



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, June 18, 2015
Colchester Town Hall @ 7PM**

RECEIVED
COLCHESTER
2015 JUN 23 PM 4:00

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Denise Mizla, Selectman Rosemary Coyle, Selectman Kurt Frantzen, and Selectman John Reever

MEMBERS ABSENT: none

OTHERS PRESENT: BOF A. Shilosky, Town Planner A Turner, Wetlands Enforcement Officer J Gigliotti, Fire Chief W Cox, Recreation Supervisor A Pizzutiello, Registrar D Mrowka, COA G Siddell, T. Dean Clerk, and other citizens

- 1. Call to Order**
First Selectman S. Soby called the meeting to order at 7:00 p.m.
- 2. Additions to the Agenda - none**
- 3. Approve Minutes of the June 4, 2015 Regular Board of Selectmen Meeting**
R Coyle moved to approve the Regular Board of Selectmen meeting minutes of June 4, 2015, seconded by D Mizla. Unanimously approved. MOTION CARRIED
- 4. Citizen's Comments - none**
- 5. Boards and Commissions - Interviews and/or Possible Appointments and Resignations - none**
- 6. Budget Transfers**
R Coyle moved to approve the Budget Transfers block as presented, seconded by J Reever. Unanimously approved. MOTION CARRIED
- 7. Tax Refunds & Rebates**
R Coyle moved to approve tax refunds in the amount of \$10.57 to Clint Williams, \$23.14 to Christopher Davis, \$43.23 to Rossi Law Offices LTD, and \$85 to Rossi Law Offices LTD, seconded by J Reever. Unanimously approved. MOTION CARRIED
- 8. Recognition of Colchester's designation as a HEARTSsafe Community**
S Soby presented the award to Chief Cox and A Pizzutiello who were present to receive it on behalf of the Fire Department and Health & Safety committee. S Soby stated that much effort goes into satisfying all requirements needed to receive such a recognition. Chief Cox thanked all those involved with the effort and indicated that this took a community effort in combination with the Fire Dept. and P&R. He also indicated that meeting this requirement, as well as doing CPR will help in a chain of survival.
- 9. Discussion and Possible Action on Moroch Property Open Space Purchase**
Town Planner, A Turner stated that J Gigliotti has developed and secured this grant. Some background to this property is that the property owner was the town historian and lived on this land. This is the second land acquisition for the Ruby Cohen area. Town awarded the grant dollars, with a town match. Plan to use the Town Open Space Acquisition fund and Fee in Lieu of Open Space Fund. Attorney has vetted the title and amounts have been approved and authorized by the Board of Finance, Open Space Commission and the Economic Development Commission.

R Coyle moved to support the Town of Colchester's purchase of the Moroch Property for the amount of \$65,000, utilizing \$31,183 in CT DEEP Awarded Grant Funds and \$33,817 from the combination of the town's Open Space Acquisition Fund and the Fee in Lieu of Open Space Fund, and to schedule a town meeting to approve this purchase on July 2, 2015 at 7pm in Town Hall, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

10. Discussion and Possible Action on Planning and Zoning Grant Application

A Turner discussed this Recreational Trails Program grant, if awarded, would allow a large scale amount of trails to be connected that do not involve land purchase. If awarded they would conduct an outreach program with Chatham to inform the public of locations, process, and right of way areas. The piece of the trail is all town owned property. Public Works will maintain the completed connecting trails. Time frame once awarded the grant and completion of project is estimated to be, per J Gigliotti, a 6-8 month window. Grant application is due 7/8.

D Mizla moved to approve an application to the Connecticut Department of Energy and Environmental Protection Recreational Trails Program, for the design of pedestrian trail that connects the Richard Goodwin Trail and the Airline Trail System as described in the Planning & Zoning memo of 6/15/15, seconded by J Reeve. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action on Senior Center Zumba Gold Instructor Contract

R Coyle moved to authorize the First Selectman to sign the contract with Donna Chalmers, Zumba Gold Instructor, beginning 7/1/2015 and ending 6/30/2016, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action on Senior Center Exercise Instructor Contract

R Coyle moved to authorize the First Selectman to sign the contract with Anne Beauregard, Exercise instructor beginning 7/1/15 and ending 6/30/16, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

13. Discussion and Possible Action on Senior Center Sittercize Instructor Contract

R Coyle moved to authorize the First Selectman to sign the contract with Anne Beauregard, Sittercize Instructor beginning 7/1/15 and ending 6/30/16, seconded by J Reeve. Unanimously approved. MOTION CARRIED.

14. Discussion and Possible Action on Senior Center Zumba Gold Toning Instructor Contract

J Reeve moved to authorize the First Selectman to sign the contract with Donna Chalmers, Zumba Gold Toning Instructor, beginning 7/1/15 and ending 6/30/16, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

15. Discussion and Possible Action on Senior Center Yoga Instructor Contract

J Reeve moved to authorize the First Selectman to sign the contract with Susan McCaffrey, Yoga Instructor, beginning 7/1/15 and ending 6/30/16, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

16. Discussion and Possible Action on My Senior Center Contract/Purchase Agreement

S Soby stated that there are questions regarding timing and appropriation, postpone action until next meeting.

17. Discussion and Possible Action on Ice Cream Approval at Summer Concerts

R Coyle moved to accept the bid from New England Soft Serve of \$151/concert to be the sole ice cream vendor for 4 of the 5 concerts (except July 23 which doubles as the Food Fest where Mr. Dander is already vending) and authorize the First Selectman to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

18. Discussion and Possible Action on Food Concessions Approval at Summer Concerts

D Mizla moved to accept the bid by EZStrEats, LLC and authorize the First Selectman to sign all necessary documents, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

19. Discussion and Possible Action on Youth Services Bureau Grant Program

R Coyle moved to approve the application for the Youth Services Bureau Grant Program and authorize the First Selectman to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

20. Discussion and Possible Action on Youth Services Bureau Enhancement Grant Program

R Coyle moved to approve the application for the Youth Services Bureau Enhancement Grant Program and authorize the First Selectman to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

21. Discussion and Possible Action on Blight Commission

S Soby notified the Board that the state did not end up providing a model to follow. The blight group will review other towns that have a blight ordinance as a reference, as well as review state statutes. The focus will be on health and safety and something that will be enforceable. S Soby asked the Board to give input as to what they feel would be beneficial to include in the charge.

22. Citizens Comments

Dave Dander, recipient of the Ice Cream bid award, agenda item #17, asked the Board if they were aware they approved a partial award of what the bid was for. He also suggested some revisions going forward on having the concerts in conjunction with the Food Fest. Discussion took place between Mr. Dander and the Board. S Soby stated that he would bring back the suggestions on contract language and coordination to the Park & Rec Dept. Head for next year's planning.

23. First Selectman's Report

WJJMS Building Project Referendum passed, it was a testament to the level of civic engagement. S Soby thanked the Building Committee after a defeat the first time they brought back a solid project. He also stated that the BOE, BOF and BOS all did a great job of working together to move the project along; BOE budget referendum Tues 6/23; Fire Dept/EMS responded to 14 calls on 6/16 starting at 12:45am throughout the day, including overlapping calls. Ambulance 628 is back in service after mechanical issues; Norton Mill project is on time in alignment with the scope of work, a meeting will take place on Fri 6/19; Moving along with posting the position of Town Planner, received one application to date. Closing date of posting is 6/25. There will be an internal and external panel to screen applicants; Michael Brown, Police Officer, will be sworn in on 6/26; New Resident Trooper Supervisor Martinez will be starting 7/1; Process of permitting a gravel operation in Westchester is in the works, some neighbor concerns were brought forward and S Soby has scheduled a meeting with the group; CCM meeting was today, new Executive Director is taking a more assertive approach on the state budget; T Dimitri who works for the state arts commission met with the Norwich Community Development Operations to work collaboratively with all arts media. Will set up a meeting to explore those options here in Colchester; EDC did meet with Colchester Sports Arena to review current status of project since they have secured a new location. EDC determined it's virtually the same project and will go forward with the CTIP as planned.

24. Liaison Reports

J Reeve reported on the Charter Review Commission – the group is heavy into the ordinance section. Next step is to decide things to put forth to revision. G Siddell is documenting what is behind what the board is thinking for next time around to better understand the reasoning.
EDC – Rte 149 excavation company there was a consensus to limit traffic to 4 trucks a day on Pine Rd because of noise, etc. Goldilocks Storage concerns by neighbors who had cracking from blasting. Suggestion was to cut down on the footprint and might not have to blast. Also concerns from Loomis Rd residents regarding 149 Westchester zoning issues.

D Mizla reported on Board of Ed – special meeting on 6/8 regarding Director of Pupil Services. Stuart gave a report on the investigation. Board moved not to negotiate post retirement. Working on Stuart's recommendations to put in place. 6/15 special board meeting with executive session to authorize the board to work with counsel of Director of Pupil Services to leave the district 7/1/2015. 6/9 meeting celebrated some school successes, went over the 2015 updated strategic plan approved by the board, approved the purchase policy increase for local vendor bidders from 5% to 7.5%, and discussed the budget reduction of \$50,000. Administrators agreed to concessions for cell phone reimbursement of \$14,280.

R Coyle reported on the Fire Dept Officer meeting – discussed repairs and what needed to be repaired at the fire house. Paved the driveway by way of a donation that was received. D Lee received a notice from the National Safety Board about hybrid vehicles catching on fire days after an accident due to the battery. Vehicle repair line exceeded due to ambulance and tanker repairs and being out of service. Thanked the participants who volunteered in the Memorial Day parade, as well as EMS who covered the parade and tag sale.

Chatham Health District – P/T public health nurse to go to full time, working on responsibilities and changing job description. Re-writing agreement with Middlesex regarding home care and flu shots. Discussed blood pressure clinics contract with Middlesex.

Commission on Aging – statistics given: May 121 bistro meals, 502 meals on wheels, 12 new members, 50 members YTD. Golf tournament scheduled for 8/7 & 8/8.

25. Executive Session to Discuss a Security Matter

D Mizla moved to enter into executive session to discuss a security matter, seconded by J Reeve. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:15 p.m.

Exited from executive session at 8:33 p.m.

26. Discussion and Possible Action on a Security Matter

R Coyle moved to approve the action on a security matter, seconded by D Mizla. Unanimously Approved. MOTION CARRIED.

27. Adjourn

R Coyle moved to adjourn at 8:34 p.m., seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk