



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, August 20, 2015
Colchester Town Hall @ 7PM**

2015 AUG 25 AM 10:16
RECEIVED
TOWN OF COLCHESTER

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, Selectman K. Frantzen, and Selectman John Reeve

MEMBERS ABSENT: None

OTHERS PRESENT: Board of Finance A. Shilosky, Director Public Works J. Paggioli, Director Senior Services P. Watts, Fire Chief W. Cox, Deputy Chief D. Lee, Town Clerk G. Furman, Registrar D. Giles & D. Mrowka, G. Siddell, A. Liverant, Clerk T. Dean, and other citizens.

1. Call to Order

First Selectman S. Soby called the meeting to order at 7:00 p.m.

2. Additions to the Agenda

S Soby asked that the following be added to the agenda #15 Discussion and Possible Action on Consultant Agreement for Norton Mill Project, and #16 Discussion and Possible Action on Amended Lease for Senior Center, renumber remaining items accordingly.

R Coyle moved to approve the additions the agenda as presented, seconded by D Mizla. Unanimously approved. MOTION CARRIED

3. Approve Minutes of the July 16, 2015 Regular Commission Chairmen Meeting

R Coyle moved to approve the Regular Commission Chairmen meeting minutes of July 16, 2015, seconded by K. Frantzen. Unanimously approved. MOTION CARRIED

4. Approve Minutes of the July 16, 2015 Regular Board of Selectmen Meeting

R Coyle moved to approve the Regular Board of Selectmen meeting minutes of July 16, 2015, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

5. Citizen's Comments - none

6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

a. Economic Development Commission – Resignation of Paul Catalano

R Coyle moved to accept, with regret, the resignation of Paul Catalano as member of the Economic Development Commission, seconded by D Mizla. Unanimously approved. MOTION CARRIED

b. Agriculture Commission – Resignation of Allen Zimmerman

D Mizla moved to accept, with regret, the resignation of Allen Zimmerman as member of the Agriculture Commission, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

c. Commission on Aging

1. Resignation of Wayne Mohrlein

R Coyle moved to accept, with regret, the resignation of Wayne Mohrlein as member of the Commission on Aging, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

2. Marjorie Mlodzinski to be interviewed – was interviewed

3. Karen Althammer to be interviewed – was interviewed

4. Eleanor Phillips to be interviewed – was interviewed

d. Blight Ordinance Task Force

1. Richard Waugh to be interviewed – was interviewed

2. Jean Walsh to be interviewed – was interviewed

3. Christian Choma to be interviewed – was interviewed

7. Budget Transfers - None

8. Tax Refunds & Rebates

R Coyle moved to approve tax refunds in the amount of \$401.97 to Rossi Law Offices LTD, \$92.28 to Carol Willson, \$2628.33 to Jon & Tana Handwerk, and \$83.46 to Robert or Donna Georgens, seconded by D Mizla. Unanimously approved. MOTION CARRIED

9. Discussion and Possible Action on Section 5310A Funding for Vehicle Replacement

P Watts, Director of Senior Services, stated that the Board of Finance had already approved to appropriate funds at their 8/19/15 meeting.

R Coyle move to approve the Section 5310A Funding for Vehicle Replacement and authorize the First Selectman to sign all necessary documents, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

10. Discussion and Possible Action on Grant Contract with Senior Resources Agency on Aging

R Coyle moved to approve the FY 2015-2016 Making Memories Grant and authorize the First Selectman to sign all necessary documents, seconded by J Reeve. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action on JLN Associates Contract for Fire Department Strategic Plan

R Coyle moved to approve the JLN Associates Contract for the Fire Department Strategic Plan and authorize to First Selectman to sign all necessary documents, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action on Agreement with McGladrey LLP for Auditing Services

D Mizla moved to authorize the First Selectman to sign the Business Associate Agreement with McGladrey LLP related to auditing services provided for the fiscal year ended June 30, 2015, seconded by J Reeve. Unanimously approved. MOTION CARRIED.

13. Discussion and Possible Action on Lease Agreement for Canon Copiers with Ryan Business Systems

R Coyle moved to approve the 5 year lease agreement for Canon copiers with Ryan Business Systems, Inc. and authorize the First Selectman to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

14. Update on Town Clerk Office General Code E-Code 360

Town Clerk G Furman gave a 6 month update. Peak users were in April and downslide since then, not many residents looking at the e-code since April. She explained that the purpose of implementing the e-code was to generate less calls into the office and encourage residents to look up the information on their own at any time. G Furman asked the Board on input on how to generate more interest in the on-line product. Discussion from the Board on avenues to utilize to create awareness.

15. Discussion and Possible Action Consultant Agreement for Norton Mill Project

R Coyle asked to add the term 'monthly' to the seventh paragraph in the agreement, before 'lump sum' to clarify payment.

D Mizla moved to approve the Consultant Agreement for the Norton Mill Project, as amended, seconded by J Reeve. Unanimously approved. MOTION CARRIED.

16. Discussion and Possible Action on Amended Lease for Senior Center

S Soby stated that the only change was to incorporate language for the insurance.

R Coyle moved to approve the amended lease for the Senior Center to add language for insurance and authorize the First Selectman to sign all necessary documents, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

17. Discussion on Senior Center Building Project

S Soby notified the Board that there has been interest from developers and he has met with them when asked. He has taken a hard look at numbers with internal feedback. Nothing to this point has proven something to pursue. Discussion and agreement on the Board that there should be a statement of support on the SC building project, and that the BOS and BOF should create a sub-committee to begin the task. S Soby will send out a draft for input from members to include as an action item at the next meeting.

18. Citizens Comments

D Giles inquired about the report that was generated from the Senior sub-committee and how that will play into a potential senior center. S Soby stated that the report will be reviewed along with some others that were generated.

D Giles also inquired if the ownership recommendation would be included. S Soby said that at this time there isn't an answer.

19. First Selectman's Report

Friday morning will be a kick meeting for the Norton Mill project. The engineering firm is ready to go; 57 Fest will be 9/26 at 4pm. Hoping for sponsors to keep costs down and will administer a bracelet for the child area; Dept. Heads will be asked to prepare a presentation for BOF starting in Nov for the next budget year similar to what they did last fiscal year; Blight issues being addressed in town with multiple departments being involved in the process; Vacant houses currently being purchased and renovated by banks and then being put back on the market; Fire at Gaia Gardens after which the Fire Marshall issued, through Gaia management, a memo that was disseminated to residents to provide fire safety do's and don'ts specific to the location. FM has also issued notice to Gaia Management to resolve some outstanding fire hazard issues from current annual inspection; Locations identified for speed enforcement issues then implemented an electronic speed enforcement; PD FB page inquiry was received and finalizing a response. The FB page is monitored by the Sgt.; Attended a Federal Grant presentation and distributed materials to dept. heads; UCFS is recognizing National Health Center Week by placing 17,000 flags on the Norwichtown green. This number represents the number of people serviced by UCFS, 480 from Colchester.; Town Planner applications have been reviewed and 4 interviews will take place next week; KX Board meeting Tuesday, issues with dispatchers still are not resolved.; ACO is on limited duty, Hebron ACO is covering the pound and responding to any emergency site calls;

20. Liaison Reports

R Coyle reported on the Commission on Aging – working on strategic long term plans. Golf tournament was a great event, raising \$5,600 for programming funds. (update attached)
CHFD – vehicle repair list was discussed, along with the ambulance and life span with specifications. July EMS calls at 169. Total fire dept. calls consist of 70-80% being EMS calls.

K Frantzen reported on the Conservation Commission – a new subdivision on Old Hebron Rd towards Hartford Rd being looked at, significant wetland implications.

Sewer & Water Commission – discussed the budget

J Rever reported on the Charter Review Commission – suggestions have been worked on and the commission will be setting a time to discuss with the Board of Selectmen.

D Mizla reported on the Board of Education – at the 8/11 meeting the new Director of Pupil Services was introduced, Dr. McNamara. The Superintendent drafted an action plan based on consultant input. Monthly updates on how they are proceeding with the recommendations will be presented at the BOE meetings. New Principal at CES, Judy O'Meara. RFP is out for an architect for the final plans for the WJJMS project.

21. Adjourn

R Coyle moved to adjourn at 9:55 p.m., seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Attachment: Senior Center statistics update submitted by R Coyle

Respectfully submitted,
Tricia Dean, Clerk

COA Meeting-August 10, 2015

My Senior Center/Membership Drive: going very well 254 people have come in for membership and we have 735 active members in the data base. Great compliance in use of system, good feedback on ease of use and general excitement about the new system.

2nd Annual CSC Golf Tournament Fundraiser outcome: 12 9-hole golfers, 35 18-hole golfers and 136 dinner attendees Total raised: over \$5,500.00

Grant Update: Section 5310A funding came through from CTDOT. Estimated delivery of new 14 passenger bus is July 2016.

September is National Senior Center Month; 2015 Theme is Celebrate LIFE at Your Senior Center (Learning, Independence, Friends, Energy) We've planned a great program theme for the month...stay tuned.

Programs:

8/10-Mystery Trip

8/14-Surprise Prize Bingo

8/18-Hollywood Musical Memories at the Aqua Turf

8/19-Seasonal Crafts sessions start

8/25-Summer Beach Party with Changes in Latitude

8/31-All about Immunizations with Rite Aid Pharmacy

Upcoming Trips:

- Foxwoods Casino 8/27
- La Cage aux Folles at Goodspeed 9/2
- Eastern States Expo 9/23
- In the Christmas Mood with the Glenn Miller Orchestra 12/10
- No-Fly Cruise to the Bahamas 3/19-27, 2016

Attendance & Meals Served:

- Monthly Transports in July: 1129
- Monthly Attendance in June: 1361 in 22 days
- Monthly Attendance in July: 1412 in 22 days
- Meals served in June: Bistro & Special Meals: 99 Community Café:139 MOW: 402
- Meals served in July: Bistro & Special Meals:64 Community Café:? MOW: ?
- New members June: MTD: 7 YTD: 57
- Effective July 1, report total seniors in MySeniorCenter database-735