



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, March 19, 2015
Colchester Town Hall @ 7pm**

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COLCHESTER, CT
2015 MAR 24 AM 8:59

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Denise Mizla, Selectman Rosemary Coyle, and Selectman Kurt Frantzen

MEMBERS ABSENT: none

OTHERS PRESENT: Public Works Director J. Paggioli, Town Clerk Gayle Furman, T. Dean Clerk, and other citizens

1. Call to Order

First Selectman S. Soby called the meeting to order at 7:00 p.m.

2. Additions to the Agenda

S. Soby asked that the following items be added to the agenda; Item #5.b. Reed Gustafson Possible Appointment as Deputy Fire Marshall, Item #18 Executive Session to Discuss a Personnel Issue, remaining items to be renumbered accordingly.

D Mizla moved to approve the addition to the agenda as presented, seconded by K Frantzen. Unanimously approved. MOTION CARRIED

3. Approve Minutes of the March 5, 2015 Regular Board of Selectmen Meeting

K Frantzen moved to approve the Regular Board of Selectmen Meeting minutes of March 5, 2015, seconded by D Mizla. Unanimously approved. MOTION CARRIED

4. Citizen's Comments – none

5. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

a. Commission on Aging

1. Marion Stanavage to be interviewed – was interviewed

R Coyle moved to appoint Marion Stanavage as a regular member for a three year term to expire 12/1/2017, seconded by D Mizla. Unanimously approved. MOTION CARRIED

2. Wayne Mohrlein to be interviewed – was interviewed

R Coyle moved to appoint Wayne Mohrlein as a regular member for a three year term to expire 12/31/2016, seconded by D Mizla. Unanimously approved. MOTION CARRIED

b. Reed Gustafson Possible Appointment as Deputy Fire Marshall

Discussed that this position would be an unpaid, backup to the Fire Marshall position. This would allow Reed to act as Fire Marshall, as needed, during his Building Official duties in the field.

D Mizla move to appoint Reed Gustafson as Deputy Fire Marshall, seconded by K Frantzen. Unanimously Approved. MOTION CARRIED.

6. Budget Transfers - none

7. Tax Refunds & Rebates

R Coyle moved to approve tax refunds in the amount of \$320.98 to Craig Browning, \$199.02 to Wilmarie Franceschi, \$1737.81 to Timothy & Erica East, \$249.69 to Sheri Dewey, \$2434.90 to John & Karen Ceruti, \$50.29 to Enterprise FM Trust, and \$2035.96 to Dennis Zawistowski., seconded by D Mizla. Unanimously approved. MOTION CARRIED

8. Discussion and Possible Action on Establishing a Tri-Board Sub-Committee for Funding of Field Maintenance

J McNair and J Ringo are the Board of Finance representative. Need two representatives from the Board of Selectmen.

K Frantzen moved to appoint R Coyle and D Mizla as the Board of Selectmen representatives for the Tri-Board sub-committee for Funding of Field Maintenance, seconded by D Mizla. Unanimously approved. MOTION CARRIED

9. Discussion and Possible Action on Fire Department Pavement Services

J Paggioli reported that the lowest bid was selected and the references checked. The contractor is willing and able and has already forwarded the certificate of insurance and bond as require. K Frantzen asked if the difference of % per bids can be moved from 5 percent to 7.5 percent. K Frantzen feels that a cap for evaluating cost of value of local bids better demonstrates care and concern for our locals. J Paggioli informed the board that local bidders have an option of taking the job but at the lowest bidder price.

R Coyle moved to award the bid RFP 2015-01 Fire Department Company One Pavement Services to B&W Paving and Landscape, LLC and authorize the First Selectman to enter into a contract, and sign all necessary documents, in accordance with the RFP 2015-01 Fire Department Company One Pavement Services with B&W Pavement and Landscaping, LLC for the bid price of \$34,500, seconded by D Mizla. Approved with one objection by K Frantzen. MOTION CARRIED.

10. Discussion and Possible Action on Fire Department Roof Replacement Contract

R Coyle stated that there was a wide range of bids from high to low, questioned if J Paggioli was confident that the selected person could do it. J Paggioli stated that C&M is the owner on site and the references and reviews were all favorable. K Frantzen asked if there was typically such a broad range in bid prices. J Paggioli explained that travel time and work crews played a big factor in pricing. R Coyle asked if this would deal with some of the mold problems. J Paggioli said it would be a start but that the remediation that follows will address the bulk of the issue.

R Coyle moved to award the bid RFP 2015-02 Fire Department Company One Roof replacement to C&M Roofing Company, LLC and authorize the First Selectman to enter into a contract, and sign all necessary documents, in accordance with the RFP 2015-02 Fire Department Company One Roof Replacement with C&M Roofing Company, LLC, for the bid price of \$59,000, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action on Town Clerk E-360 Contract

G Furman explained that this is an online service with no fee to users. Has the capability to download and app to a phone. There is a link from our website to E-360. The Town Clerks Office is still required to keep a paper version of the code book. The price includes set up, conversion of information, and a year use on our website.

R Coyle moved to authorize the First Selectman to sign the agreement from General Code to make available public access to the Code for the citizens of the Town of Colchester via the internet beginning approximately two weeks from the signing of the agreement to December 31, 2015 with a recurring flat fee commencing January 1, 2016, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action on Colchester Dog Park Committee Pet Expo

R Coyle moved to accept the 4th Annual Pet Expo fundraiser/sponsorship event on Sunday, May 3, 2015 (rain date May 9) from 12:00pm to 3:00pm on the Colchester Town Green with details as presented, seconded by Kurt Frantzen. Unanimously Approved. MOTION CARRIED.

13. Discussion and Possible Action on to Approve the Flying of the Donate for Life Flag from April 17-May1, 2015

D Mizla moved that the Board of Selectmen approve the flying of the Donate for Life Flag from April 14th through May 1st, 2015, seconded by Kurt Frantzen. Unanimously Approved. MOTION CARRIED.

14. Discussion on 2015-2015 Budget

S Soby reported that the Board of Finance at their 3/18 meeting voted to move the budget as presented to Public Hearing. There was discussion on items that were beyond maintain but moved as presented. R Tarlov asked for a printout of capital debt, would like a look back on capital plan data. It was telling on what we have tried to what we are trying to do now. Some of what we are doing is catch up from what was cut out years ago consistently. A significant piece is the capital but because of playing catch up. R Coyle made note that the Board of Finance thanks S Soby for the cooperative nature of the whole budget process.

15. Citizen Comments

G Siddell, Charter Review Commission chairperson, invited the Board of Selectmen to come to a meeting and offer input on the charter review process.

16. First Selectman's Report

KX dispatch formed a union, hired an attorney for the consolidation proceedings, building support for the funding formula, and official comment being sent to the delegation for the consolidation. The KX board has been very welcoming to Colchester's presence; Contract negotiations with the Administration Union, and started negotiations with the Fire Fighters Union; CCM Legislative Committee meeting discussed the MS4 storm water management, and Senate bill 1 (auto tax) is a big issue; Agriculture and EDC met and Food Hub presented. Volunteers to work together and stay involved with the feasibility study and presented ourselves as a hub; Five finalists through the process of hiring a police officer. Police commission will be interviewing the top two recommended candidates and will make a recommendation for hire. Next step will be a conditional offer and background polygraph test. Both candidates are currently in law enforcement; Charter Review is diligently working, it is clear that there will be much for the revision commission to do; Looking at cancelling the April 2nd BOS meeting due to a religious holiday.

17. Liaison Reports

K Frantzen reported on the Conservation Commission – working on three or four plans regarding work in wetlands or upland review, progressing to normal timeline.

R Coyle reported on Commission on Aging – Read Senior Center statistics. Big turnouts in programs and transportation used heavily in only 18 days of February. Read list of activities that took place. COA has done fundraising to fund some programs/food offerings.

Open Space – discussed open space plan for Moroch property and how it will configure.

D Mizla reported on Board of Education – last meeting was largely attended due to parents and residents who voiced concerns with the Director of Pupil Services. Bacon Academy has hired a new principal to start July 1st. Amity Goss and Linda Rhodes at CES appointed Principal and Vice Principal from Interim. Tours of WJJMS took place and another scheduled for 3/28 to discuss the project.

D Mizla thanked S Soby for submitting testimony on the bill that is seeking to eliminate a two registrar representatives and replace with only one for each town.

18. Executive Session to Discuss Personnel Issue

D Mizla moved to enter into executive session to discuss a personnel issue, seconded by R Coyle. Unanimously approved. MOTION CARRIED

Entered into executive session at 8:04 p.m.
Exited from executive session at 8:14 p.m.

19. Adjourn

K Frantzen moved to adjourn at 8:15 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk