



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, January 15, 2015  
Immediately following Commission Chair Meeting at 7:00 PM  
Colchester Town Hall, Meeting Room 1**

RECEIVED  
COLCHESTER, CT  
2015 JAN 20 AM 11:05

**MEMBERS PRESENT:** First Selectman Stan Soby, Selectman Denise Mizla, Selectman Rosemary Coyle, Selectman Bill Curran and Selectman Kurt Frantzen

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** BOF Chair R. Tarlov, CFO M. Cosgrove, Town Clerk Gayle Furman, Registrar D. Mrowka, T. Dean Clerk, and other citizens

**1. Call to Order**

First Selectman S. Soby called the meeting to order at 7:46 p.m.

**2. Additions to the Agenda**

**3. Approve Minutes of the December 18, 2014 Regular Board of Selectmen Meeting**

R. Coyle moved to approve the Regular Board of Selectmen Meeting minutes of December 18, 2014, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

**4. Approve Minutes of the December 31, 2014 Special Board of Selectmen Meeting**

D. Mizla moved to approve the Special Board of Selectmen Meeting minutes of December 31, 2014, seconded by B. Curran. Unanimously approved, one abstention made by R Coyle. MOTION CARRIED.

**5. Citizen's Comments – none**

**6. Discussion and Possible Action on Appointment of a Financial Advisor**

CFO M. Cosgrove explained that due to the new FCC rules our current advisor has decided to stop the financial advisory service option. Sent out an RFP in October, reviewed responses with a committee, reviewed cost proposals with committee, then chose the top three. Interviews were conducted by a committee of the top three. Combined with the service proposal, cost proposal and interview the top choice recommendation is Phoenix Advisors. Barry Bernable, Managing Director, presented to the board ideas on goals to work together on now and in the future.

R. Coyle moved to appoint Phoenix Advisors, LLC to provide Financial Advisory Services to the Town, and authorize the First Selectman to sign all necessary documents, seconded by D. Mizla. Unanimously approved. MOTION CARRIED.

**7. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

**a. Police Retirement Board**

**1. Brenden Healy possible reappointment for a three year term to expire 1/31/2018**

**2. Greg Cordova possible reappointment for a three year term to expire 1/31/2018**

**3. Stan Soby possible reappointment for a three year term to expire 1/31/2018**

R. Coyle moved to reappoint Brenden Healy, Greg Cordova, and Stan Soby to the Police Retirement Board for a three year term to expire 1/31/2018, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**b. Planning and Zoning Commission – Jason Tinelle possible appointment from alternate member to regular member for a three year term to expire 12/31/2017**

D. Mizla moved to appoint Jason Tinelle as a regular member for a three year term to expire 12/31/2017, seconded by B Curran. Unanimously approved. MOTION CARRIED

8. **Budget Transfers - none**
9. **Tax Refunds & Rebates**

K. Frantzen moved to approve tax refunds in the amount of \$70.28 to Marc Paradis, \$199.40 to ARI Fleet LT, \$61.11 to Patricia Coblentz, \$106.14 to Dat or Phuong Nguyen, \$136.29 to Cara or Gary Lovering, \$10.00 to Joyce Sypher, and \$39.95 to Vespa Construction Co Inc, seconded by D Mizla. Unanimously approved. MOTION CARRIED
10. **Discussion and Possible Action on Reappointment of Don Lee as Deputy Chief of the Colchester-Hayward Fire Department**

R Coyle moved to reappoint Don Lee as Deputy Chief of the Colchester-Hayward Fire Department for 2015, seconded by D Mizla. Unanimously approved. MOTION CARRIED.
11. **Discussion and Possible Action on Reappointment of Paul Guidice as Second Assistant Chief to the Colchester-Hayward Fire Department**

R. Coyle moved to reappoint Paul Guidice as Second Assistant Chief to the Colchester-Hayward Fire Department, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.
12. **Discussion and Possible Action on CYSA/DCF Juvenile Review Board Support Grant**

D. Mizla moved to approve the application for the CYSA JRB Support and Enhancement grant and authorize the First Selectman to sign all necessary documents, seconded by R Coyle. Unanimously approved. MOTION CARRIED.
13. **Discussion and Possible Action on Town Clerk Point & Pay Option**

G Furman, Town Clerk, explained that it's an over the counter credit card system and not online. There will be a convenience fee for the customer choosing the credit card option. No cost to the town for the machine or the service. This is an ancillary agreement because the machines are attached to the Tax Office Point & Pay service already in place.

R Coyle moved to authorize the First Selectman to sign any ancillary documents with Point & Pay (vendor) to enable the Town Clerk's Office to accept payments in the form of Debit or Credit, seconded by D Mizla. Unanimously approved. MOTION CARRIED.
14. **Discussion and Possible Action on Non-Union Employee and Elected Official Compensation**

S Soby discussed past years ways of handling employee wage increases that were not tied to a union, along with the impact of not having a consistent plan in place for union and non-union employees. S Soby discussed an option of averaging the annual pay percentage increase with all union contracts for that fiscal year, and apply that average percentage to non-union and elected officials. This plan would be built into the budget process. The Selectmen agreed that they would like to see consistency and equality between union and non-union increases. Board of Finance Chair, R Tarlov, stated there is a lack of parity between union pay increases and non-union. Statistics on wage index has increased. Our non-union and elected officials are far below that index. There have been no increases in three out of five years for non-union. The CFO will do calculations on the number of non-union employees, to assist in a scope of the number/amount for the process.

NO ACTION - TABLED
15. **Discussion and Possible Action on a Donation from the Christian Life Chapel**

The group has used Town Hall meeting rooms for some time to hold their services. Pastor Mike presented the Town Hall with \$5,000 as a thank you. Ideas were discussed on options. Will discuss further with department heads.

NO ACTION
16. **Citizens Comments - none**
17. **First Selectman's Report**

Gov't 101 starting 1/22 at 6pm; attended the CCM Legislative Committee - DEEP moved away from MS4, looking for a management plan for EMS response on Mental Health Services issue, comptroller presented on rainy day fund, revenue projected to look better than originally anticipated; Colchester KX still having issues with East Haddam and Lebanon, allocations going to remain the same; Search for a consultant for the Fire Dept. Strategic Plan is underway; attended the Electric Boat Legislative Breakfast-informed on the economic impact; Norton Mill project moving along, the grant submitted received favorable reviews and, while not funded in the most recent round, has a good chance in the next; attended the School Readiness Council meeting. Changes in state requirements have impacted availability to students;

sidewalk maintenance concerns brought to our attention because property owners are not maintaining as required by Town Ordinance.

**18. Liaison Reports** - none, due to the reports from the Chairmen at the preceding Commission Chairmen meeting.

**19. Executive Session to Discuss Employee 457 Plan**

R. Coyle moved to enter into executive session to discuss employee 457 plan, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

Entered into executive session at 8:40 p.m.  
Exited from executive session at 8:41p.m.

**20. Discussion and Possible Action on Employee request for 457 withdrawal**

R Coyle moved to approve the employee request for 457 withdrawal, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**21. Adjourn**

R Coyle moved to adjourn at 8:42 p.m., seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk