



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, March 17, 2016
Colchester Town Hall @ 7PM

MEMBERS PRESENT: First Selectman Art Shilosky, Selectman Stan Soby, Selectman Rosemary Coyle, and Selectman Denise Mizla

MEMBERS ABSENT: Selectman J Jones

OTHERS PRESENT: Board of Finance R Tarlov, Public Works Director J Paggioli, Registrar D Mrowka, E Phillips, M Mlodzinski, and Clerk T. Dean

RECEIVED
TOWN OF COLCHESTER, CT
2016 MAR 18 PM 11:40
COYLE CLERK

1. Call to Order

First Selectman A Shilosky called the meeting to order at 7:00 p.m.

2. Additions to the Agenda

A Shilosky asked that the following be deleted on the agenda #11 Discussion and Possible Action on Dog Licensing Program. A Shilosky asked the following be added on the agenda #12 Discussion and Possible Action on Application for Title III Grant Renewal, and #13 Discussion and Possible Action on Charter Revision Commission Charge, renumber remaining items.

R Coyle moved to approve the deletion and additions as presented, seconded by S Soby. Unanimously approved. MOTION CARRIED

3. Approve Minutes of the March 3, 2016 Regular Board of Selectmen Meeting

R Coyle corrected #9, 3rd sentence, change from stockholders to stakeholders.

R Coyle moved to approve the Regular Board of Selectmen meeting minutes of March 3, 2016, as amended, seconded by D Mizla. Unanimously approved. MOTION CARRIED

4. Approve Minutes of the March 8, 2016 Special Board of Selectmen Meeting

R Coyle corrected #1 to add R Coyle as chair of the SRC subcommittee. R Coyle corrected #4 to add D Mizla to adjourn the Board of Selectmen, J McNair to adjourn the Board of Finance, E Phillips to adjourn the SRC subcommittee.

R Coyle moved to approve the Special Board of Selectmen meeting minutes of March 8, 2016, seconded by S Soby. Unanimously approved. MOTION CARRIED.

5. Citizen's Comments - none

6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

a. Commission on Aging – Marjorie Mlodzinski possible appointment from alternate member to regular member for a three-year term to expire on 12/1/2018

R Coyle moved to appoint Marjorie Mlodzinski as a regular member to the Commission on Aging for a three-year term to expire on 12/1/2018, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

7. Budget Transfers - none

8. Tax Refunds & Rebates

S Soby moved to approve tax refunds in the amount of \$43.96 to Rossi Law Offices LTD, 357.56 to Colchester Pet Shop LLC, \$33.93 to Rossi Law Offices LTD, and \$239.01 to Anna Fontaine, seconded by R Coyle. Unanimously approved. MOTION CARRIED

9. Discussion and Possible Action on Economic Development Facebook Page and Web Page

J Ford, EDC chair, feels that face book would make for a prime audience to have and allow businesses in the community to have a place to list their business. When a new business comes this would be a place for them to introduce themselves and make residents aware of their presence in town. There is currently an old EDC face book page that J

Ford will contact that administrator and have them remove it. D Mizla stated there was recently a social media policy update and they would need to follow it. Also posed the question if there will be issues with businesses and using the page only as free advertising. J Ford stated that any business could post and they would set up parameters, such as allowing a business to post 2 times a month. R Coyle asked who will administer the page, control content, and manage responses. J Ford stated himself and other commission members. S Soby advised that the designee should be clear and outline specific parameter to the page, such as who is responsible and what is he/she responsible for. Also to include parameters regarding business posting. J Ford stated he would also like the Town Planner to be involved in the page. A Shilosky asked J Ford to come back to the Board with outlined parameters. The Board all agreed that this was a good idea, just need to get an outline of expectations and parameters before moving forward. NO ACTION. TABLED TO NEXT MEETING.

