



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, April 5, 2018  
Colchester Town Hall @ 7pm

**MEMBERS PRESENT:** First Selectman Art Shilosky, Selectman Stan Soby, Selectman Denise Mizla and Selectman Jim Ford

**MEMBERS ABSENT:** Selectman Rosemary Coyle

**OTHERS PRESENT:** Registrar D Mrowka, Public Works Director J Paggioli, Recreation Director T Quinn, Tax Collector M Wyatt, Town Clerk G Furman, BOF R Tarlov, BOE B Bernier and Clerk T Dean.

RECEIVED  
COLCHESTER, CT  
2018 APR-9 PM 1:21  
G. FURMAN  
T. QUINN  
D. MROWKA  
M. WYATT  
R. TARLOV  
B. BERNIER  
A. SHILOSKY  
S. SOBY  
D. MIZLA  
J. FORD

1. **Call to Order**  
A Shilosky called the meeting to order at 7:00 pm.
2. **Additions to the Agenda**  
A Shilosky removed agenda item #6.1 Building Committee –Bruce Hayn Sr to be interviewed
3. **Citizen's Comments** - none
4. **Consent Agenda**
  1. Tax Abatements

S Soby moved to approve the consent agenda, seconded by D Mizla. Unanimously approved. MOTION CARRIED

5. **Approve Minutes of the March 15, 2018 Regular Board of Selectmen Meeting**  
S Soby moved to approve the minutes of the March 15, 2018 Regular Board of Selectmen Meeting, seconded by J Ford. Unanimously approved with one abstention by A Shilosky. MOTION CARRIED
6. **Boards and Commissions – Interviews and/or Possible Appointments**
  1. Economic Development Commission – Heide Perham to be interviewed – was interviewed
7. **Presentation by Opengov**  
Opengov via teleconference; David Spolidoro/Account Executive, Adam Stone/Chief Solution Engineer, Shawn Waneer/General counsel for opengov  
Questions from the Board regarding the contract; sections 2.3 travel expense, 7.4 cost coverage for breach, and 9.1 data corruption, and non-appropriation clause.  
Opengov stated there is a dedicated person to onboard town employees, also online video training available. They didn't see that data breach would be an issue due to the information they garnish is already public information and that they are not a data depository. Stated they use secure hosting by Amazon. They have a support team in place to take issues and resolve. Stated they have an estimated up rate of 99%, which equates to only being down and out of service about 2 days per year. Opengov stated they have vetted out the town technology and systems the town uses and they are compatible with opengov.  
Discussion on the non-appropriation clause and the importance of the town being able to terminate the contract yearly due to funds potentially not being appropriated by future Board members which may not be the members on the current Board. Shawn Waneer from opengov stated that he will draft something to satisfy this request.

A motion was made by J Ford to approve the purchase of opengov software subject to the approval of the contract by town counsel, seconded by D Mizla. DISCUSSION.

All Board members agreed that the contract should be send to town counsel for review. Discussion on on-boarding schedule and the 90 day timeframe. Need to have all pieces in place so that everything will be up and running prior to the 90 days. R Tarlov stated that the 90-day starts when CFO M Cosgrove signs off, not when the contract is signed by the First Selectman.

Board members asked for the following to review to ensure all pieces are in place to meet the town's responsibility; agreement reviewed by town attorney, detailed on-boarding schedule, in house training schedule, and access to training channels for users.

J Ford withdrew his motion, D Mizla withdrew her second. NO ACTION

**8. Discussion and Possible Action on Recreation Manager Job Title**

A Shilosky stated there is no monetary difference related to changing the job title to director from manager. This was to keep in uniform with the other job titles. S Soby inquired as to any implication with unions. A Shilosky stated no.

D Mizla moved to accept the change to the Recreation Department job description to change the Recreation Manager title to Recreation Director, seconded by J Ford. Unanimously approved. MOTION CARRIED.

**9. Discussion and Possible Action on Tax Department Contract for LexisNexis Accurant**

A Shilosky stated that this program is in the next year's budget, but the tax collector would like to start using this earlier and there is funding in the budget to cover the cost starting now. M Wyatt explained that the program helps find people with delinquent taxes that may have moved out of town or are deceased. The cost is \$50/month for up to 50 hits. If she goes over the 50 hits it will cost an additional \$1/per every hit. J Ford inquired to the security and if there will be rigid procedures on usage in the office. M Wyatt stated that they currently have an ethics policy in the office. She also stated that the program tracks all users and their activity by date and time. The Board requested a follow up on how the program is working and a status on its results.

J Ford moved to approve the use of LexisNexis Accurant for Government starting immediately and authorize the First Selectman to sign the contract and all necessary paperwork, seconded by S Soby. Unanimously approved. MOTION CARRIED.

**10. Discussion and Possible Action on Propane Supply Contract**

J Ford moved that the Town of Colchester enters into a Service Agreement with Connecticut Propane and Petroleum of Marlborough, CT for the supply of propane fuel in accordance with the Service Agreement dated 3/26/2018 and authorize the First Selectman to sign all necessary documents, seconded by S Soby.

**11. Discussion and Possible Action on Electrical Supplier Assignment Consent Letter**

S Soby moved that the Town of Colchester consents to the Assignment and Assumption and Consent Agreement with TransCanada and EDF Energy Services as attached memorandum by J Paggioli and authorize the First Selectman to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**12. Citizen's Comments - none**

**13. First Selectman's Report**

A Shilosky stated he is brining 24 strands of fiber optics from the library to town hall. This should result in 7-8K savings to the town for a better product. When he gets the final information he will bring it to the Board.

**14. Liaison Reports**

D Mizla reported on the Park & Rec Commission – 6 new arches for the holiday were sponsored. Spring clean new date is 4/21 at 8:30am at Town Green. Sinkhole on R7 at the rec field is in the process of being fixed.

Youth Services Advisory – Community Conversation on Addicted Medicine and Substance Abuse coming soon. Screenagers presentation drew a good audience. Hidden in Plain Sight was also well attended. 5/24 presentation on "Chasing Dragon" which will talk about adolescent brain development and the impact from drugs. New Program Coordinator will start on 4/30. Legalized marijuana is out of the committee approval and then goes on to other committees. S Soby stated that Planning and Zoning is requesting guidance from the BOS regarding production and dispensing. Looking at crafting a regulation in the zoning regulations to prohibit allowing the study.

S Soby reported on Planning & Zoning – ZEO reports a number of persistent situations being resolved because of the Blight Ordinance.

J Ford had no commission report. He suggested that he bring to the Board a standard conditions in agreements that the town could proposed to people.

**15. Adjourn**

J Ford moved to adjourn at 8:11 p.m., seconded by S Soby. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk