



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, May 18, 2017
Colchester Town Hall @ 7pm

RECEIVED
COLCHESTER, CT
2017 MAY 18 PM 1:00
Gayle Furman
TOWN CLERK

MEMBERS PRESENT: First Selectman Art Shilosky, Selectman Rosemary Coyle, Selectman Denise Mizla, Selectman John Jones and via teleconference Selectman Stan Soby

MEMBERS ABSENT: none

OTHERS PRESENT: PW Director J Paggioli, Town Clerk G Furman, Registrar D Mrowka, S Coyle, five students and Clerk T Dean

1. Call to Order

A Shilosky called the meeting to order at 7:00 p.m.

2. Additions to the Agenda – A Shilosky asked to move 6C to 6D, add 6C Police Commission – Christopher Cameron to be interviewed.

R Coyle moved to move and add item to the agenda as presented, seconded by D Mizla. Unanimously approved. MOTION CARRIED

3. Citizen's Comments – none

4. Consent Agenda

1. Approve Minutes of the May 4, 2017 Regular Board of Selectmen Meeting
2. Municipal Agent for the Elderly – Reappointment of Patty Watts for a one-year term to expire on 6/17/2018
3. Ethics Commission - Reappointment of Dan Henderson for a three-year term to expire on 3/31/2020
4. Tax Refunds and Rebates
\$75.17 to Jessica Brown, \$740.30 to Gallery Cinemas LLC, and \$36.10 to Rossi Law Offices

R Coyle moved to approve the consent agenda, seconded by D Mizla. Unanimously approved. MOTION CARRIED

5. Budget Transfer – none

6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

- a. Planning and Zoning Commission – Meaghan Kehoegreen to be interviewed – was interviewed
- b. Snow Citation Hearing Officer – Sheila Tortorigi to be interviewed – was interviewed
- c. Police Commission – Christopher Cameron to be interviewed – R Coyle moved to conduct this interview at the next meeting on June 1, 2017, seconded by D Mizla. Unanimously approved. MOTION CARRIED
- d. Economic Development Commission – David Koji to be interviewed – not present

7. Discussion and Possible Action on WJJMS Building Project Emergency Change Orders Authorization

A Shilosky explained that the Building Project chair has the authority to sign change orders. He is not always immediately reachable. The committee would like to add Ken Jackson, who is the BOE facility manager, as an emergency backup for authorization. Chain of command will still be in place.

R Coyle moved the Board support and authorize the WJJMS Building Committee's request to add Ken Jackson, BOE Facility Manager, as an authorized signer for time sensitive change orders valued at no more than \$20,000 if the chair T Tyler is unavailable and unreachable. K Jackson shall report on all such transactions which have transpired since the previous meeting so that they may become part of the public record, seconded by J Jones. Unanimously approved. MOTION CARRIED.

8. Discussion and Possible Action on Creating Ordinance for Sewer & Water and Police Commissions

Board discussed process. The idea is to take the language from the current Charter and tweak. It would only become effective upon the passage of the new Charter. If the process is not started now there would be a lapse. S Soby

stated he would be concerned with any lapse in the event something should happen. Board decided to start the process now so that everything would be in place without lapse if the Charter passes.

S Soby moved to start the process to create ordinances for the Sewer & Water and Police Commission, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Sewer and Water Commission will draft an ordinance for the Boards review.

9. Discussion and Possible Action on Final Report and Recommendation of the Senior Center Subcommittee

R Coyle included historical connotation so that people can see the steps and how it came to fruition. Committee worked hard and R Coyle thanked them very much. Decided without the financial piece they couldn't develop a timeline. The BOS and BOF will need to do this together. When interviewing for a Senior Center Building Committee, need to focus on getting a mix of people to bring to the table. Strategic plan not complete, hopes to be done by July. R Coyle stated that this is the furthest they have come since 2007. A Shilosky thanked the subcommittee group and all that were involved.

S Soby moved to accept the final report and recommendation of the Senior Center Subcommittee, seconded by J Jones. Unanimously approved. MOTION CARRIED

10. Discussion and Possible Action on Approval of Sewer and Water FY 2017-2018 Operating Budget

S Soby moved to adopt the 2017-2018 Fiscal Year Sewer and Water Commission Operating Budget as recommended and submitted by the Sewer and Water Commission at their meeting on May 11, 2017, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action on Appropriation from Sewer Capital Fund Joint Facilities WWTP

J Paggioli stated there are two options; one to include it in the rate structure but once the rate is raised it can't be lowered. The more advantageous way for rate payers to keep the rate stable is to appropriate the funds from the sewer capital fund, since the fund is at a healthy balance.

R Coyle moved as the Town of Colchester WPCA to appropriate \$117,500 from the Sewer Capital Fund for the Town of Colchester portion of costs for improvements to the Colchester-East Hampton Waste Water Treatment Plant consisting of the Automatic Bar Screen and Septage Automation Station projects, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action to Authorize Exclusive Service Area Colchester Water

D Mizla moved to reaffirm the municipal limits of the Town of Colchester be the exclusive service area of the Colchester Sewer and Water Commission, that the First Selectman be authorized to sign and submit the "Statement of Confirmation of Exclusive Service Area Boundaries Eastern Water Supply Management Area" for the municipal limits of the Town of Colchester as depicted on Map 'ESA Fig. 6", seconded by J Jones. Unanimously approved. MOTION CARRIED

13. Citizen's Comments – none

14. First Selectman's Report

A Shilosky reported that the Board of Finance put in funding for the IT backup plan starting July 2017 through June 2018. Alpha Q received a 2.5 million dollar grant from the State, to do construction to add on 49,000sq ft. The plan has been approved by P&Z.

15. Liaison Reports

J Jones reported on Conservation Commission – application for duplex on Amston Road. Petition by concerned residents was signed. Public Hearing to come soon. Application was tabled. Ridgewood Dr driveway and culvert pipe application was tabled until the commission received better plans.

R Coyle reported on WJJMS Building Committee – approved \$385,988 invoices for O&G and Arcadus. A presentation by Multivista regarding providing photo as-built during project. Under slab work and demolition in progress now. Reimbursement issue on gym being worked out.

Fire Dept – Paramedic program is being worked on. Presentation to come to the BOS soon. Ambulance Incentive Program on target with budget.

Open Space – Discussed land swap. Thought the rural character was protected, seemed fair but had concerns on setting precedence.

D Mizla reported on Charter Revision – Public Forum held on 5/1., 25 people attended. Discussion most on Town Clerk and Tax Collector positions. Standardizing terms of office for BOF/BOS/BOE and First Selectman. Discussed recommendation from Town Council. BOS will see draft sometime in June. Then will have another Public Forum.

S Soby reported on Agriculture Commission – Continue to support farm to school project. K Kosiba and the Garden Club National conference will be touring Colchester.
Planning & Zoning – regulation modification discussion around temporary signs and drafting acceptable sign and processes to avoid violations of regulations to foster cooperation. Accessory apartment size discussion led to discuss the minimum house size for single family house structure. Looking at language regarding duplex in rural zone and subdivisions.

16. Adjourn

R Coyle moved to adjourn at 8:11 p.m., seconded by J Jones. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tricia Dean", written in a cursive style.

Tricia Dean, Clerk