10. Discussion and Possible Action on Snow Reserve Policy

R Coyle moved to accept the Snow Reserve Policy Language as presented, seconded by S Soby. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action Regarding Policy on Municipal Building Surveillance

S Soby stated the current policy does nothing to delineate who has what access to the surveillance information and under what circumstance they have access. This policy would need to include email, phone, and video surveillance. Need specific language on who is cleared and at what level. Is video recorded and archived or is it a live feed with constant monitoring? The town should not be contingent on one person's knowledge. J Paggioli stated he will put together what the systems is, what it can do, how video is accessed and its parameters. He stated that no, the policy does not state its intent. S Soby also stated a scenario of personal cell phones for work and how do you protect what is on the phone and what it is used for, and how is the town to prevent information from being hacked. The Board will review and collectively draft a proposed policy for review at the next meeting. NO ACTION. TABLED TO NEXT MEETING

12. Discussion and Possible Action on Application for Title III Grant Renewal

R Coyle moved to approve the submission of Title III Grant Renewal Application to secure grant funding for the Making Memories Program, FY 2016-17 and authorize the First Selectman to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

13. Discussion and Possible Action on Charter Revision Commission Charge

A Shilosky asked the board if they had any other revisions. S Soby updated verbiage in #5. R Coyle had questions on a g section and asked if it was pertinent. Consensus on the Board to remove the entire section.

S Soby moved to approve the Charter Revision Commission Charge, as amended, seconded by R Coyle. Unanimously Approved. MOTION CARRIED.

14. Citizen's Comments

M Mlodzinski asked how the EDC face book page would be publicized. S Soby stated that announcements could be made by press release, email blast, and First Selectman's face book page.

15. First Selectman's Report

A Liverant was at the Historical District Commission meeting and proposed to build a replica of the school for colored children, where the current school is located. The Liverant family would fund the entire project. Approval process will need to be followed; The Senior Center van engine blew. Looking to propose buying a new mini-van through the vehicle reserves fund for \$25,000 approximate.

16. Liaison Reports

R Coyle reported on Commission on Aging – Senior Center won a Program Recognition Award for the "Game of Life" program. Applying for a matching grant for the new senior bus. Monthly statistics were read. (attached)
Open Space – looking at parcels that exist and those they would like to work on to add. Developed a list of 54 parcels not currently identified.
Recreation Field Subcommittee – Discussed issues and challenges to maintain fields and keep them safe. Need to come up with a plan to rest the fields. Requested the First Selectman's office to ask CCM to do research on what other towns do to fund their fields.

17. Adjourn

S Soby moved to adjourn at 7:50 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Attachment:
Commission on Aging Statistics Report

Respectfully submitted,

Tricia Dean, Clerk

COA Meeting-March 14, 2016

CSC was given a Program of Excellence Award through NISC for the program we held in celebration of National Senior Center Month last September: Winning at the Game of Life. We will be having a celebration luncheon on Tuesday, March 29th at 12 noon.

Enhanced Benefits Check Up is back! Lori Napolitano is the new Benefits Counselor, she will be here on the 2nd and 4th Fridays of the month. *(through Senior Resources)*

Last week was the annual audit of the Making Memories Program. All went well. *(MMP)*

Writing grants for MMP and Municipal Grant Program which funds our out of town medical transportation services. Appointment to order new 14 passenger bus scheduled for this month.

New Stitch & Fix program with Deb Lawton

AARP Tax Aide services are being held by appointment on Fridays through April 1st. *(Ages 50 & up)*

Energy Assistance program is closing. Renters Rebate appointments are starting beginning April 1st.

CSC will be closed on Friday, March 25th for Good Friday.

Programs:

- Intro to Digital Photography
- St. Paddy's Bingo with Y&SS
- Explore Plant-Based Eating 3/14
- Luck 'o the Irish Luncheon 3/15
- Ask the Techie 3/16 - *1/month - 1 on 1 instruction*
- Reverse Mortgage Workshop 3/16
- Purim Party 3/24
- Pinterest Crafts (NEW)

Upcoming Trips:

- Foxwoods Casino 3/30 Sold out
- Anything Goes at the Goodspeed-4/27
- Elm City Iron Chef-5/1
- Walk the High Line 5/4 Last call
- CT Lighthouse Cruise 8/17
- Tropical Costa Rica 11/5-13

Attendance & Meals Served:

- Monthly Transports in January: 869
- Monthly Transports in February: 803
- Monthly Attendance in January: 1198 in 19 days
- Monthly Attendance in February: 1105 in 18 days
- Meals served in January: Bistro & Special Meals: 60 Community Café: 112 MOW: 596
- Meals served in February: Bistro & Special Meals: 125 Community Café: 131 MOW: 577
- Active membership in January- 884
- Active membership in February- 909