



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, October 5, 2017  
Colchester Town Hall at 7pm**

**MEMBERS PRESENT:** First Selectman Art Shilosky, Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla and Selectman John Jones

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** PW Director J. Paggioli, Registrar D Mrowka, TC G. Furman, ZEO D Schaub, BOF R Tarkenton, T Clark and Clerk T Dean.

**1. Call to Order**

A Shilosky called the meeting to order at 7:00 pm.

**2. Additions to the Agenda**

A Shilosky asked to add #12 Discussion and Possible Action on School Snow Plowing Contract Recommendation and renumber remaining items accordingly.

R Coyle moved to add agenda item as presented, seconded by J Jones. Unanimously approved. MOTION CARRIED.

**3. Citizen's Comments – none**

**4. Consent Agenda**

1. Emergency Management Director – Rick Peruta reappointment for a one-year term to expire on 11/19/2018
2. Tree Warden – Dean Hunniford reappointment for a one-year term to expire on 11/17/2018
3. Historic District Commission – Stanley Stefanowicz reappointment for a five-year term to expire on 11/30/2022
4. Youth Services Advisory Board – Kathy Wonderly reappointment for a three-year term to expire on 12/1/2020
5. Zoning Board of Appeals – Laurie Robinson reappointment for a five-year term to expire on 12/1/2022
6. Conservation Commission – Susan Bruening reappointment for a three-year term to expire on 10/31/2020
7. Economic Development Commission – Jean Walsh reappointment for a five-year term to expire on 12/15/2022
8. Agriculture Commission – resignation of Charles Csere
9. Police Commission – Carol Vaillancourt reappointment for a three-year term to expire on 11/30/2020
10. Fair Rent Commission – Samantha Van Zilen reappointment for a two-year term to expire 10/31/2017
11. Agriculture Commission – Donna Rosenblatt reappointment for a three-year term to expire on 11/30/2020
12. Approval on RSM US LLP Business Associate Agreement for Auditing Services FY ending 6/30/2017
13. Tax Refund and Rebates

R Coyle moved to approve the consent agenda, seconded by J Jones. Unanimously approved. MOTION CARRIED

**5. Approve Minutes of the September 7, 2017 Regular Board of Selectmen Meeting**

R Coyle asked to amend #9, last motion should be seconded by D Mizla.

R Coyle moved to approve the minutes of the September 7, 2017 Regular Board of Selectmen meeting as amended, seconded by D Mizla. Unanimously approved with one abstention by S Soby. MOTION CARRIED

**6. Approve Minutes of the September 25, 2017 Special Board of Selectmen Meeting**

R Coyle moved to approve the minutes of the September 25, 2017 Special Board of Selectmen Meeting, seconded by S Soby. Unanimously approved with one abstention by J Jones. MOTION CARRIED

**7. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

- a. Parks & Recreation Commission – Steve Langelo possible appointment as an alternate for a three-year term to expire 1/1/2019

S Soby moved to appoint Steve Langelo to the Parks & Recreation Commission as an alternate for a three-year term to expire 1/1/2019, seconded by J Jones. Unanimously approved. MOTION CARRIED.



- b. Economic Development Commission – Michael Hinchliffe possible appointment for a five-year term to expire on 10/31/2020

S Soby moved to appoint Michael Hinchliffe to the Economic Development Commission for a five-year term to expire on 10/31/2020, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

8. **Discussion and Possible Action on Small Cities Community Development Block Grant Program Resolution**  
D Mizla moved to approve the Small Cities Community Development Block Grant Program Resolution, seconded by R Coyle. Unanimously approved. MOTION CARRIED.
9. **Discussion on Potential Parking Ban Ordinance by Police Commission Chair Rob Parlee**  
Rob Parlee was not present. J Paggioli recommended further discussion, stated some items in the memo are not accurate. S Soby asked on what the need was, what problem does it solve? Stated it seemed more an intent to generate revenue vs solving a problem that the citizens are concerned about. Board was in agreement with S Soby. NO ACTION
10. **Discussion and Possible Action on Setting Public Hearing for Proposed Ordinance Concerning Sewer and Water Commission**  
R Coyle made a correction to in the first paragraph of the ordinance – should state serve “as” full members.  
  
R Coyle moved to send the proposed ordinance concerning the Colchester Sewer and Water Commission to Public Hearing on October 19, 2017, seconded by S Soby. Unanimously approved. MOTION CARRIED
11. **Discussion and Possible Action on Town Streets and Road Snow Plowing Contract**  
D Mizla moved to authorize the First Selectman to enter into a three year contract, and sign all necessary documents, in accordance with the Invitation to Bid Town Street and Road Snow and Ice Control Services RFP 2017-05 dated 14 August 2017 including addendum #1, with (2) two trucks/routes to Clark’s Landscaping at the bid price of \$200.00 per hour and (2) two trucks/routes to B&B Superior Contracting at the bid price of \$195.00 per hour; for a three year period as stipulated within the RFP 2017-05 response, for the winter seasons of 2017-2018, 2018-2019, and 2019-2020, seconded by R Coyle. Unanimously approved. MOTION CARRIED
12. **Discussion and Possible Action on School Snow Plowing Contract Recommendation**  
R Coyle moved to authorize the First Selectman to enter into a three year contract, and sign all necessary documents, in accordance with the Invitation to Bid Town School Snow and Ice Control Services RFP 2017-06 dated 15 August 2017, with Clark’s Landscaping for the winter seasons of 2017-2018, 2018-2019, and 2019-2020; for the fixed price per year of \$94,000 for each of the three years listed, seconded by S Soby. Unanimously approved. MOTION CARRIED
13. **Discussion and Possible Action to Opt Out of Public Act 17-155 for Temporary Health Care Structures**  
S Soby stated it’s the best option for the town with zoning regulations currently allowing accessory apartments, and there are significant number of houses that can accommodate multi-generations. The town already has solutions in place.  
  
S Soby moved that the town opt out of Public Act 17-155 for Temporary Health Care Structures, seconded by D Mizla. Unanimously approved. MOTION CARRIED.
14. **Discussion and Possible Action on Rec Plex Athletic Fields and Dogs**  
A Shilosky recommends putting signage up at all recreation fields. This is not an ordinance. S Soby asked to take a look at the ADA requirements for service dogs. D Mizla stated that the leagues would be in charge of enforcing the rule at their games. Signs will be ordered and installed by the town. J Paggioli stated that the schools have their own autonomy over their fields. He also stated that the rule on the signage will apply to any sport league games that are permitted by the town.  
  
S Soby moved to install signage regarding dogs on recreation fields as noted by the Public Works Director and pursue any issues regarding ADA 504 compliance, seconded by R Coyle. Unanimously approved. MOTION CARRIED.
15. **Citizen’s Comments** - none
16. **First Selectman’s Report**  
Building department fees and permits are up from last year. BOF Chair asked for FOI costs – 2 FOI hearings took

place and pending decision. To date the cost for the hearings are \$3,500. Recommends sending out motor vehicle tax bills, BOF needs to make a motion to set the mill rate, they will do this at their next meeting with a mill rate of 32.37. \$4.4 million coming to the town for the school project. Incorp meeting on 10/11 to discuss abatement for construction on Upton Rd. Stop & Shop plaza developers putting up a multi-purpose building next to Starbucks. Marketing analysis for potential retail store in process. Policy for check writing to the town will be on the next BOS agenda to discuss.

**17. Liaison Reports**

D Mizla reported on the Board of Education – the opening of school went well, traffic patterns at the middle school has gone very well. Board extended appreciation to the Bacon Academy Board of Trustees. Interim Superintendent Goodwin term ends in January. Dr Mary Conway will start as interim on Jan. 1, 2018.

Park & Recreation – 57 Fest went well. Four new programs added. Will be recommending a program fund account policy to the BOS shortly.

Youth Services – Junk in the trunk event raised \$641. Community Conversations to discuss the opioid issue took place at Bacon on 10/4. 5K resolution run taking place on 1/1 at 10am.

S Soby reported on Planning & Zoning – opt out for temporary structure discussed. Discussion around signage and regulations regarding temporary signage, i.e. parasail flags. Recent regulation in place to allow additional signage on side or back of business. Building. Working on helping residents/businesses understand the process of importance regarding pre-development with town staff. Planning & Zoning dept. is there as a checks and balance to make sure fair for all.

Sewer & Water – working on making sure water and sewer systems running and maintained efficiently and being proactive on any potential issues.

Chatham Health – Environmental Committee met and adopted new FDA rules. Changes the classes of facilities for inspections. Reduces the number of inspections. Need to re-look at the frequency and fee structure, along with revenue. Will review at the committee level and bring to the full Health Board.

R Coyle reported on Commission on Aging – report attached

J Jones reported on Historic Commission – opening for the School for Colored Children was widely attended. The Fire Museum was also open for visitors. Old Bacon Academy was approved to use synthetic material inside the chimney.

**18. Executive Session to Discuss Personnel Matters**

R Coyle moved to enter into executive session to discuss Personnel Matters and invite Executive Assistant to the First Selectman Tricia Dean, seconded by J Jones. Unanimously approved. MOTION CARRIED.

Entered into executive session at 7:46 p.m.

Exited from executive session at 7:50 p.m.

**18. Adjourn**

S Soby moved to adjourn at 7:50 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Attachment: Commission on Aging report

Respectfully submitted,

Tricia Dean, Clerk

## COA Meeting-September 11, 2017

Donna Paty is back, after an extended medical leave. Many thanks to Joyce Sypher, who lent her support during Donna's absence.

Becky recently attended a Travelfest Presentation, by Friendship Tours, one of our travel vendors. Becky developed and distributed an electronic survey regarding trips, based upon some of the new trips offered by Friendship. There was an excellent response rate of 70 returns, most of which from people who either had never travelled with us or have begun traveling with us in the last 5 years. This survey yielded great information, which gives us direction in planning the remaining trips in 2018-19. Our travel programs have been very successful this year. In August, we filled a full motorcoach bus (50 seats) on our own for a Luncheon Cruise around Lake George.

Update on Senior Nutrition Program through TVCCA-the Bistro meals have been eliminated, effective September 1, 2017. After meeting with Nutrition Services Director, Maraiiah Popeleski, we were approved as a 5 days/week for the Community Café meal. We will continue to be able to serve lunch Mondays-Fridays.

The Colchester Senior Center donated 2 large plastic bins full of non-perishable food items to the Colchester Food Bank. Summertime continues to be a problem with low inventory. Perhaps next summer the CoA might consider spearheading an initiative to support the Colchester Food Bank.

Renter's Rebate season ends on October 1<sup>st</sup>. Energy Assistance will begin September 20<sup>th</sup>.

I've given several presentations about "Everything You Didn't Know About Your Senior Center" to senior groups, one at a local church, one through the senior center as an evening program and one to our local Chapter of AARP. The presentation is available to any other senior groups in the community.

The State Department on Aging has passed the Connecticut State Plan on Aging. There is a link to download a copy on [www.ct.gov](http://www.ct.gov). It is important to know what the State's objectives and priorities are.

### **Attendance & Meals Served:**

- Meals served in July: meals served on site:161 MOW: 401
- Monthly Transports in July: 706
- Monthly Attendance in August: 1809
- Active membership in August: 1054