordinances at each meeting. Then they would have to move forward to a Town Meeting to delete or change.

**14. Discussion and Possible Action on Budget Transfer Policy and Use of Capital Reserve Fund Policy Revision**

A Shilosky stated the items crossed out are not in the Charter any longer. Renamed a section to Notification of Legal Expenditures.

R Coyle moved to accept the Use of Capital Reserve Fund Policy and Notification of Legal Expenditures Policy as presented, seconded by D Mizla. Unanimously approved. MOTION CARRIED

**15. Citizen's Comments** – G Furman commented positively on the Virtual Town Hall presentation.

**16. First Selectman's Report**

A Shilosky stated he signed the contract with Opengov. CEN contract signed, with a 4-6 week start. VOIP project is next up. Alpha Q construction project started, he attended the ground breaking ceremony. Incorp designing in process. Old Colchester Bakery property has been bought by a construction company and will change it into office space.

**17. Liaison Reports**

D Mizla reported on the Board of Education – Board presented a five year technical plan. Graduation is slated for 6/22. \$5,660 earned through the S&S A plus program, will use this funding for technology in each of the schools. Youth Advisory Board – Next Community Conversation will be 'Chasing the Dragon', a discussion on opioids. Dr. Conway has a connection with a therapy dog program that will be going to the 2<sup>nd</sup> grade classes. Marijuana bill is in appropriations committee. No budgetary concerns at this time.

R Coyle reported on Chatham Health – Staff was trained on mental health, first aid, and health preparedness. Tick borne disease is currently an issue. Radon kits report discussed (attached). Sanitarian is working on ordinances for beauty salons. Audit was done. Financial highlights – net position of government activities increased by \$91,227, total cost of all the district's programs was \$947,434, General fund reported an unassigned fund balance of \$137,574 which is 15.7% of general fund expenditures, and the district's total governmental funds reported combined ending fund

balances of \$197,574 an increase of \$96,554 over the prior year.

S Soby reported on Planning & Zoning – Looking at language going to public hearing to pause on any permitting on production and dispensing of medical or recreation marijuana. Revision on regulation review on livestock in suburban zones. Agriculture commission is providing some guidance. Looking at distance requirements at educational facilities and looking at revision on setback requirements. Zoning Enforcement Officer reported that she is using the Blight Ordinance to deal with issues that were difficult to deal with prior to the ordinance.

**15. Adjourn**

R Coyle moved to adjourn at 8:49 p.m., seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Attached: Radon Test Results

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tricia Dean', written in a cursive style.

Tricia Dean, Clerk

## Radon Test Results to April 23, 2018

### Chatham Health District

Town	Number of Kits returned	Number High	Number 2-<4	% high	Avg. Reading
Colchester	9	2	2	22.2%	3.65
East Haddam	14	4	4	28.6%	2.92
East Hampton	27	9	9	33.3%	6.95
Hebron	6	2	2	33.3%	4.59
Marlborough	15	1	2	6.7%	1.35
Portland	7	0	2	0.0%	1.90

Overall 17 of 78 were elevated over the Action Level of 4.0 pCi/L. (21.8%)

Average readings are meaningless.