



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, January 18, 2018  
Colchester Town Hall @ 7pm

**MEMBERS PRESENT:** First Selectman Art Shilosky, Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla and Selectman Jim Ford

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** Town Clerk G Furman, Public Works Director J Paggioli, Town Planner R Benson, Fire Marshal S Shoemaker, Board of Finance A Migliaccio and Clerk T Dean.

**1. Call to Order**

A Shilosky called the meeting to order at 7:00 pm.

**2. Additions to the Agenda**

A Shilosky asked to remove #5 Recreation Manager Interviews and remove #10 Discussion and Possible Action on P&Z Application for Open Space. Add after second Citizen's Comments #14 Executive Session to Interview Recreation Manager Candidates, and renumber remaining items accordingly.

R Coyle moved to remove/add items as presented, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**3. Citizen's Comments – none**

**4. Consent Agenda**

1. Approve Minutes of the December 7, 2017 Regular Board of Selectmen Meeting
2. Approve Minutes of the December 21, 2017 Special Board of Selectmen Meeting
3. Approve Minutes of the January 11, 2018 Special Board of Selectmen Meeting
4. Commission on Aging – Linda Grzeika appointment from alternate member to regular member for a term to expire on 12/1/2020
5. Park & Recreation Commission – Resignation of Tracy Loskant
6. Tax Abatements

R Coyle moved to approve the consent agenda, seconded by J Ford. Unanimously approved. MOTION CARRIED

**5. Boards and Commissions – Interviews and/or Possible Appointments**

- a. **Youth Services Advisory Board** – Heide Perham to be interviewed – was interviewed
- b. **Economic Development Commission** – Steven Durel to be interviewed – was interviewed

**6. Notification of Budget Transfers**

A Shilosky stated due to the Charter Change the First Selectman and CFO have the authority to transfer funds within a department as long as the amount doesn't go over overall budget. Notifying the Board as a courtesy.

**7. Discussion and Possible Action on Fire Department Drone**

S Shoemaker stated that the VFIS covers liability and takes the responsibility off the department and onto the FAA. Have a guidelines manual in place. Have three registered certificate pilots. Only the FD certified pilots can operate the drone. If other departments need the service, they will provide it. Just need Board's approval.

R Coyle moved to allow the Fire Department to go operational with an unmanned aircraft (drone), seconded by D Mizla.. Unanimously approved. MOTION CARRIED.

**8. Fire Marshal Report to the Appointing Authority**

S Shoemaker read the attached report

**9. Discussion and Possible Action on Acquisition of Property at The Northwest corner of New London Road and Lake Hayward Road**

R Benson stated the cost isn't in the budget. But it is an allocation that is needed. Funding used is to pay the legal cost to

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transfer the property. Room for other features in the future, the property is level and flat.

D Mizla moved that the Board of Selectmen acting as the Colchester Water Pollution Control Authority, appropriate \$1000.00 from the Sewer Capital Fund for the fee to be paid to the State of Connecticut for the acquisition of the 1.397 +/- Acre parcel at the northwest corner of New London Road and Lake Hayward Road and authorize the First Selectman to sign all necessary documents, seconded by S Soby. Unanimously approved. MOTION CARRIED.

**10. Discussion and Possible Action on Surplus Equipment Disposal**

A Shilosky stated that the old hose washer is still useable for a small town and the FD would like to donate it. The rest is old and scrap.

S Soby moved to approve the disposal of no longer needed surplus equipment as presented by D Lee, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**11. Discussion and Possible Action on Contract with TVCCA for Senior Nutrition Site Server**

R Coyle moved to approve the contract with TVCCA for Senior Nutrition Site Server and authorize the First Selectman to sign all necessary documents, seconded by S Soby. Unanimously approved. MOTION CARRIED

**12. Discussion and Possible Action on Adopting the Hazard Mitigation Plan 2017**

R Benson stated that this is the adoption of the update.

R Coyle moved to adopt the resolution for the Hazard Mitigation Plan Update and authorize the First Selectman to sign, seconded by S Soby. Unanimously approved. MOTION CARRIED

**13. Citizen's Comments – none**

**14. Executive Session to Interview Recreation Manager Candidates**

D Mizla moved to enter into executive session to interview recreation manager candidates and invite candidates individually, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Entered into executive session at 7:30 p.m.  
Exited from executive session at 8:13 p.m.

**15. First Selectman's Report**

A Shilosky reported that we are in the process of hiring for all open positions. Norton Mill mediation is complete. Ambulance has been ordered. LOTCIP grant for Halls Hill Rd on hold, may not happen. Note sale complete, 1.51 rate.

**16. Liaison Reports**

S Soby reported on the P&Z – approved Incord application  
D Mizla reported on BOE - BA Tech Ed Team featured on WTNH. First round of Superintendent interviews are underway.  
Youth Advisory Board – 5K New Year's Day run made \$2000

**17. Executive Session to Discuss a Legal Matter**

R Coyle moved to enter into executive session to discuss a legal matter and Town Planner Randy Benson, seconded by S Soby. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:34 p.m.  
Exited from executive session at 8:44 p.m.

**18. Adjourn**

R Coyle moved to adjourn at 8:45 p.m., seconded by J Ford. Unanimously approved. MOTION CARRIED.

Attachment: Fire Marshal Annual Report

Respectfully submitted,

Tricia Dean, Clerk



BOS 18th

# Colchester Fire Department

## Office of the Fire Marshal

OK  
WTC

1.2.2018

Colchester Fire Marshal's Office

#8

### Annual Report to the Appointing Authority for 2017

The Town of Colchester currently has the following properties that are required by CGS 29-305 to be inspected by the local fire marshal. Residential properties (other than 1 and 2 family dwellings) are required to be inspected annually and commercial properties are required to be inspected on a varying basis based on use classification.

Residential properties are required to be inspected by statute based on the construction of the building regardless of ownership. What this means is even though a building may be condominiums by ownership it is still required to be inspected if the construction meets the requirements of the CSFSC. Commercial property inspections vary from annual for assembly occupancies (restaurants, movie theaters) to every 4 years for industrial and storage.

CT State Required Inspections (This is number of units, not individual buildings.)

Residential – 817

Commercial – 433 (345 – Every 3 Years, 23 – Every 2 Years, 65 – Annual)

Inspections Completed During the Period Jan - Dec 2017

Residential – 436 Violations Identified – 183

Commercial – 136 Violations Identified – 181

Note: The number of violations identified is actually larger than the number quoted above as some occupancy's had so many problems that they were identified as "throughout" and I used that line item as one (1) violation for my report.

Also of note is that the number of completed inspections only reflects the initial inspection of the properties. Every property that has a violation that is abated requires a re-inspection to ensure correction of the violation. At any one time there are 10-20 properties on the re-inspection list that I am either waiting on the 30 day period for correction or waiting to hear from the property owner that the violation(s) have been corrected.

## Inspections since 2015

- Commercial – 482      - Violations – 841 (451 in 2015 - anomaly due to first year inspections)
- Residential – 1528      - Violations – 525 (no really decrease year to year as of 2017)

## Structure Fires 2017 –

- 3 appliance
- 1 human error
- 1 undetermined (equipment under analysis by insurance company & manufacturer)

Too soon to tell if reduction in fires is due to Community Risk Reduction Program or if it just part of a natural cycle of fire events.

## CRR Initiatives –

- Smoke detector and SD battery replacement program
- Public education to included school age children and seniors
- Identification of target communities – Red Cross SD Installation blitz
- Grant to replace stovetop burners in Colchester Housing Authority units with Smart Burners