



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Commission Chairmen Regular Meeting Minutes
Thursday, April 16, 2015
Colchester Town Hall – 7:00PM
Meeting Room 1

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, and Selectman Kurt Frantzen

MEMBERS ABSENT: None

1. Call to Order

Selectman S. Soby called the meeting to order at 7:00 p.m.

2. Commission Updates – Commission Chairs

Ron Goldstein reported that the **Board of Education** Director of Pupil Services review process is underway. A report from the investigator will be in by the end of the school year if not sooner. First draft of the new strategic plan is almost complete with the hope to have it adopted in June.

Rob Tarlov reported that the **Board of Finance** is working on budget season. Public hearings have taken place, Monday night was the best attended. Town meeting is coming up on 4/22 to send the budget to referendum which should be 5/5. All voting will take place at Town Hall. Working with the financial advisor on the school project. Revising the capital plan on the equipment side. Health insurance is self-funded but was taking on risk. Have gotten the funding level to cover majority of exposure and built up reserves.

Ron Goldstein reported that the **Building Committee** is in a pivotal time. The plan has been adopted by the committee and approved by the Board of Selectmen and Board of Finance. It has also been reviewed by Planning & Zoning. The debt can be managed within our existing debt structure. Referendum has not yet been scheduled but will possibly be in June.

Gary Siddell reported that the **Charter Review Commission** is in the process of completing interviews. The next step is to consolidate their list of opportunities and re-evaluate the opportunities to improve by documenting the pros and cons of each. S Soby asked to meet with the commission.

Gary Siddell stated that the **Commission on Aging** has updated their bylaws. They are working on adopting a new policies and procedures document for the Senior Center. Ran recruitment ads in the Rivereast for new memberships on the commission. Currently have a full commission with one alternate available. On 4/29 there will be a nutrition program sponsored by the COA and space has sold out. Community outreach on the senior population being done by working with the subscriber channel and the town website. Speaking tours being held to different groups, the next is the housing authority. Working with the SC director on NCOA accreditation, assessment process is 18 months.

Kurt Frantzen reported that **Conservation Commission** has five permits they are working on and two to three enforcement issues.

2015 APR 20 PM 2:57

RECEIVED
COLCHESTER, CT

STAN SOBY
FIRST SELECTMAN
TOWN OF COLCHESTER

Ron Goldstein reported that the **Cragin Board of Trustees** will have their annual Giving Circle event with reception next week at 7pm.

Andreas Bisbikos reported that the **Economic Development Commission** is looking to work on an agricultural hub in the town. Selected individuals are taking the lead. Potential scholarship may be available, looking to get the youth involved in the political process.

Daniel Henderson reported that the **Ethics Commission** hasn't had a need to convene, the next meeting will be in June. No issues to discuss at this time.

Stan Soby reported that the **Planning & Zoning Commission** has many projects ongoing and development opportunities for the town.

Merja Lehetinen reported that the **Cable Advisory** has invited the library to apply for a grant, which they did, and anticipate a positive response. Statewide they are working with Frontier to smooth out customer issues.

WRITTEN REPORTS RECEIVED FROM THE FOLLOWING (attached):

Christina Maher regarding **Fair Rent Commission**
Ellen Sharon regarding **Historic District Commission**
Nick Norton regarding **Open Space Advisory Committee**
Robert Parlee regarding **Police Commission**
Stephen Coyle regarding **Sewer & Water Commission**
Laurie Robinson regarding **Zoning Board of Appeals**

NO REPORT RECEIVED FROM THE FOLLOWING:

Christopher Bourque regarding **Agriculture Commission**
John Malsbenden regarding **Board of Assessment Appeals**
Jan LaBella regarding **Housing Authority**
Chris Ferrante regarding **Parks & Recreation Commission**
Brenden Healy regarding **Police Retirement Board**
Gina Ebbeling regarding **Youth Services Advisory Board**

3. Adjourn

R. Coyle moved to adjourn the Commission Chair Meeting at 7:30 p.m., seconded by Denise Mizla. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean
Clerk

Hi Tricia,

I cannot attend the meeting. I am new, so for my info, how often are these meetings held? When was the last one?

The Fair Rent Commission met in February (the 25th) to discuss one case; a recommendation was made to the inquirer and we closed our file. There has been no activity from the Fair Rent Commission since February.

Does this suffice?

Regards,
Christina

Commissioner's Report: Historic District Commission

Ellen Sharon <ellensharon@att.net>

Thu 4/16/2015 9:38 AM

Inbox

To:Tricia Dean <tdean@colchesterct.gov>;

The Historic District Commission has received one application for new construction, which was denied. We anticipate the applicant will return to the Commission with revised plans, and will continue to work with the applicant towards a plan which will meet the needs and requirements of the Historic District, the Applicant, and the Town.

The winter was hard on our School for Colored Children, and now, in addition to the lost roofing shingles I reported at our last meeting, we lost one of the two sign posts holding up the explanatory signage for the school.

Sincerely,
Ellen Sharon

Ellen Sharon
Chair
Historic District Commission

Re: Chairmen Meeting Agenda for 4/16/15 @7pm

Nicholas Norton <nnorton@yahoo.com>

Thu 4/16/2015 3:29 PM

Inbox

To: Tricia Dean <tdean@colchesterct.gov>;

Tricia

I'm sorry to be giving you a last minute report that I cannot attend tonight.

The Open Space Advisory Committee is processing several open space parcels and has worked at coordinating the existing Open Space Plan with the new Plan of Conservation and Development.

Nick Norton

Re: Chairmen Meeting Agenda for 4/16/15 @7pm

Robert Parlee <robertparlee@hotmail.com>

Wed 4/15/2015 5:13 PM

Inbox

To: Tricia Dean <tdean@colchesterct.gov>;

Police Commission

Hi Tricia

I will not be at the meeting I have a late work meeting.

Just some updates for the selectmen. We have a vin number for our new cruiser so we should be seeing the unit soon.

We had three officers recently attend EMR training. The drug drop box is up to 650lbs that have been dropped off.

Our face book page has been monitored closely for compliance by our residents state trooper and has led to numerous crime tips which have resulted in arrests and positive investigative leads. We are have taken the next step in the hiring process and should have a new officer in the vary near future. Thank you. Robert Parlee commission chairman.

Sent from my iPhone

On Apr 10, 2015, at 1:48 PM, Tricia Dean <tdean@colchesterct.gov> wrote:

Attached is the agenda and listing of comissions with chairmen.

If you cannot make the meeting, if you would kindly send me an update regarding your comission by email.

Thank you,

Tricia Dean

Executive Assistant to the First Selectman

Town of Colchester

127 Norwich Avenue

tdean@colchesterct.gov

P: (860) 537-7220

F: (860) 537-0547

<CharimenMeetingAgenda04_16_2015.pdf>

Thursday, April 16, 2015

Sewer and Water Commission report

Water Park leak

The design is set and the Public Works director is in the process of posting the RFP. At this point, the project has fallen under the Town Public Works department and is no longer a matter for the Sewer and Water commission.

Well Risk

Well 3 was redeveloped and the casing re-sleeved. The results were excellent and exceeded our expectations. It is back on line and functioning well.

However, the permanent solution, (a.k.a. drilling Well 3A) is continuing.

Sewer Activities

The Joint Facilities commission has chosen a replacement to the retiring Administrator to run the Sewage treatment plant.

The Rotary Drum Thickener contract was awarded to Kovacs and the work will be done this summer and fall.

Note: Our public hearing on the 2015-2016 is scheduled for April 16, 2015 at 7 PM. Following is a special meeting of the Sewer and Water Commission. It conflicts with the Chairmen Meeting.

Stephen Coyle, Chairman, Colchester Sewer, Water Commission

Re: ZBA Report for Commission Chairman Meeting

H & L Robinson <robinson@snet.net>

Thu 4/16/2015 3:43 PM

Inbox

To: Stan Soby <ssoby@colchesterct.gov>; Tricia Dean <tdean@colchesterct.gov>; Tricia Dean <tdean@colchesterct.gov>;

Cc: stan152@sbcglobal.net <stan152@sbcglobal.net>; Patrick Reading <pmreading@yahoo.com>; Laurie Robinson <robinson@snet.net>; Randall Benson <zoning@colchesterct.gov>; Gail Therian <gtherian@colchesterct.gov>;

Hello Stan and Tricia,

Please accept this summary for the past quarter of the Zoning Board of Appeals, for use in this evening's Commission Chairman meeting:

- The ZBA's last meeting on an application was held in January.
- There were no meetings held in February and March, due to lack of applications.
- The Board has five members and no alternates. This posed a little difficulty and required continuing a hearing on an application when one of our members could not attend.

Respectfully submitted,
Laurie R. Robinson
Chairman, ZBA