



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, November 3, 2016
Colchester Town Hall @7pm

RECEIVED
TOWN OF COLCHESTER, CT
2016 NOV -8 PM 12:00

MEMBERS PRESENT: First Selectman Art Shilosky, Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, and Selectman John Jones

MEMBERS ABSENT: none

OTHERS PRESENT: PW Director J Paggioli, BOF R Tarlov, Town Planner R Benson, J Gigliotti, R Wah and Clerk T. Dean

1. **Call to Order**
First Selectman A Shilosky called the meeting to order at 7 p.m.
2. **Additions to the Agenda**
A Shilosky asked that agenda item #13 Discussion and Possible Action on Fire Department Mold Remediation Building Reserve Appropriation be removed from the agenda, renumber remaining items.

R Coyle moved to remove agenda item, seconded by S Soby. Unanimously approved. MOTION CARRIED.
3. **Citizen's Comments – none**
4. **Consent Agenda**
 1. **Agriculture Commission– Leslie Curtis possible reappointment as an alternate for a three-year term to expire on 11/30/2019**
 2. **Historic District Commission – Janice Adams possible reappointment for a three-year term to expire on 11/30/2019**
 3. **CHVFD Tax Exemption Eligibility Committee - Richard Peruta possible appointment for a four-year term to expire on 11/1/2020**
 4. **CHVFD Tax Exemption Eligibility Committee - Laura Steinmeyer possible appointment for a four-year term to expire on 11/1/2020**
 5. **Tax Refunds & Rebates**
\$148.80 to Kathleen Ciopryna, \$23.00 to Rossi Law Offices LTD, \$72.17 to Rossi Law Offices LTD, \$147.91 to JP Morgan Chase Bank NA, \$24.02 to Erin Witmore, \$100.00 to Kenneth Fagnoli, \$92.73 to Dana and Beatrice Bradstreet, \$26.39 to Nissan Infiniti LT, \$6.63 to Rossi Law Offices LTD, \$101.08 to Rossi Law Offices LTD, \$6.55 to Mark and Norma Liebrand, \$11.98 to Kay Anderson, and \$16.48 to Tyler Bromley.
 6. **Park Place Subdivision Bond Reduction**
 7. **Youth & Social Services Dime Bank Foundation Grant**
 8. **Youth & Social Services Local Prevention Council Grant Renewal**
S Soby moved to approve the consent agenda, seconded by R Coyle. Unanimously approved. MOTION CARRIED
5. **Approve Minutes of the October 20, 2016 Board of Selectmen Meeting**
J Jones moved to approve the Regular Board of Selectmen meeting minutes of October 20, 2016, seconded by S Soby. Unanimously approved with one abstention by R Coyle. MOTION CARRIED.
6. **Approve Minutes of the October 20, 2016 Commission Chairmen Regular Meeting**
J Jones moved to approve the Commission Chairmen meeting minutes of October 20, 2016, seconded by S Soby. Unanimously approved with one abstention by R Coyle. MOTION CARRIED
7. **Approve Minutes of the October 26, 2016 Special Board of Selectmen Meeting**
R Coyle moved to approve the Special Board of Selectmen meeting minutes of October 26, 2016, seconded by S Soby.

Unanimously approved with one abstention by J Jones. MOTION CARRIED

8. Board and Commissions – Interviews and/or Possible Appointments and Resignations

a. CHVFD Tax Exemption Eligibility Committee – Robert Jacques to be interviewed – was interviewed
R Coyle moved to appoint Robert Jacques to the CHVFD Tax Exemption Eligibility Committee for a four-year term to expire on 11/1/2020, seconded by S Soby. Unanimously approved. MOTION CARRIED.

9. Budget Transfers - none

10. Discussion and Possible Action on STEAP Grant Application for Streetscape Improvements to Lebanon Avenue
Wetland Enforcement Officer J Gigliotti and Town Planner R Benson presented the STEAP Grant Application program (attached). This is a request to the Board to endorse to move forward with the conceptual plan to OPM for the Small Town Economic Grant. This is an extension where the previous STEAP grant left off at the Airline Trail spur entrance. This is a non-matching grant. S Soby recommended exploration of safety lighting at crosswalks. R Benson stated that a Public Informational meeting will take place on 11/14 at 7pm. The grant went to Planning and Zoning for their endorsement.

D Mizla moved that the Board of Selectmen endorse the Planning & Zoning Department's submission of a STEAP Grant application to the Connecticut Office of Policy & Management for Streetscape improvements along Lebanon Avenue (Route 106), seconded by R Coyle. Unanimously approved. MOTION CARRIED

11. Discussion and Possible Action on Youth Center Van Acquisition – Regional ACO Transfer

R Coyle moved to appropriate \$3,414.24 from the Vehicle Reserve Account and utilize existing budgeted funds for the purchase of a 2016 Ford Transit 12 person van for use of Youth Services and the Town of Colchester.

12. Discussion and Possible Action on Norton Mill Brownfield Clean Grant

S Soby moved pursuant to section 32-763 of the Connecticut General Statutes, (the "Brownfield Remediation Law"), the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; Whereas, it is desirable and in the public interest that the Town of Colchester make an application to the state for \$518,000 in order to undertake the Norton Mill Site Remediation Project and to execute an Assistance Agreement. Now, Therefore, Be it Resolved by the Town of Colchester Board of Selectmen: 1) That it is cognizant of the conditions and prerequisites for the State Assistance imposed by Section 32-763 of the Connecticut General Statutes; 2) That the filing of an application for State Financial Assistance by the Town of Colchester in an amount not to exceed \$518,000 is hereby approved and that the First Selectman is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as an authorized representative of the Town of Colchester, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

13. Discussion and Possible Action on Sending Blight Ordinance to Town Meeting

R Coyle stated the ordinance is readable and clear, as well as fair. S Soby stated Planning & Zoning are already looking ahead to use the ordinance as a tool. Group did an outstanding job.

S Soby moved to send Blight Ordinance to Town Meeting on 11/17/2016 at 7pm, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

14. Citizens Comments - none

15. First Selectman's Report - none

16. Liaison Reports

R Coyle reported on Senior Subcommittee – developed a list of criteria for a future senior center site. Next meeting 11/16

S Soby reported on Planning & Zoning – close to finalizing language on small lot sheds to reduce set back on sidelines. Working on language for signage so that businesses can have additional signage opportunities for helping economic development.

Agriculture Commission – looking at language regarding horses in certain zones, moves next to P&Z for review.

D Mizla reported on Youth & Social Services – working on the Resolution Run on 1/1/2017. Spring Community Conversation planned regarding drugs. DIRT assembly for 7th and 8th graders which speaks to substance abuse. A senior at Bacon Academy presented a capstone project to the group. Bake sale will be held on Election day.

17. Executive Session Regarding Security Matter

S Soby moved to enter into executive session to discuss a security matter, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Entered into executive session at 7:43 p.m.

Exited from executive session at 7:48 p.m.

18. Discussion and Possible Action on Security Matter

S Soby moved to revise the Town of Colchester Policy Manual, section 3.2 Facility Use, subsection 5.2 Facility Use Rules, to read; In accordance with Connecticut General Statutes, except for members of a military unit performing ceremonial duties, no alcohol, illegal drugs, weapons or tobacco products are permitted to be possessed or kept in Town facilities or on Town grounds, seconded by R Coyle. Unanimously approved. MOTION CARRIED

19. Adjourn

J Jones moved to adjourn at 7:49 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

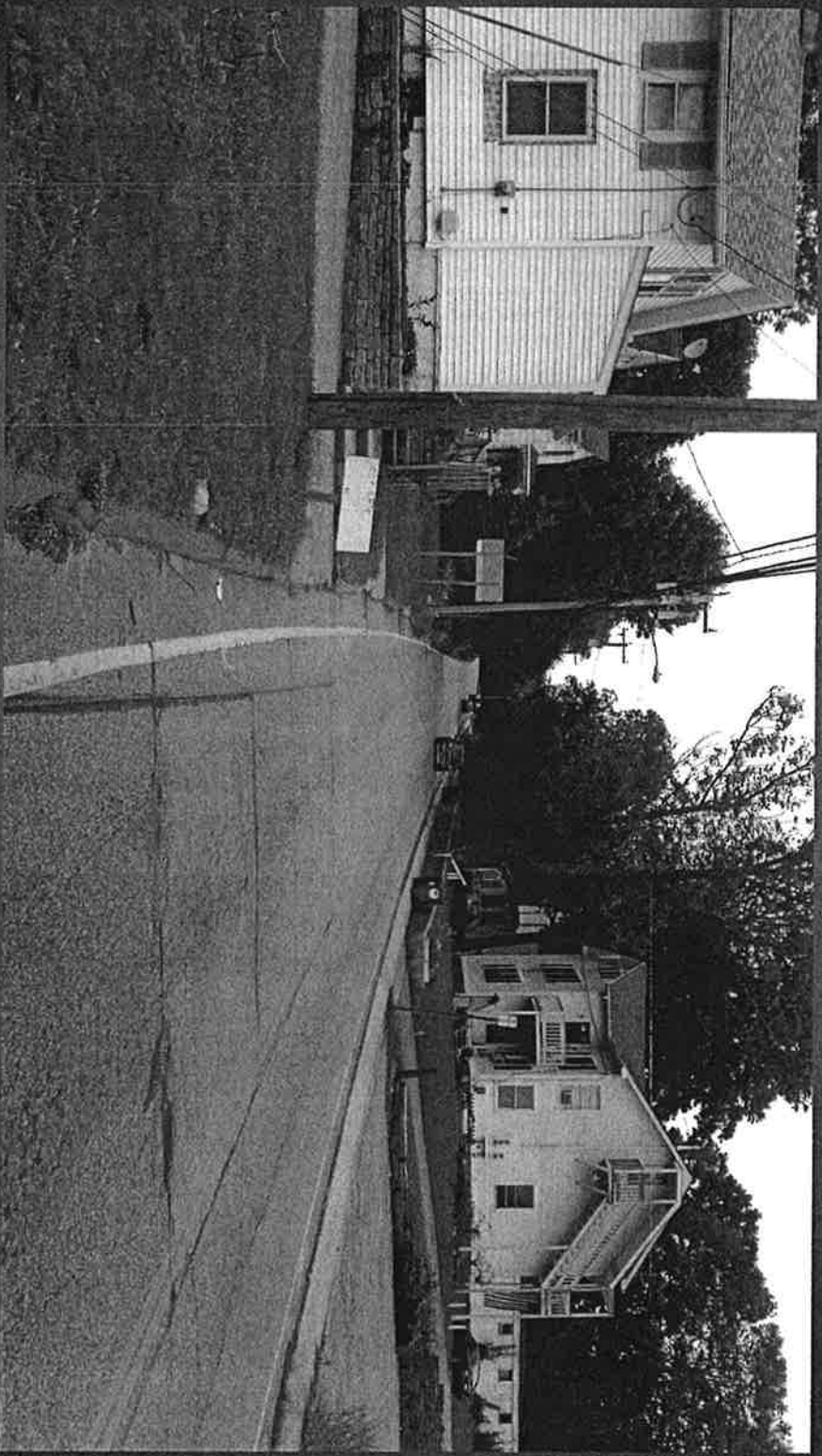
Attachment: STEAP Grant Application Presentation

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tricia Dean', written in a cursive style.

Tricia Dean, Clerk

S.T.E.A.P. Grant Application



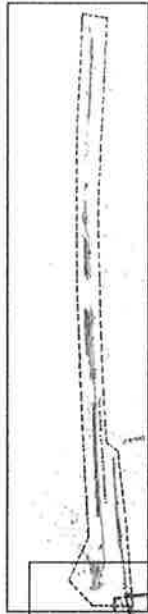
Proposed Streetscape Improvements
along Lebanon Avenue (Route 16)

Project Description & Purpose of Presentation

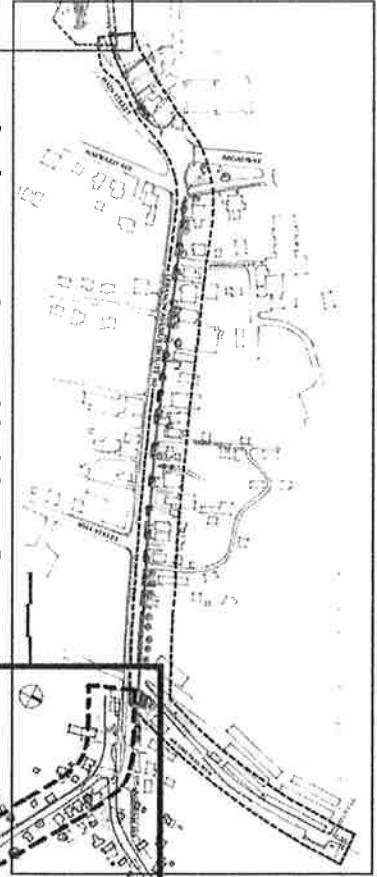
- Continued Streetscape improvements along Route 16, beginning at Stop & Shop
- Project is consistent with POCD & Sidewalk Master Plan-repair/install sidewalks & make connections to provide contiguous pedestrian access to downtown areas
- Project includes approx 2,300 L.F. of new concrete sidewalk, approx. 800 sq ft of stamped concrete and several types of street furnishings
- Reconstruction of an existing, failing concrete retaining wall along the frontage #240 & #252 Lebanon Avenue
- P&Z Dept. is requesting endorsement from BOS on the conceptual design & submission of STEAP Grant

Streetscape Improvement Projects

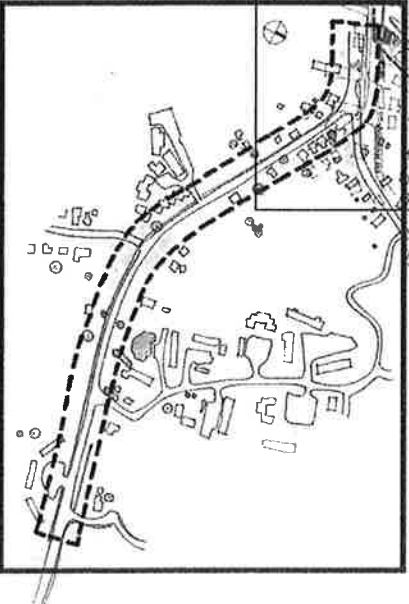
**Linwood Ave.
Streetscape Project Extents
2012**



**Lebanon Ave. Air Line Spur
and Merchant's Row
Streetscape Project Extents
2010**



**Proposed
Lebanon Ave.
Streetscape Project Extents
2016**



Project Limits & Existing Conditions





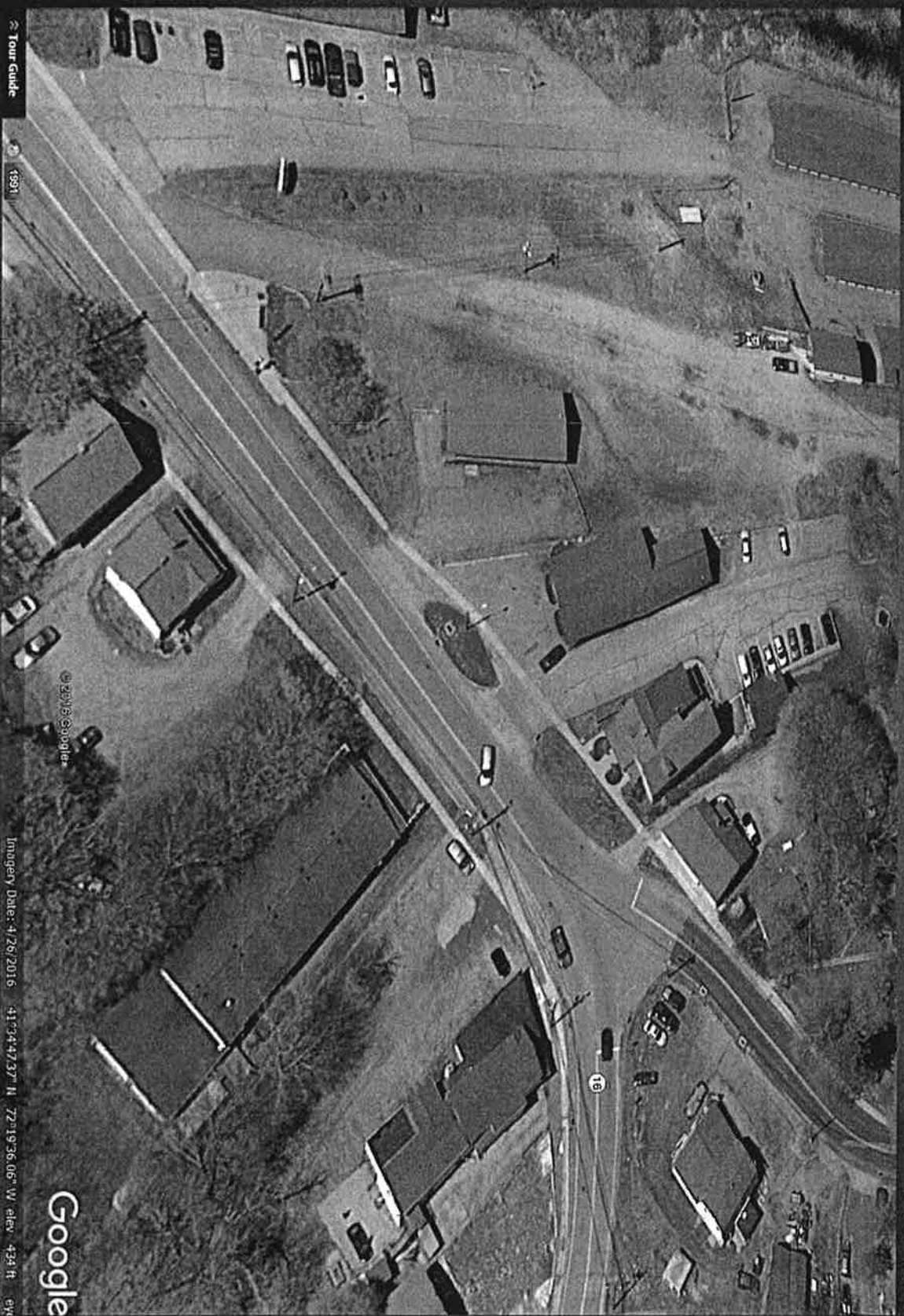
End of Old & Start of New

This STEAP Grant Application Begins where the previous Lebanon Ave STEAP Grant left off, at Airline Trail Spur Entrance off Lebanon Avenue

Sidewalk Continues past Airline Trail Spur Plaza



Sidewalks on Both sides of Lebanon Ave to Windham Ave.



