



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, October 20, 2016
Colchester Town Hall @7pm

RECEIVED
COLCHESTER, CT
2016 OCT 25 PM 3:25

MEMBERS PRESENT: First Selectman Art Shilosky, Selectman Stan Soby, Selectman Denise Mizla, and Selectman John Jones

MEMBERS ABSENT: Selectman Rosemary Coyle

OTHERS PRESENT: PW Director J Paggioli, M Lehtinen and Clerk T. Dean

1. **Call to Order**
First Selectman A Shilosky called the meeting to order at 7:32 p.m.
2. **Additions to the Agenda** - none
3. **Approve Minutes of the October 6, 2016 Board of Selectmen Meeting**
J Jones moved to approve the Regular Board of Selectmen meeting minutes of October 6, 2016, seconded by S Soby. Unanimously approved. MOTION CARRIED.
4. **Citizen's Comments**
M Lehtinen commented on BOF J McNair's comment regarding the upcoming BOF vacancy and "qualifications" to fill the upcoming vacancy.
5. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. **Conservation Commission – Falk von Plachecki possible reappointment for a three-year term to expire on 10/31/2019**
D Mizla moved to reappoint Falk von Plachecki to the Conservation Commission for a three-year term to expire on 10/31/2019, seconded by S Soby. Unanimously approved. MOTION CARRIED.
 - b. **Planning & Zoning Commission – Joseph Mathieu possible reappointment for a three-year term to expire on 11/30/2019**
S Soby moved to reappoint Joseph Mathieu to the Planning & Zoning commission for a three-year term to expire on 11/30/2019, seconded by D Mizla. Unanimously approved. MOTION CARRIED.
S Soby stated his thanks to J Mathieu and that he has been an excellent commission chair.
 - c. **Commission on Aging – Rose Levine Resignation**
D Mizla moved to accept, with regret, the resignation of Rose Levine from the Commission on Aging, seconded by J Jones. Unanimously approved. MOTION CARRIED.
 - d. **CHVFD Tax Exemption Eligibility Committee**
 1. **Laura Steinmeyer to be interviewed – was interviewed**
 2. **Richard Peruta to be interviewed – was interviewed**
6. **Budget Transfers** - none
7. **Tax Refunds & Rebates**
S Soby moved to approve tax refund in the amount of \$342.23 to Daniel Sehl, \$69.41 to Rossi Law Offices LTD, \$5.69 to Value Health Care Services LLC, \$32.84 to Rossi Law Offices LTD, \$49.88 to Rossi Law Offices LTD, 41.08 to Mark and Marierose Farrell, \$33.81 to Steven Moores, \$27.20 to Albert Spranzo, and \$660.82 to Hyundai Lease Titting Trust, seconded by D Mizla. Unanimously approved. MOTION CARRIED
8. **Discussion and Possible Action on Senior Center Zumba Gold Instructor Contract**
S Soby moved to authorize the First Selectman to sign the contract with Patricia Flubacher, Zumba Gold Instructor, beginning 9/23/2016 and ending 6/30/2017, seconded by D Mizla. Unanimously approved. MOTION CARRIED.
9. **Discussion and Possible Action on Senior Center Zumba Gold Toning Instructor Contract**
D Mizla moved to authorize the First Selectman to sign the contract with Patricia Flubacher, Zumba Gold Toning Instructor, beginning 9/22/2016 and ending 6/29/2017, seconded by S Soby.

- 10. Discussion and Possible Action on Youth & Social Services Food Bank Program TVCCA MOU Agreement**
S Soby moved authorize the First Selectman to enter an agreement with TVCCA for the purpose of TVCCA serving as the sponsoring 501c3 organization of Colchester Youth & Social Services Food Bank program; as a means to continue membership with the Gemma Moran United Way/Labor Food Center, seconded by D Mizla. Unanimously approved. MOTION CARRIED.
- 11. Discussion and Possible Action on Road Improvement Appropriation Request**
S Soby moved to request the appropriation \$50,000 from the General Fund Balance to the Public Works – Highway line item Road Improvement, to address deferred pavement maintenance work in the FY 16-17, subject to the Board of Finance approval, seconded by J Jones. Unanimously approved. MOTION CARRIED.
- 12. Discussion and Possible Action on RFP 2016-16 Elevator-Chair Lift Maintenance, Service and Repair Award Recommendation**
S Soby moved to enter into contract with The Independent Elevator Company for the supplying of Elevator & Chair Lift maintenance, Service and Repair in Town and School buildings as detailed in the Town of Colchester RFP #2016-16, for a period of from October 1, 2016 to September 30, 2019; and hereby authorize the First Selectman, with consultation of the Superintendent of Schools to sign and deliver said agreement and necessary documents required, seconded by D Mizla. Unanimously approved. MOTION CARRIED.
- 13. Discussion and Possible Action on RFP 2016-18 Uniform Rental and Cleaning Services Award Recommendation**
D Mizla moved to enter into a contract with the UniFirst Corporation for the supplying of Rental Uniforms and Cleaning Services as detailed in the Town of Colchester RFP #2016-18, for a period of from October 1, 2016 to September 30, 2019; and hereby authorize the First Selectman to sign and deliver said agreement and necessary documents required, seconded by J Jones. Unanimously approved. MOTION CARRIED.
- 14. Discussion and Possible Action on RFP 2016-14 Fire Extinguisher Services Award Recommendation**
S Soby moved to enter into a contract with Life Safety & Service Supply, LLC for the supplying of Fire Extinguisher and Hood System Services & Cleaning, in buildings as detailed in the Town of Colchester RFP #2016-14, for a period of from October 1, 2016 to September 30, 2019; and hereby authorize the First Selectman, with consultation of the Superintendent of Schools to sign and deliver said agreement and necessary documents required, seconded by J Jones. Unanimously approved. MOTION CARRIED.
- 15. Discussion and Possible Action on Fire Marshal Job Description**
A Shilosky stated that the Fire Dept. Strategic Plan recommended the movement of the Fire Marshal from the Planning & Code Administration Dept. to the Fire Dept., with the oversight of the Fire Chief. This has been discussed with the Fire Marshal, Building Official, Fire Chief and the union representative and all have agreed to this change.

J Jones moved to accept the Fire Marshal job description as amended, seconded by D Mizla. Unanimously approved. MOTION CARRIED
- 16. Discussion and Possible Action on Building Official Job Description**
A Shilosky stated that the supervision exercised to the Fire Marshal, Wetlands Enforcement Officer, and clerical staff was removed as this position does not have a supervisory function. Discussed the change with the Building Official and union. The union will draft the MOU.

J Jones moved to accept the Building Official job description as amended, seconded by S Soby. Unanimously approved. MOTION CARRIED.
- 17. Discussion and Possible Action on Board of Selectmen Consent Agenda**
As discussed at the 10/6 meeting the consent agenda would move the meeting along more efficiently.

D Mizla moved that the Board of Selectmen use a consent agenda with the understanding that certain items the Board may have questions on can be removed from the consent agenda and put on the regular meeting agenda, seconded by S Soby. Unanimously approved. MOTION CARRIED
- 18. Citizens Comments - none**
- 19. First Selectman's Report**
Norton Mill coming down. Fire Dept. mold remediation underway. ACO regionalization in discussions with three other towns.

20. Liaison Reports

D Mizla reported on Charter Revision – reviewed five articles of the Charter. First Selectman joined the commission in discussion at the last meeting.

Board of Education – used a consent agenda at the last meeting for the first time and it went well. Bacon technology teacher was awarded a grant for development of a stem project. WJJMS and JJIS were awarded a robot for loan. Summer reading program volunteers kept the school library open during the summer at CES and JJIS.

21. Executive Session Regarding Real Estate Transaction

S Soby moved to enter into executive session to discuss a real estate transaction and invite Assessor John Chaponis and Public Works Director J Paggioli, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:08 p.m.

Exited from executive session at 8:26 p.m.

22. Discussion and Possible Action on Real Estate Transaction – NO ACTION

23. Executive Session Regarding Security Matter

J Jones moved to enter into executive session to discuss a security matter, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:32 p.m.

Exited from executive session at 8:45 p.m.

14. Adjourn

J Jones moved to adjourn at 8:45 p.m., seconded by S Soby. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk