



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, October 1, 2015
Colchester Town Hall @ 7PM

RECEIVED
COLCHESTER, CT
2015 OCT 5 PM 2:30

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, Selectman Kurt Frantzen, and Selectman John Reeve

MEMBERS ABSENT: None

OTHERS PRESENT: Wetlands Officer J Giglioti, BOF A Shilosky, Public Works Director J Paggioli, J Walsh, Registrar D Mrowka, A Liverant, Clerk T. Dean, and other citizens.

1. **Call to Order**
First Selectman S. Soby called the meeting to order at 7:00 p.m.
2. **Additions to the Agenda**
S Soby asked that the following be added to the agenda #5d Parks & Recreation Commission Resignation of Lynette Dimock, and #13 Discussion and Possible Action on Liaison for Blight Ordinance Task Force. Remove #9 Discussion and Possible Action on Ordinance Charge as Presented by Planning & Zoning, renumber remaining items accordingly.

K Frantzen moved to approve the additions and removal on the agenda as presented, seconded by R Coyle. Unanimously approved. MOTION CARRIED
3. **Approve Minutes of the September 17, 2015 Regular Board of Selectmen Meeting**
R Coyle moved to approve the Regular Board of Selectmen meeting minutes of September 17, 2015, seconded by D Mizla. Unanimously approved. MOTION CARRIED
4. **Citizen's Comments –**
D Mrowka had questions regarding instructions on using the town email system, and also asked for an update on J Contois
5. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. **Building Committee – Resignation of Joseph DeLucia**
R Coyle moved to accept, with regret, the resignation of Joseph DeLucia Brown as member of the Building Committee, seconded by K Frantzen. Unanimously approved. MOTION CARRIED
 - b. **Conservation Commission – Morris Epstein possible reappointment for a three year term to expire 10/1/2018**
K Frantzen moved to reappoint Morris Epstein to the Conservation Commission for a three year term to expire 10/1/2018, seconded by R Coyle. Unanimously approved. MOTION CARRIED
 - c. **Youth Services Advisory Board – Resignation of Elyse Franceschi**
D Mizla moved to accept, with regret, the resignation of Elyse Franceschi as a member of the Youth Services Advisory Board, seconded by R Coyle. Unanimously approved. MOTION CARRIED.
 - d. **Parks & Recreation – Resignation of Lynette Dimock**
R Coyle moved to accept, with regret, the resignation of Lynette Dimock as a member of the Parks & Recreation Commission, seconded by D Mizla. Unanimously approved. MOTION CARRIED.
6. **Budget Transfers - None**
7. **Tax Refunds & Rebates**
R Coyle moved to approve tax refunds in the amount of \$893.57 to Donald Snell, \$18.24 to Lisa Scirpo, \$12.03 to Donald or Jane Chalmers, \$24.64 to Roger & Rebecca Steele, \$9.10 to William & Lisa Hackbarth, \$301.33 to Constance Malley, \$36.38 Debra Knight, \$30.76 to Gerald or Joan Brule, \$12.59 to Heather Auden, \$1229.46 to EAN Holdings LLC, \$81.83 Peterson DL Trust, \$32.51 JP Morgan Chase Bank NA, \$197.45 to The Gates Corporation, \$523.24 to Toyota Lease Trust, \$20.00 to Luster on Products Inc., \$143.12 Kevin Fries, and \$17.70 to Charles or Dawn Mazzola, seconded by D Mizla. Unanimously approved. MOTION CARRIED

- 8. Discussion and Possible Action Subdivision Bond Release**
K Frantzen moved that the Town of Colchester release Subdivision surety bond No. 1063781 in the amount of \$56,061.29 as recommended by the Town Engineer, seconded by R Coyle. Unanimously approved. MOTION CARRIED
- 9. Discussion and Possible Action on Donation to the Fire Department**
J Walsh discussed the grant donation received to use towards a chest compression unit for the Fire Dept. ambulance. She received great feedback from other users of the machine. The current apparatus on the vehicle is very difficult to use. It is also strenuous to use for the length of the ambulance ride to the hospital. R Coyle asked if it was put into the budget would there be follow up costs. J Walsh indicated there is no other cost associated after the purchase of the unit. The grant received leaves a \$9,000 deficit to purchase the machine. The Board and Walsh discussed options and decided to address it in the upcoming budget process. The funds would be earmarked to be used towards a compression unit only. J Walsh stated that she would follow up with a second grant that may allocate more funding towards the unit. NO ACTION
- 10. Discussion and Possible Action on Conservation Easement on 151 Taylor Road**
J Gigliotti, Wetlands Officer, gave an overview of the conservation easement. A visual display map was shown to the Board.
K Frantzen moved to accept the Conservation Easement on 151 Taylor Road, Lot 2 as shown on the Plan entitled "Re-subdivision Plan" prepared for Robert and Louise Gustafson, on file in the Colchester Land Records and authorize the Colchester First Selectman to sign all necessary documents, seconded by R Coyle. Unanimously approved. MOTION CARRIED.
- 11. Discussion and Possible Action on Ordinance Revisions**
A list of recommended ordinance retirements/revisions was given to the Board for review by the Charter Review Commission. R Coyle felt that some ordinances should be eliminated and some ordinances she needed more information to make a decision. S Soby asked the Board to look at the retired list first and list questions and suggested revisions to bring back to the next meeting. TABLED TO NEXT MEETING
- 12. Discussion and Possible Action on Social Media Policy**
R Coyle stated that currently the policy focuses on individual users. When she benchmarked other towns some also focused on town departments. She feels that there needs to be a piece added that refers to the employees but also add a policy that addresses department Facebook pages. S Soby asked the board to bring highlighted portions to consider including in our policy to the next BOS meeting. TABLED TO NEXT MEETING
- 13. Discussion and Possible Action on Liaison for Blight Ordinance Task Force**
K Frantzen volunteered to be the Liaison for the Blight Ordinance Task Force
- 14. Citizens Comments** – A Liverant, Bacon Academy Board of Trustees, inquired into the time frame on a meeting with the Board of Finance, Board of Selectmen and the Commission on Aging regarding the purchase or lease plans of the Senior Center. T Dean in the First Selectman's office will be working with the six designees to schedule a meeting date.
- 15. First Selectman's Report**
Storm preparation with Public Works department underway, including completion of the EOC upgrades. Latest storm tracking seems to be more favorable; ACO communication from Hebron, will follow up on Friday; speed enforcement continues; Mill project update, testing done and results were favorable. There was a request for additional testing that's within budget and within scope of what is needed; Small Cities grant program in April, will work towards renovating the bathrooms in Dublin Village; Contacted by Eversource to conduct a light bulb swap, identifying a date when event will take place; Health District ongoing process, providing documentation for state to release funding; Looking at food service inspection data; Attended the SCOGG legislative breakfast, the pilot reduction was discussed and the disconnect between legislative and what towns need; 57 Fest received positive feedback; Economic Development in town – a cleaning and restoration company on Lebanon Ave, eye dr. and dance studio, PT business in Galaxy Plaza and a fish market in CVS plaza to open in November. Work continues on relocation for ATT on Linwood Ave, sports center working on building structure, property realignment and agreement. Application for a 17 lot subdivision on Old Hebron Rd for 30-40 units. Other developments being worked on a staff level.
- 14. Liaison Reports**
R Coyle reported on Commission on Aging – statistical report attached.
Building Committee – tentative tri-board meeting on 11/18
J Reever reported on Economic Development Commission – full on press to restore Bacon Academy. Creating matching funds to help businesses in town to do beautification with potential multi-grants to encourage businesses.

16. Adjourn

K Frantzen moved to adjourn at 7:55 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Attachment: Commission on Aging meeting report

Respectfully submitted,

Tricia Dean, Clerk



TOWN OF COLCHESTER

Commission on Aging
95 Norwich Ave., Colchester, Connecticut 06415
(860) 537-3911
Where Tradition Meets Tomorrow

RECEIVED
COLCHESTER, CT

2015 SEP 24 PM 4:15

S. Furman
Suzie Furman
TOWNS CLERK

Colchester Commission on Aging Meeting Minutes

Monday September 21, 2015 - Colchester Senior Center

Members Present: Chair Gary Siddell, Goldie Liverant, Rose Levine, Rob Gustafson, Marion Stanavage, Ellie Phillips, Marjorie Mlodzinski

Members Absent: Jean Stawicki, Jennifer Raybern DeHay

Others Present: Patty Watts, Art Shilosky, Mary Tomasi

- 1. Call Meeting to Order:** Chair G. Siddell called the meeting to order at 8:33 a.m.
- 2. Possible Seating of Alternate:** G. Siddell seated M. Mlodzinski in lieu of a member's absence.
- 3. Minutes:** M. Stanavage motioned to accept the August 10, 2015 meeting minutes. G. Liverant seconded. All members present voted in favor. R. Levine and R. Gustafson abstained. MOTION CARRIED.
- 4. Financial Report:** P. Watts reported the daily transportation collection in August was \$111.00 and out of town trips collection was \$145.00 for a monthly total of \$256.00. The YTD total is \$534.00.
- 5. Chairman's Report:** G. Siddell reported on the Board of Selectmen's statement committing to providing a new senior center as a town goal. Both the Board of Selectmen and the Board of Finance support this unanimously. They are forming a committee consisting of two Selectmen, two members of the Board of Finance, two members of the Commission on Aging and the Director of Senior Services. All current appointees are contingent on the outcome of the November election. G. Siddell reported that he and P. Watts were invited to an Americans with Disabilities Act workshop where they discussed physical requirements for compliance. Also, the East Hampton senior center is hosting an upcoming program to discuss regional opportunities for senior centers. Jennifer Raybern DeHay joined the meeting.
- 6. Senior Center Director's Report:** P. Watts reported that September is National Senior Center Month and this year's theme is Celebrate LIFE at your Senior Center (Learning, Independence, Friends, Energy). The month long 'Game of Life' is in full swing. C4A is hosting a conference in Hartford on Thursday, October 8, entitled "Supporting Love Across the Life Span". Cost is \$65 and includes breakfast and lunch. The Strategic Planning Team for Accreditation will meet from 8-9:30am on the 1st and 3rd Monday of each month beginning October 5th. Members will include representatives from AARP, Commission on Aging, Senior Center staff and members, Board of Selectmen and Public Works. The center will become a member of the National Institute of Senior Centers and will receive the NCOA National Accreditation Manual for free. The Sweet Frog Fundraiser to benefit the Making Memories Program raised \$294.55. They are working on other fundraisers to make up the \$5,000 that was cut from the Making Memories budget this year. Programs already held this month: the Senior Golf League End of Season Banquet on 9/1, LIFE Bingo on 9/4, TRIAD's Elder Law Presentation on 9/9, Polymer Clay Jewelry Workshop on 9/11, Feeding a Poor Appetite on 9/14, 9/11 Museum Trip on 9/15 and SECT Regional Event at Ocean Beach Port and Starbird on 9/18. Upcoming programming: Falls Prevention Breakfast on 9/23, Celebrate LIFE Lunch on 9/30 and iPad 2-Part Workshop on 9/30. Upcoming Trips: The Big E on

9/23, *In the Christmas Mood* with the Glenn Miller Orchestra on 12/10 and a No-Fly Cruise to the Bahamas between 3/19&27/16. July statistics unavailable last month: 146 Community Café meals served and 506 Meals-on-Wheels delivered. August statistics: Attendance: 1,741 over 21 days, which was an all-time high, especially notable as it was a summer month when attendance is typically low. Transports in August were 1,129. 85 Bistro and special meals served, 99 Community Café meals served and 461 Meals-on-Wheels delivered. At the end of the month, there were 783 seniors registered in MySeniorCenter which was a gain of 48 members throughout the month. The group discussed the Christmas Fair which will be held from 9-2 on November 21st.

7. **Senior Resource Guide:** R. Levine and G. Siddell are working on vetting the information for a reprint. There are lots of changes and clarifications. A draft will be ready for review by the October meeting. Rose explained that understanding the language and vocabulary are key to understanding available opportunities. This opened discussion about the next educational program the Commission would like to sponsor.
8. **Status of NCOA Accreditation Process:** Item was discussed in the Chairman's Report and the Senior Center Director's Report.
9. **Community Outreach Initiative:** J. Raybern DeHay presented a revised flier and asked G. Siddell to email to members for feedback. She has reserved Stop & Shop on November 7 between 10&2 and has volunteers to work a table at each entrance. There will be a canister for donations and possibly a survey asking what citizens think are the most important services the senior center can offer and what they currently use.
10. **Old Business:** No items were reported.
11. **New Business:** G. Siddell had asked members to email him if they were interested in sitting on the committee being formed with the Board of Selectmen and the Board of Finance to further the new senior center project. He received one email of interest. No other members volunteered. G. Siddell and E. Phillips are the appointees.
12. **Adjournment:** G. Liverant motioned to adjourn the meeting at 9:49 a.m. E. Phillips seconded the motion. All members present voted in favor. MOTION CARRIED.

Respectfully submitted,


Michelle Komoroski

BC couldn't meet due to a lack of quorum
Joe DeLuca - Vice Chair resigned -
Need a new member ASAP.