🏠 Tour Guide

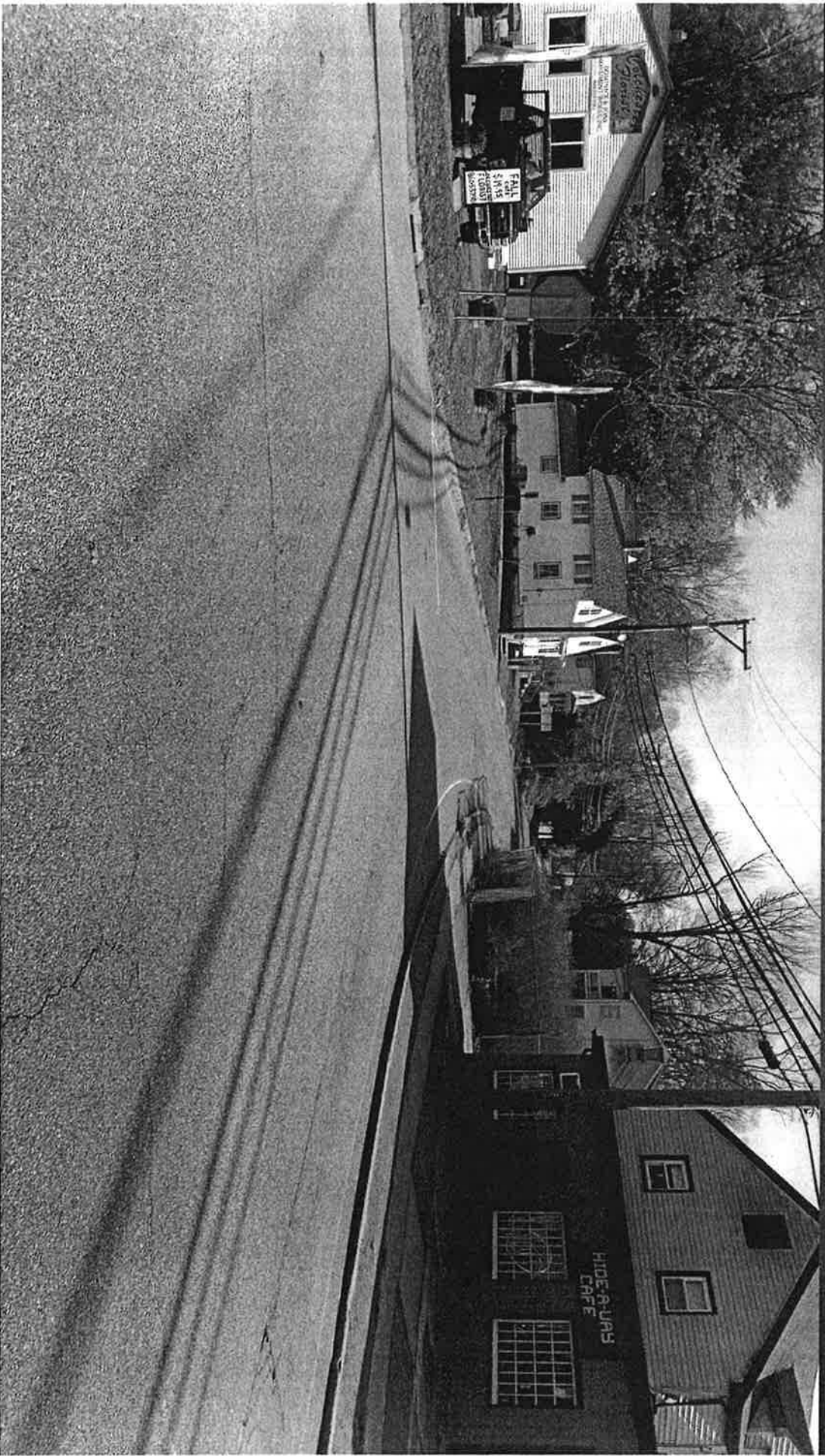
1991

2915 Google

Imagery Date: 4/26/2016 41°34'47.37" N 72°19'36.06" W elev. 434 ft. EVR

Google

Sidewalks continue North-West on Lebanon Avenue



Sidewalks continue to Dublin Village



← Tour Guide

1991

© 2016 Google

Imagery Date: 4/26/2016

41°34'43.86" N 72°19'25.01" W elev: 480 ft eye

Google

Retaining Wall Along #240 & #252

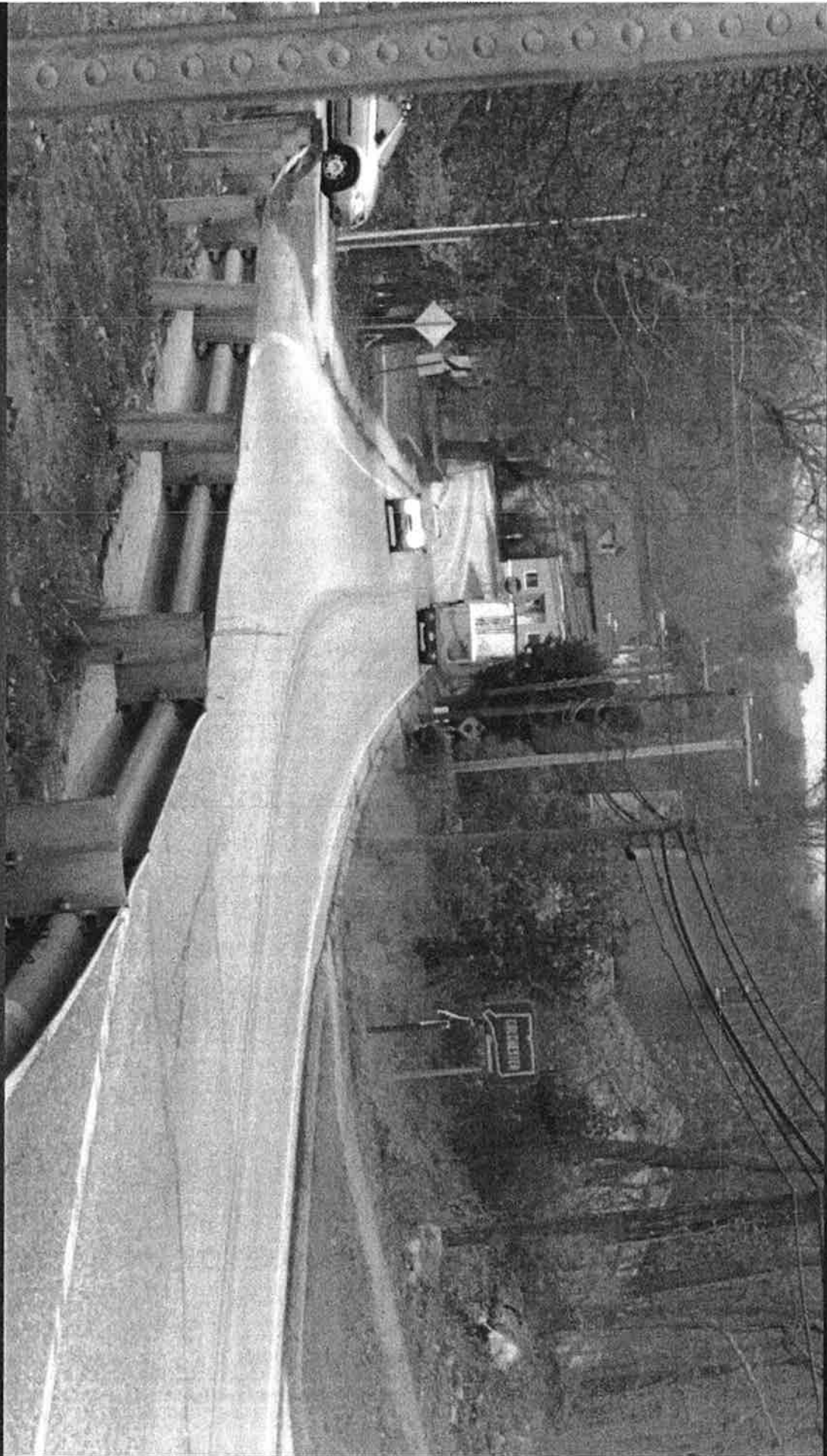


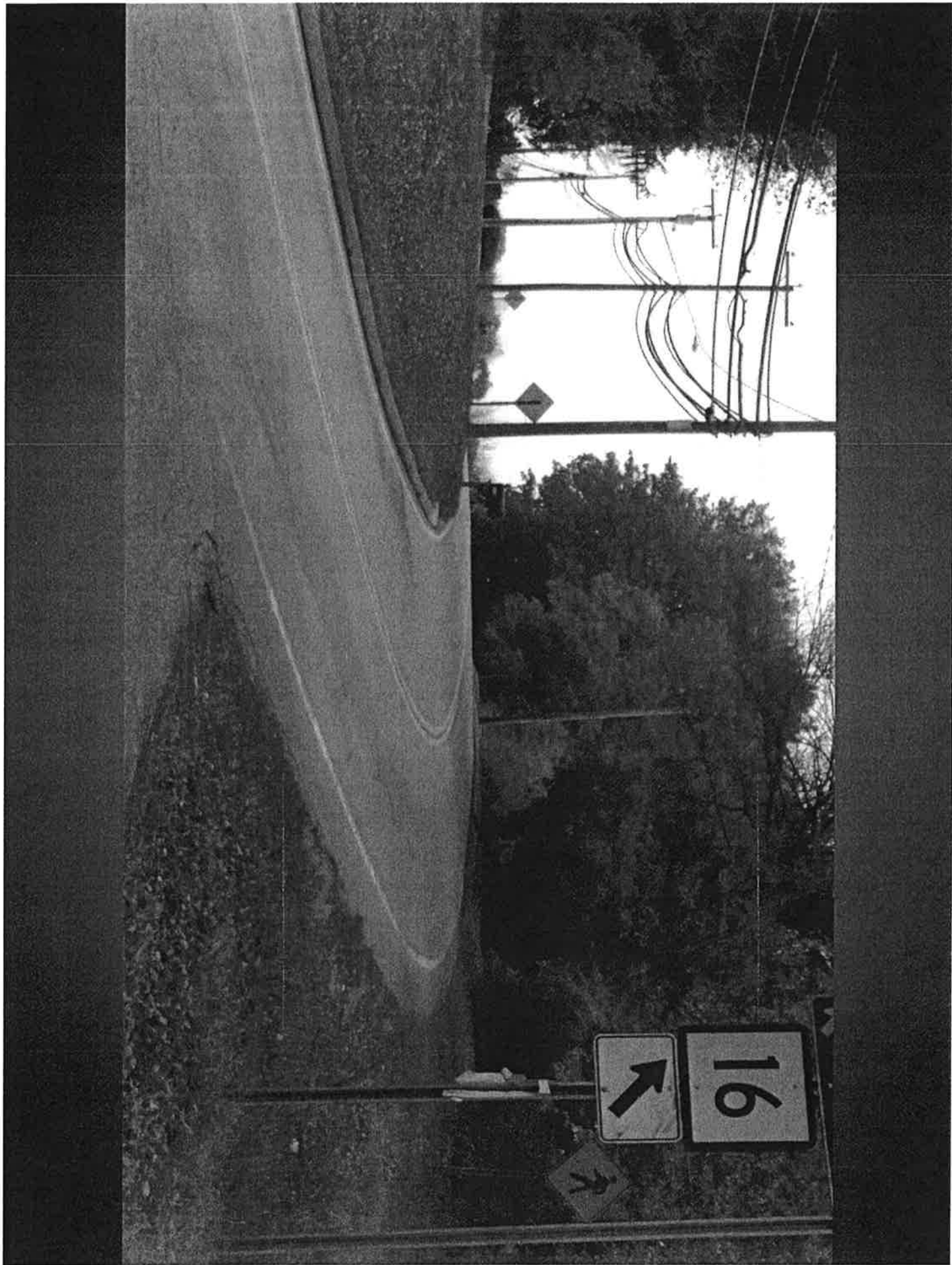
No Additional Sidewalks until Northwoods



Google Earth

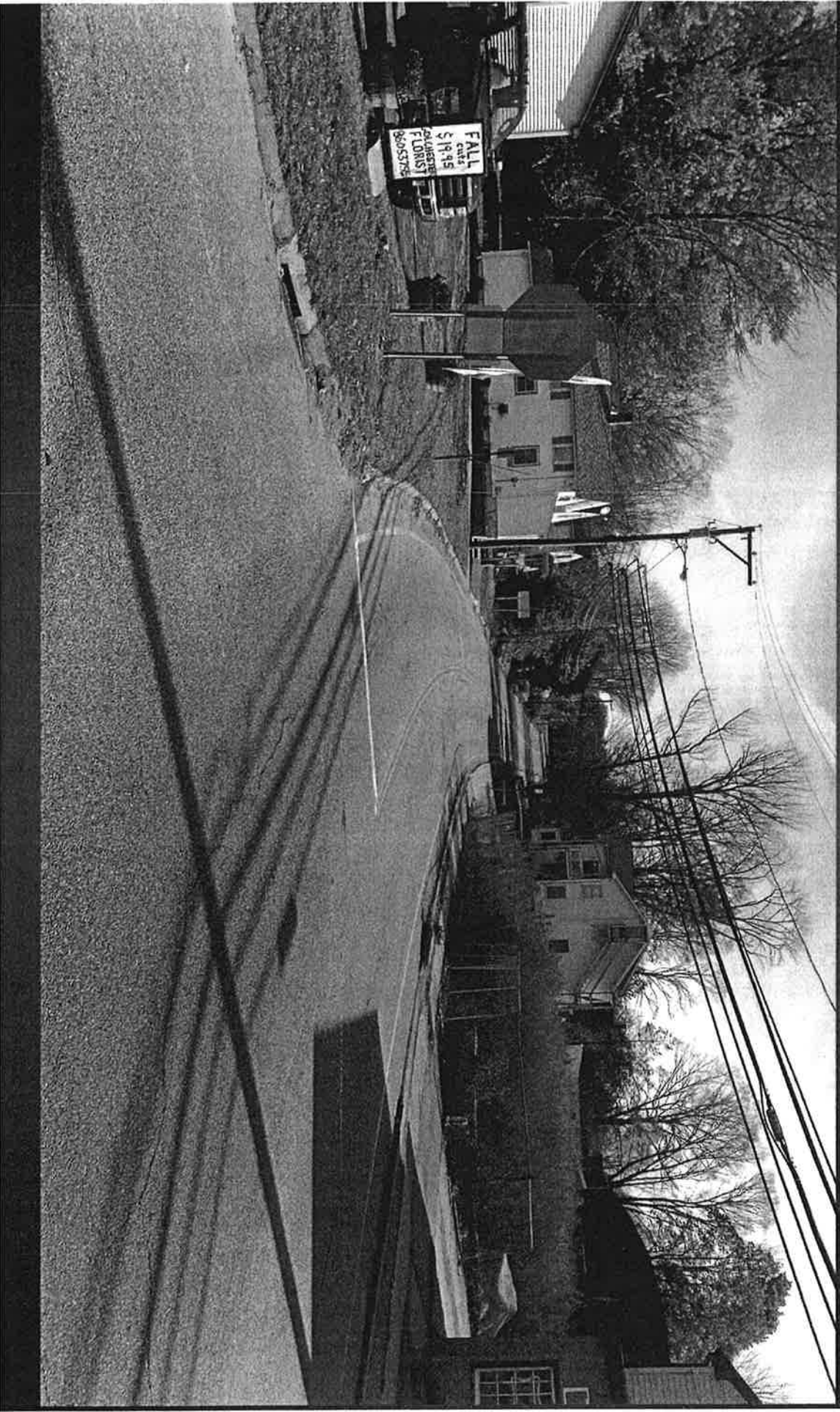
Imagery Date: 4/26/2016 41°24'46.38" N 72°19'18.25" W elev: 518 ft eye alt: 1411 ft







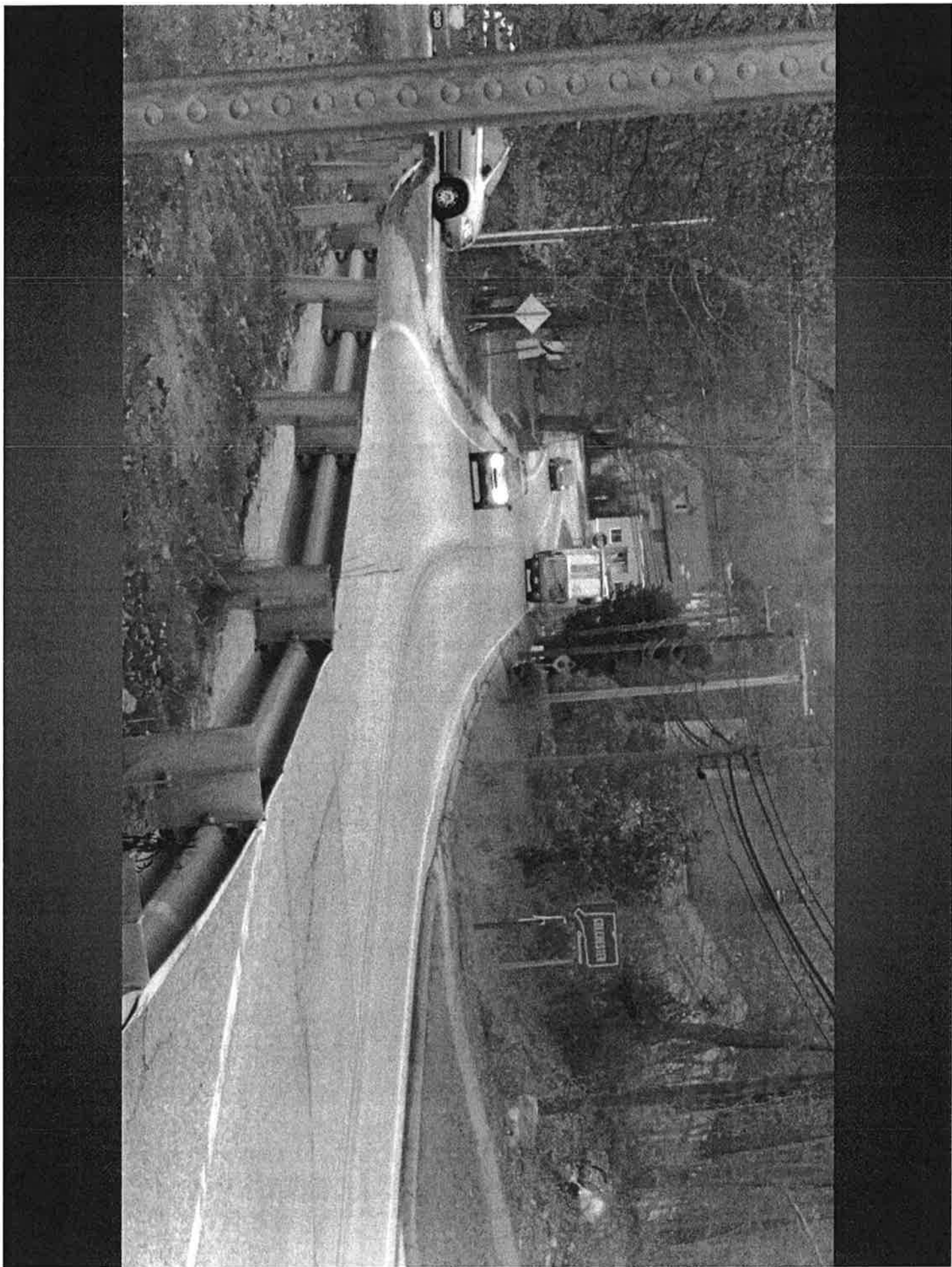
Proposed Improvements

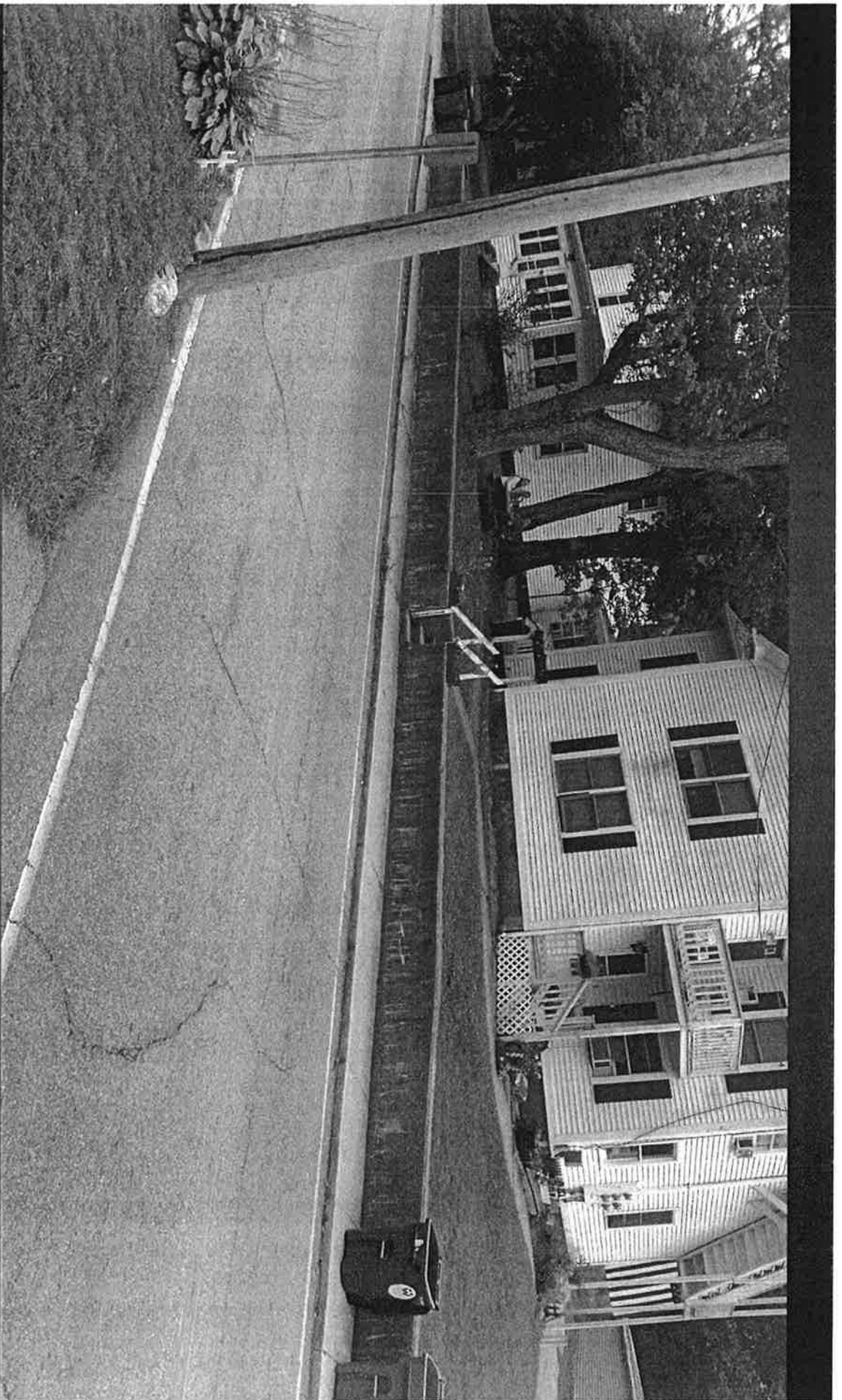




Lebanon Avenue Street Crossing

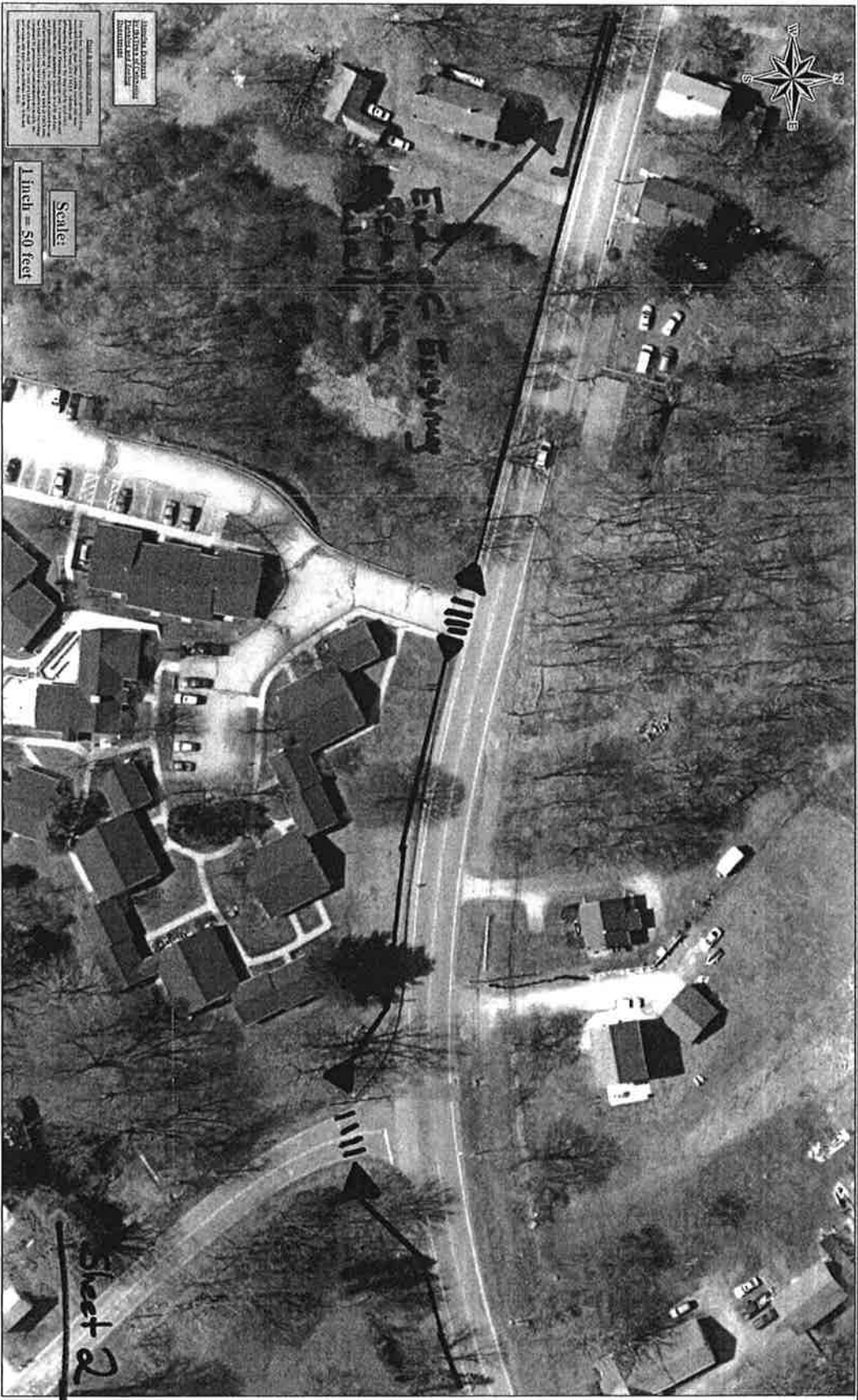
A painted Crosswalk shall be installed across Lebanon Avenue 60' after Airline Trail Spur





Reconstructed Retaining Wall

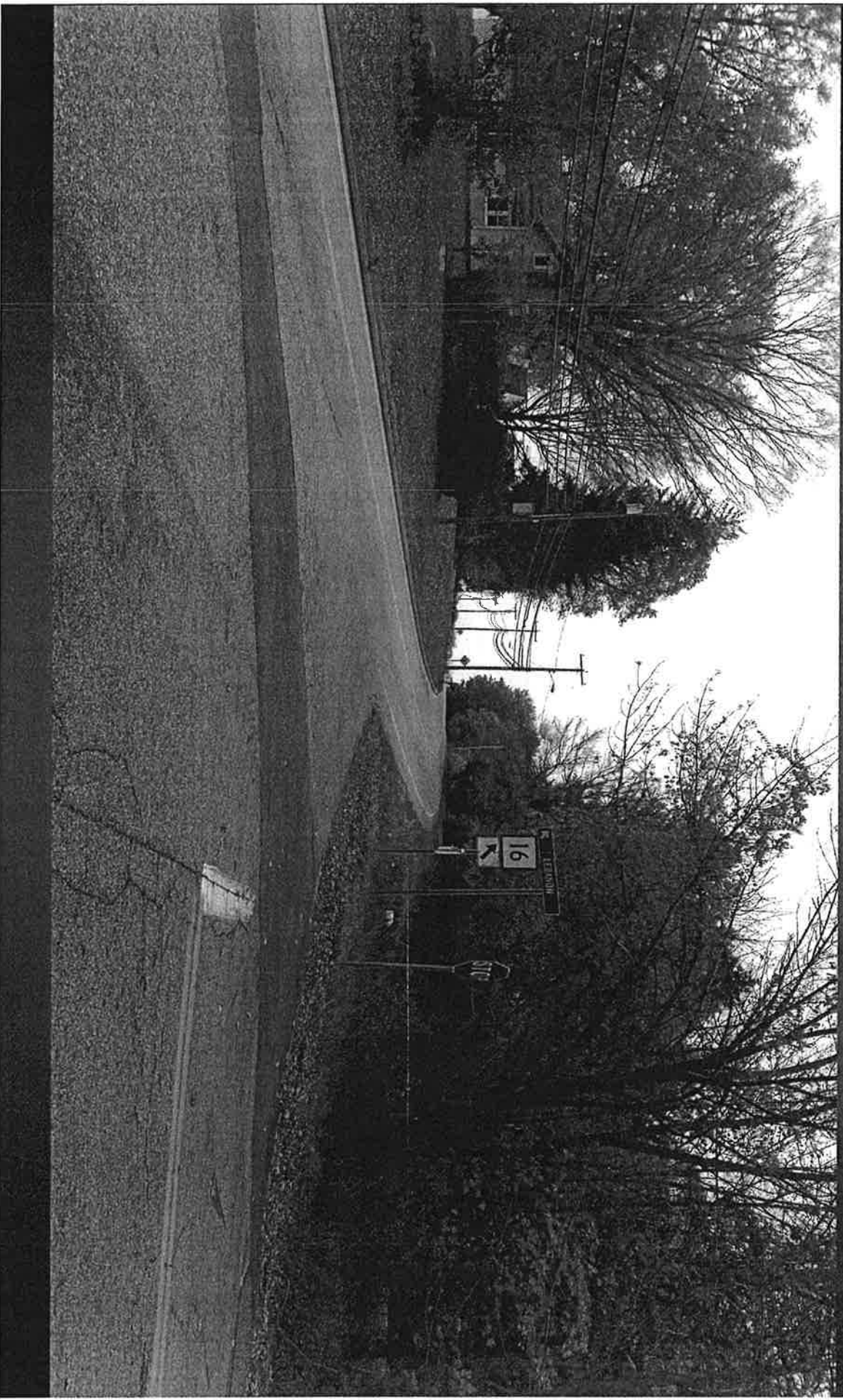
The existing retaining wall in front of # 240 & 252 shall be reconstructed and New sidewalk shall be installed within the entire project limits



Elm Street Crossing

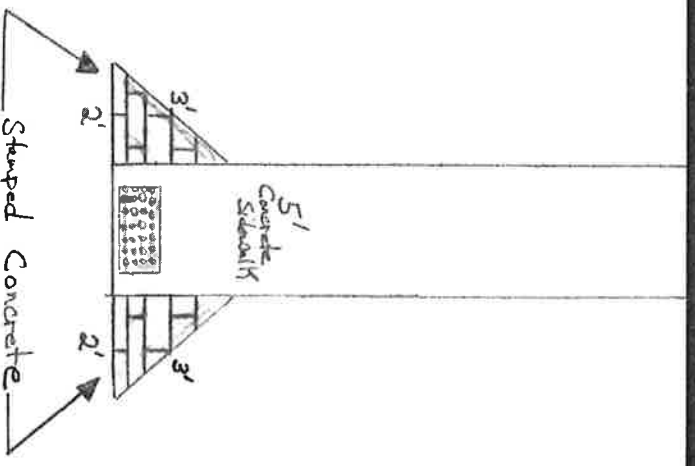
The new sidewalk shall continue west past Dublin Village towards Northwoods and a new painted crosswalk shall be installed across Elm street facilitating the sidewalk extension.

Poor Sightlines on Lebanon Ave.-East



Poor Sightlines on Lebanon Ave.-West

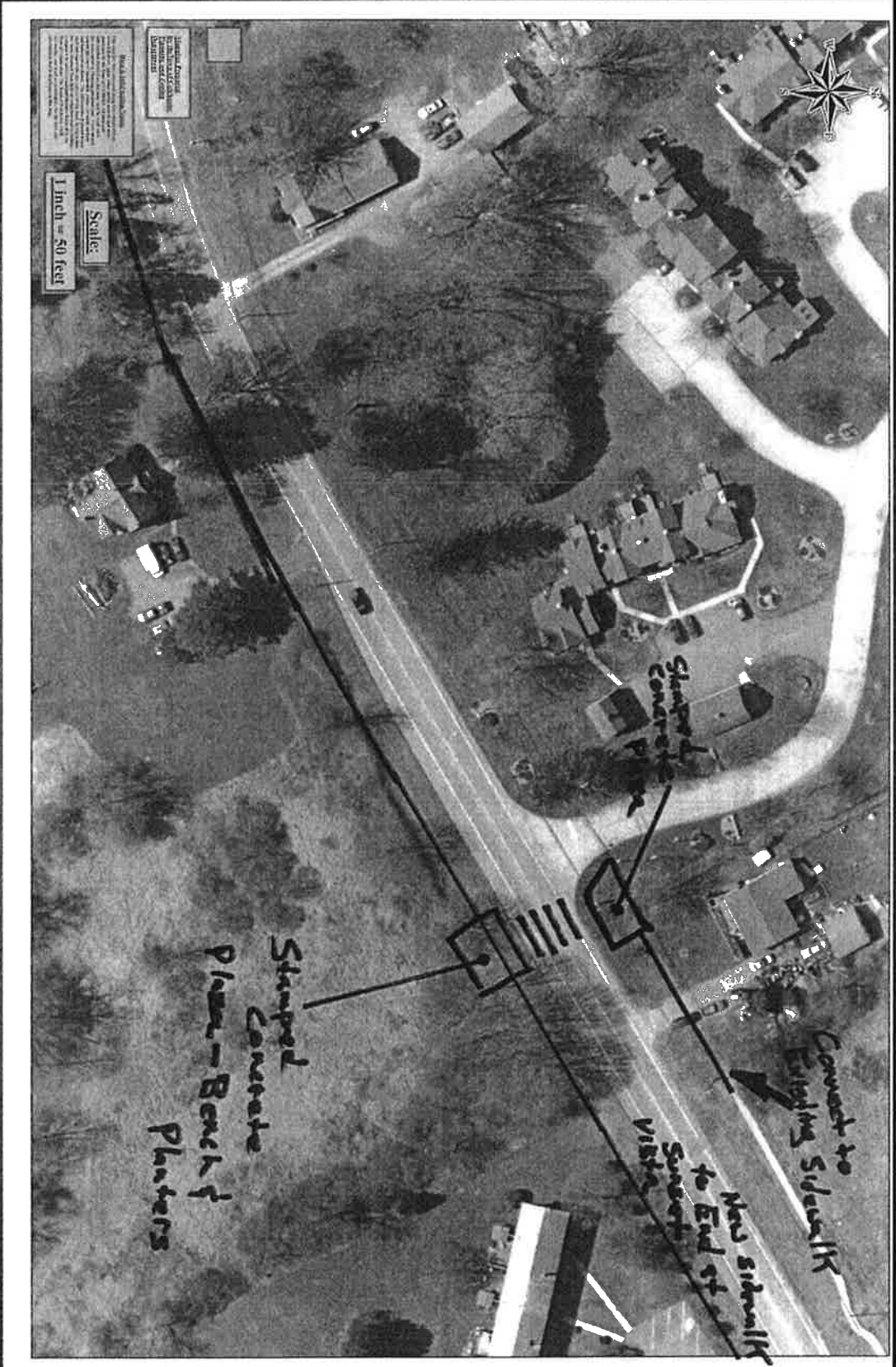




Detail #1
Detail of Stamped Concrete
at each Intersection of Sidewalk/
Road

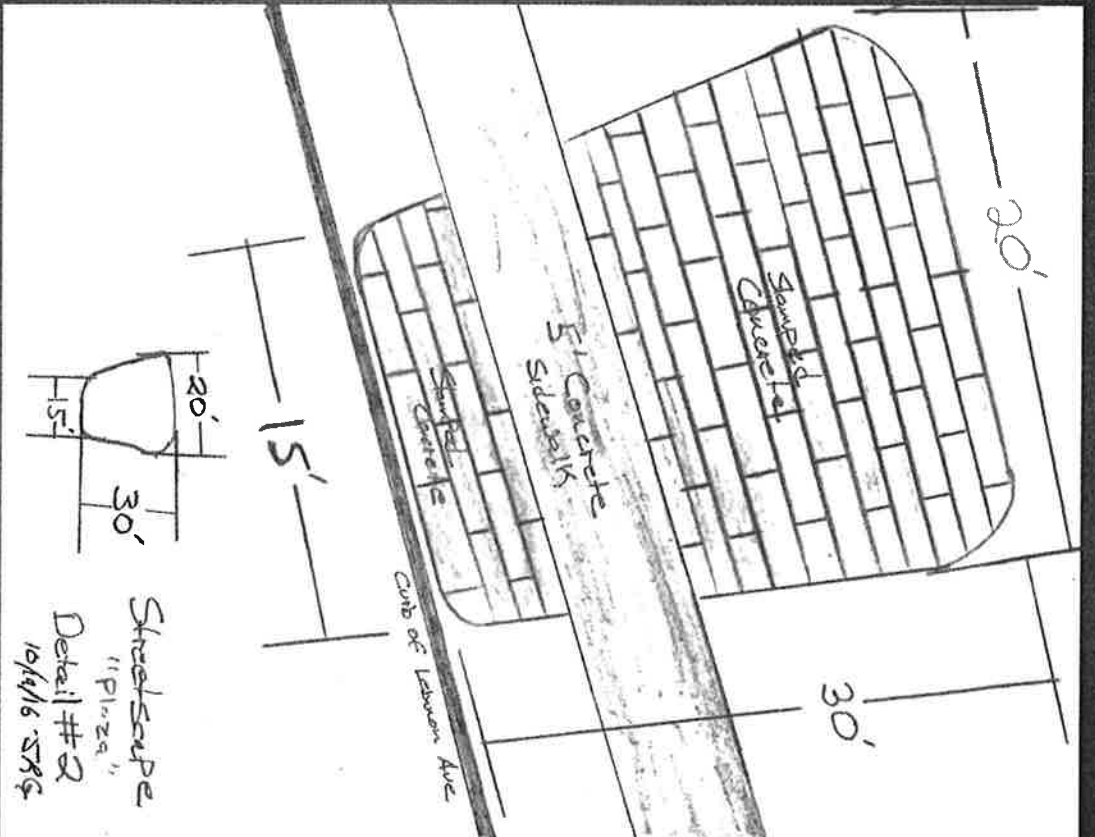
Stamped Concrete accents

Stamped Concrete shall accent the end of each section of new sidewalk



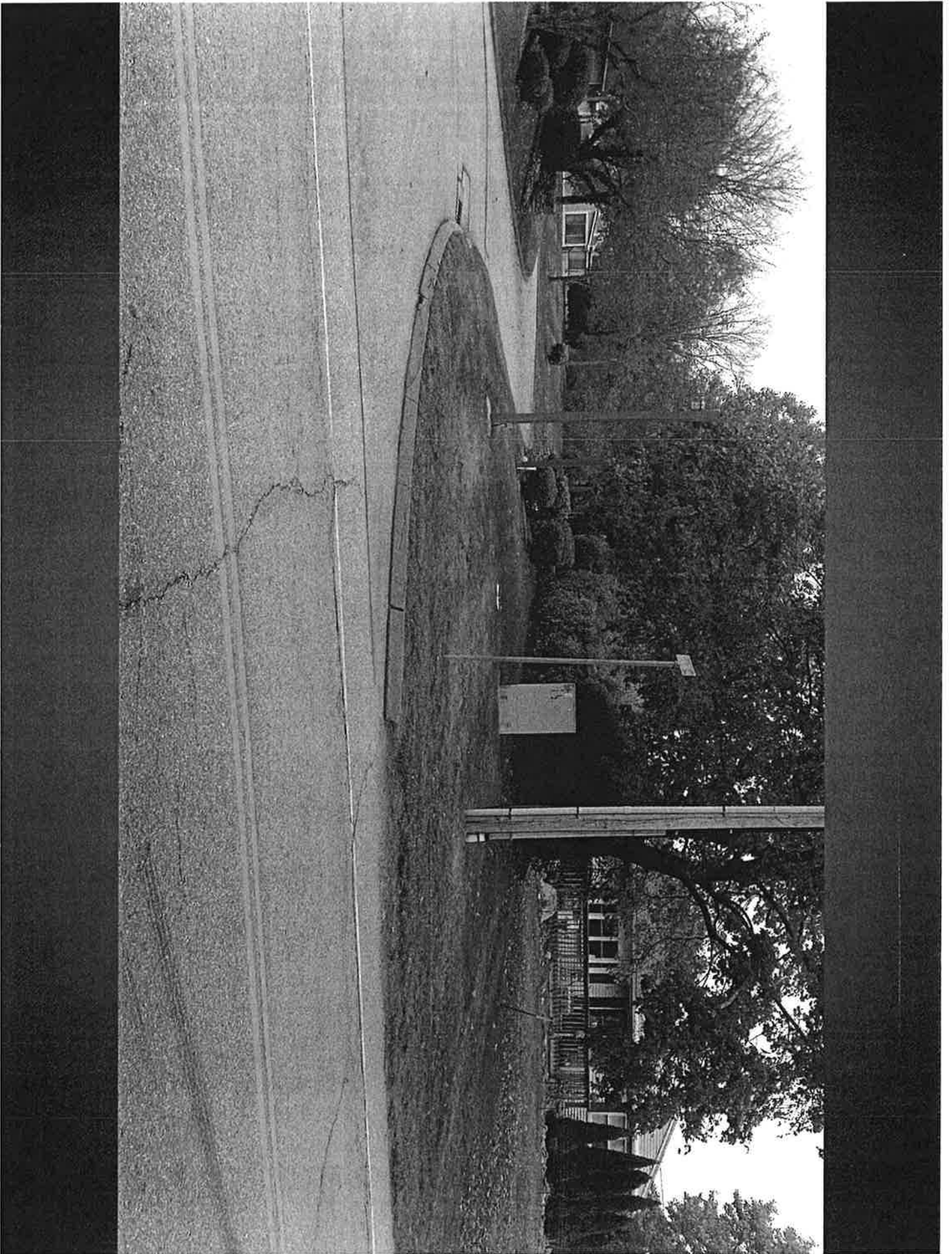
Stamped Concrete Plazas

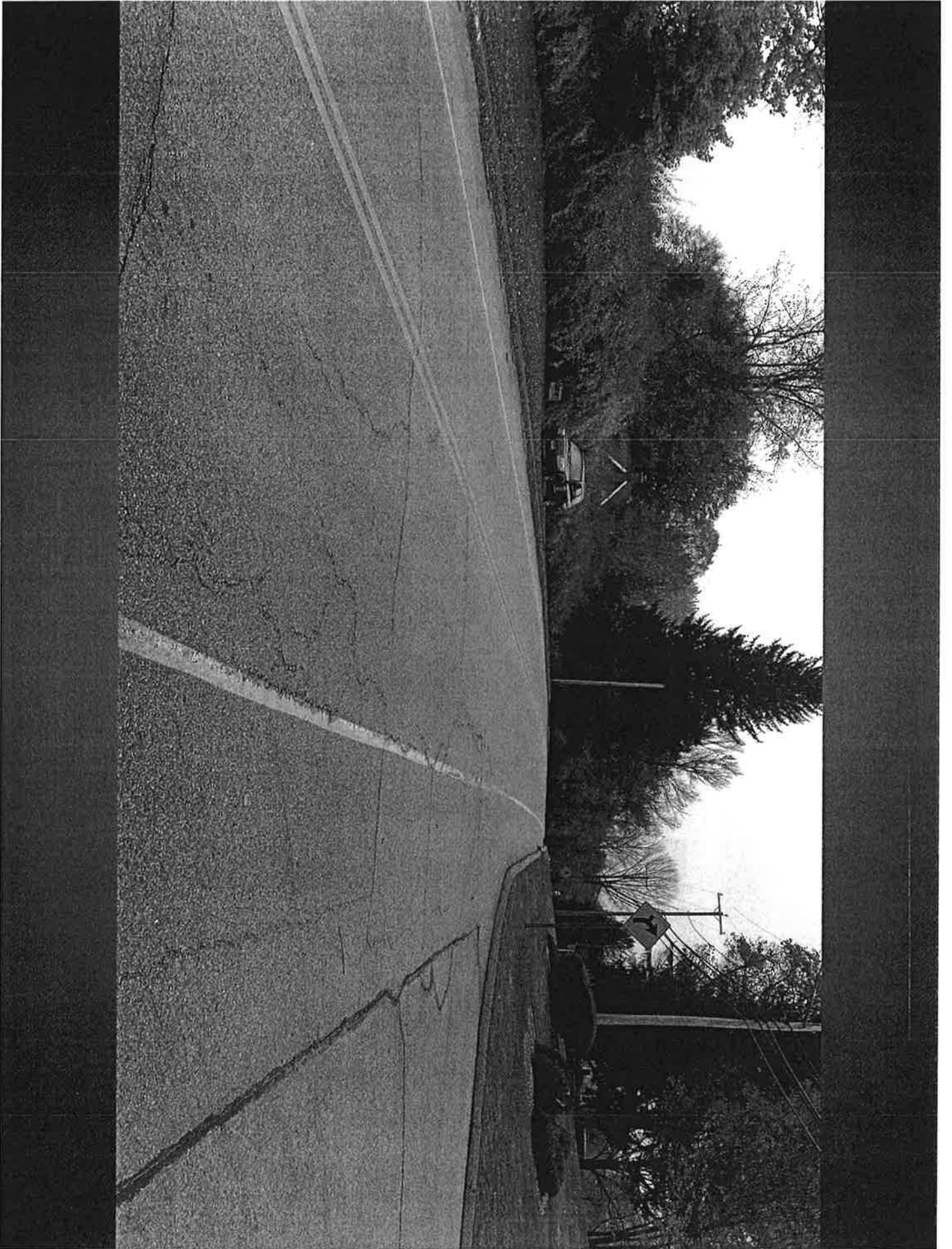
A stamped concrete plaza shall be installed on both sides of Lebanon Ave at the entrance to Highland Farms.



Stamped Concrete Plaza

Example of the stamped Concrete plaza across from entrance to highland farms







Bus Terminal

An example of the potential Bus Terminal at the Stamped Concrete Plaza