



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, June 4, 2015**

Colchester Town Hall immediately following Special Town Meeting at 7pm

RECEIVED
COLCHESTER, CT
2015 JUN -9 AM 8:35

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Denise Mizla, Selectman Rosemary Coyle, Selectman Kurt Frantzen, and Selectman John Reeve

MEMBERS ABSENT: none

OTHERS PRESENT: BOF R. Tarlov and A. Shilosky, CFO M. Cosgrove, Town Clerk G. Furman, T. Dean Clerk, and other citizens

1. Call to Order

First Selectman S. Soby called the meeting to order at 7:12 p.m.

2. Additions to the Agenda

S Soby asked that the following be added to the agenda; #12 Discussion and Possible Action on the Resignation of the Town Planner, renumber accordingly. Also amend agenda item #17 & #18 make plural –Employment related matter(s).

K Frantzen moved to approve the addition/amendments to the agenda as presented, seconded by R Coyle. Unanimously approved. MOTION CARRIED

3. Approve Minutes of the May 21, 2015 Regular Board of Selectmen Meeting

R Coyle asked to change name for Item #13, second paragraph, first sentence, Frank Stewart to Frank Stuart.

D Mizla moved to approve the Regular Board of Selectmen meeting minutes of May 21, 2015, as amended, seconded by R Coyle, with one abstention by J Reeve. Unanimously approved. MOTION CARRIED

4. Citizen's Comments – none

5. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

a. Economic Development Commission – Jean Walsh possible appointment as an alternate for a five year term to expire 10/1/2019

R Coyle moved to appoint Jean Walsh as an alternate to the Economic Development Commission for a five year term to expire 10/1/2019, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

6. Budget Transfers - none

7. Tax Refunds & Rebates

D Mizla moved to approve tax refunds in the amount of \$54.56 to Donna Lynch and \$23.59 to Nora Denis, seconded by R Coyle. Unanimously approved. MOTION CARRIED

8. Discussion and Possible Action on Unemployment Tax Management Corporation Service Agreement

D Mizla moved to approve the Service Agreement for the period 7/1/15 – 6/30/16 with the Town and authorize the First Selectman to sign all necessary documents, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

9. Discussion and Possible Action on Board of Selectmen Liaison Assignments

Discussion on open spots and discussion on tabling Blight Commission assignment until meeting dates for the commission has been determined.

R Coyle moved to appoint John Reeve as Liaison to the Charter Review Commission, Economic Development Commission, and Planning & Zoning Commission, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

10. Discussion and Possible Action on Building Committee Communication Flyer

S Soby stated that they will not be able to take action based on advice from Counsel.

11. Discussion and Possible Action on FY 2015-2016 Budget

The CFO M Cosgrove revised numbers based on action by Board of Finance on 6/3, with notation by M Cosgrove that the Town Budget is already approved. Absentee ballots are ready for the bond referendum.

D Mizla moved to set the Town Meeting date on Thursday, June 11, 2015 at 7pm at Town hall to send the Board of Education Budget in the amount of \$39,795,370 to Town Meeting, to be adjourned to Budget Referendum on Tuesday, June 23, 2015, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action on the Resignation of the Town Planner

R Coyle moved to accept Adam Turner's resignation as Town Planner, with much regret, effective July 31, 2015, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

R Coyle wishes A Turner well in his new endeavor. S Soby expressed that A Turner has done a tremendous amount of work and completed several projects including the new zoning code and POCD. D Mizla stated that the face of the department has changed into a much more positive place when A Turner came on, he will be missed.

The job posting draft and job description was reviewed for the Town Planner position.

K Franzten stated the discrepancy between the job posting requesting 5 years min and job description reflecting 2 years. Suggested to change 5 years preferred on both. Discussion ensued about the verbiage of job posting and what channels to utilize in posting. A panel will be assembled to interview candidates with the final decision on hiring by the Board of Selectmen.

R Coyle moved to revise the job description of Town Planner with suggested changes and suggested content topics to be added, seconded by J Reeve. Unanimously approved. MOTION CARRIED.

13. Citizens Comments - none

14. First Selectman's Report

State Budget from CCM was read aloud, there will be an increase in ESC of \$11,000, decrease in transportation of \$11,000, budgeted anticipation with trooper paid at 85% vs 100%, gives \$30,000 difference to the good; Recount of Town Budget resulted in one additional no vote, remains passed. The one vote was a result of the machine not reading the vote due to it being filled out with pencil; Town recent activity being looked at by the Police Commission and the Resident Trooper Sgt. due to the large burglary and disturbance incidents, as well as issues of areas with speeding for additional enforcement. The current Sgt. Luke is an interim until another Resident Trooper is appointed. Decision is made by the Lt. of the Troop; Sports Arena back on the front burner, because of change in location we have asked to sit with EDC to review the CTIP; Norton Dam project proceeds. RFP (Phase 2) responses have come in and K Frantzen will be involved in the panel review process; Working along in the KX consolidation in Montville, continue with dispatch union negotiations, next step is action by Montville Town council; Ambulance 528 has had a series of issues including mechanical and electrical. Will need to take a look at it with the Chief and a plan to keep it on the road.

15. Liaison Reports

R Coyle reported on the Building Committee – group discussed the mailer piece/flyer

Chatham Health – Case on Lake Hayward between landlord and tenant re water issue. Discussed legislation regarding cottage food products and administering. Personnel Policy committee hiring bookkeeper position since they are doing it on their own payroll in-house. Priority goals for next year are a small grant on retail food regulations, and food protection program to adopt FDA food code. Update on food complaints.

D Mizla reported on Youth Services Advisory Board – Meeting moved to Thurs 6/4 at 5pm to follow with Community Conversation Program.

Park & Rec – Concert on the Green has 3 sponsors' vs 1 this year, S&S Worldwide, Toyota, and Family Physical Therapy. 57 Fest is Sat 9/26. 1 bid for food and ice cream concessions. Chose 2 members for the tri-board committee for the field, C Ferrante and E Kundhall.

16. Executive Session to Discuss Negotiations on Successor Contract with Administrator Local 506 Union

D Mizla moved to enter into executive session to discuss Negotiations on Successor Contract with Administrator Local 506 Union, inviting in R Tarlov, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Entered into executive session at 7:57 p.m.

Exited from executive session at 8:01 p.m.

17. Discussion and Possible Action on Successor Contract of Agreement with Administrator Local 506 Union

K Frantzen moved to approve the Successor Contract of Agreement with Administrator Local 506 Union and authorize the First Selectman to sign successor contract, seconded by D Mizla. Unanimously Approved. MOTION CARRIED.

18. Executive Session to Discuss Employment-Related Matters

R Coyle moved to enter into executive session to discuss Employment Related Matters, inviting R Tarlov, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:02 pm

Exited from executive session at 8:13 pm

19. Discussion and Possible Action on Employment-Related Matters

D Mizla moved to authorize the First Selectman to sign documents regarding employment related matters, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

20. Adjourn

J Reeve moved to adjourn at 8:20 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk