



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, May 7, 2015  
Colchester Town Hall @ 7pm**

RECEIVED  
COLCHESTER, CT  
2015 MAY 12 PM 3:30

**MEMBERS PRESENT:** First Selectman Stan Soby, Selectman Denise Mizla, Selectman Rosemary Coyle, and Selectman Kurt Frantzen

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** R Tarlov BOF Chair, P Watts Senior Services Director, D Giles Registrar, D Mrowka Registrar, J Paggioli Public Works Director, B Bernier BOE, G Siddell COA Chair, T. Dean Clerk, and other citizens

1. **Call to Order**  
First Selectman S. Soby called the meeting to order at 7:03 p.m.
2. **Additions to the Agenda**  
S Soby asked that the following attached additions and changes be made.  
  
R Coyle moved to approve the additions/amendments to the agenda as presented, seconded by D Mizla. Unanimously approved. MOTION CARRIED
3. **Approve Minutes of the April 15, 2015 Tri-Board Meeting**  
D Mizla moved to approve the Tri-Board Meeting minutes of April 15, 2015, seconded by R Coyle. Unanimously approved. MOTION CARRIED
4. **Approve Minutes of the April 16, 2015 Regular Commission Chairmen Meeting**  
R Coyle asked to change the wording in Agenda Item #2, paragraph 2, first sentence from "R Tarlov reported that the Board of Finance is working on budget season" to "R Tarlov reported that the Board of Finance is working on the budget."  
  
K Frantzen moved to approve the Regular Commission Chairmen Meeting minutes of April 16, 2015, as amended, seconded by D Mizla. Unanimously approved. MOTION CARRIED
5. **Approve Minutes of the April 16, 2015 Regular Board of Selectmen Meeting**  
R Coyle moved to approve the Regular Board of Selectmen Meeting minutes of April 16, 2015, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.
6. **Approve Minutes of the May 1, 2015 Special Board of Selectmen Meeting**  
D Mizla moved to approve the Special Board of Selectmen Meeting minutes of May 1, 2015, seconded by R Coyle. Unanimously approved. MOTION CARRIED.
7. **Citizen's Comments** – none
8. **Discussion and Possible Action on Application for Section 5310A Funding for Vehicle Replacement**  
R Coyle asked if the \$13,000 was to come out of the vehicle replacement fund. S Soby stated that yes, and the next step is that the old vehicle will move over to the fire/police dept. P Watts stated that the State DOT guidelines of vehicle useful life of 5 years had expired, it was on its 7<sup>th</sup> year.  
  
R Coyle moved to approve the submission of the Section 5310A application to secure grant funding and authorize the First Selectman to sign all necessary documents, seconded by K Frantzen. Unanimously approved. MOTION CARRIED
9. **Discussion and Possible Action on Senior Center Policies and Procedures Manual**  
R Coyle asked that the following be added to pg. 7, #5 under Complaint Process: The Commission on Aging will not hear any complaints that refer to personnel. K Frantzen asked that on pg. 3, Under Privacy Policy remove the wording "all" in every sentence.

R Coyle moved to accept the Colchester Senior Center Policies & Procedures manual as amended, seconded by K Frantzen. Unanimously approved. MOTION CARRIED

**10. Discussion and Possible Action on Recommended Sewer and Water Budget FY 15-16**

R Coyle mentioned slight increase. J Paggioli stated that it is to raise capital for future well 3 a.

K Frantzen moved to recommend the 2015-2016 Fiscal Year Sewer and Water Commission Operating Budget to the Board of Selectmen; The Board of Selectmen hereby adopt said Operating Budget as recommended and submitted by the Sewer and Water Commission Budget at their meeting on April 16, 2015, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

**11. Discussion and Possible Action on Town Purchase Policy Section B**

S Soby reiterated that the board is looking at specifically the limitation amount of local vendor of 5%. K Frantzen, under #5 1<sup>st</sup> paragraph, 1<sup>st</sup> sentence, 1<sup>st</sup> line, proposes to increase to 7.5%, he feels it is reasonable, encouraging to local vendors and enhances opportunities and reflects the attitude of the board to encourage local vendors.

K Frantzen moved to change section 5 of section b and increase the limitation of threshold for considering local vendors from 5% to 7.5%, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

S Soby noted that there is no costs to the town, that the local vendor will agree to match the price of the lowest bidder.

**12. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

**a. Sewer and Water Commission – Thomas Hochdorfer possible reappointment for a three year term to expire 6/1/2018**

K Frantzen moved to reappoint Thomas Hochdorfer to the Sewer and Water Commission for a three year term to expire 6/1/2018, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**b. Commission on Aging**

1. Jennifer Rayburn DeHay to be interviewed – was interviewed
2. Jean Hess-Walsh to be interviewed – was interviewed

**c. Police Commission**

1. Cheryl Ely-DeCarlo to be interviewed – was interviewed
2. Dale Thurstan to be interviewed – was interviewed

**d. Board of Selectmen**

1. Steven Schuster – withdrew application at time of meeting
2. John Reeve – was interviewed
3. Seth Breitmaier – was interviewed

**Recess 9:00pm – 9:10pm**

**13. Budget Transfers**

R Coyle moved to approve the budget transfers as presented, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

**14. Tax Refunds & Rebates**

R Coyle moved to approve tax refunds in the amount of \$345.83 to Paul Guidice and Regina Farrington, and \$453.50 to Ally Financial, seconded by K Frantzen. Unanimously approved. MOTION CARRIED

**15. Discussion and Possible Action on William J Johnston Middle School Project Recommendation**

S Soby announced that the Special Town Meeting will be on Thursday, June 4, 2015; and Referendum on Tuesday June 16, 2015.

R Coyle moved to

RESOLVED that the Board of Selectmen recommends that the Town of Colchester appropriate \$48,860,000 and authorize borrowing in the same amount for costs related to the William J. Johnston Middle School Project at the site of the existing William J. Johnston Middle School at 360 Norwich Avenue, including renovations and additions to the middle school, renovations to the Office of Pupil Services and renovations to the existing gymnasiums, substantially as described in the "WJJ Middle School Study" dated February 5, 2015. The building committee

established for the project shall be authorized to determine the scope and particulars of the project and to reduce or modify the scope of the project, and the entire appropriation may be expended on the project as so modified or reduced. The appropriation may be spent for design and construction costs, testing and permitting costs, relocation costs, demolition and installation costs, equipment, furnishings and fixtures, materials, land and easement acquisition, site improvements, utilities, engineering fees, management costs and fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project or its financing.

FURTHER RESOLVED, that such recommendation, if approved by the Board of Finance, be presented to a Special Town Meeting to be held at Town Hall, 127 Norwich Avenue in the Town of Colchester, Connecticut, on 4 day, June, 2015, at 7:00 p.m., and acted upon at referendum to be held on Tuesday, June 16, 2015 between the hours of 6:00 a.m. and 8:00 p.m.

FURTHER RESOLVED, that the aforesaid resolution shall be placed upon the paper ballots or voting machines under the following heading:

"SHALL THE TOWN OF COLCHESTER APPROPRIATE AND AUTHORIZE THE BOARD OF SELECTMEN TO EXPEND A SUM NOT TO EXCEED \$48,860,000 FOR COSTS RELATED TO THE WILLIAM J. JOHNSTON MIDDLE SCHOOL PROJECT AND AUTHORIZE THE ISSUANCE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAYED FROM GRANTS?"

Voters approving said resolution will vote "Yes" and those opposing said resolution shall vote "No". Electors and persons qualified to vote in town meetings who are not electors will vote at the following polling place: Colchester Town Hall, 127 Norwich Avenue in Colchester. Absentee ballots will be available from the Town Clerk's office.

Seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

Resolution attached

**16. Discussion and Possible Action on PPI Benefit Solutions**

S Soby stated that this is a vendor that will manage the benefits side for town employees due to ACA increased complex requirements.

R Coyle moved to approve entering into an agreement with PPI Benefit Solutions and authorize the First Selectman to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**17. Discussion and Possible Action on Release of Funding Commitment – Investment Grade Audit with Honeywell**

S Soby explained \$32,000 was set aside for an investment grade audit in-case we didn't go with Honeywell for the project, we would then owe them that amount for the audit. Because we did go with Honeywell for the project we did not need to use the set aside funding. The recommendation is to take action and return the funds to the unrestricted general fund balance.

D Mizla moved to approve returning \$32,000 to the unrestricted general fund balance, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

**18. Discussion and Possible Action on Renewal of Life/AD&D Insurance**

D Mizla moved to approve the proposed insurance renewal for Life/AD&D insurance with The Standard effective July 1, 2015, and authorization for the First Selectman to sign all necessary documents, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

**19. Discussion on 2015-2016 Budget**

S Soby discussed that the final list to cut is not done but being worked on, keeping in mind what the BOF has indicated they would like to see kept in the budget. More details will be provided at the special meeting on Monday 5/11. All Board members agreed that the Fire Dept. strategic plan needs to stay in the budget. Discussion was made between Board members on what they would like to keep in the budget.

**20. Citizen's Comments – D Mrowka asked if the budget survey response results will be posted on the web. S Soby indicated that once all surveys have been looked through they will be posted.**

**21. First Selectman's Report**

Discounted Prescription cards through CCM update, Dec 2012 through March 2015 1275 cards were used, 2002 claims processed and a total cost savings to cost holders \$142,259; Working with KX on consolidation, engaged in Union negotiations and have hired counsel and are proceeding. Feels things are moving in the right direction for consolidation; Blight related issues-the Health District has been helpful in safety and health issues, also used social services to deal with issues and engaged volunteers. Noise issue has been resolved satisfactorily for the neighbors; Meeting regarding property in town, no leads but keeping the door open; watching the state budget, June 3<sup>rd</sup> the senate ends; Sgt. Mercer

has accepted a position with ESU. The state lieutenant will identify a sergeant to send over to us; Moving forward with Norton Mill project, RFP to be posted for Environmental specialist.

**22. Liaison Reports**

R Coyle reported on Chatham Health – Public hearing on revised food licensing. They did good work to streamline prices and timeframes. Building Committee – three more public tours were conducted on 4/29 and 5/2. Committee met with the Lions, CBA, and Senior Center. Discussed mail communications and cost.

D Mizla reported on Park & Rec – they formed a sub-committee for sustainability. Need two reps to complete the tri-board (BOF/BOS). Field is getting seeded and turned over and repairs being done to the splash park. Youth Services Advisory Board – Summer Kick off for the last day of school at WJJMS being planned. \$10/bracelet and will include food, games, and DJ. Community Conversation, 21 for a reason, for 6-12<sup>th</sup> graders and parents will be on 6/4 at 5:45 in the WJJMS media center. Pizza will be provided.

K Frantzen reported on the Conservation Commission – Colchester Land Trust has received national accreditation. A celebration is slated for 6/20 from 12-4 at the Fireman's field in East Hampton. More information to come.

**23. Adjourn**

R Coyle moved to adjourn at 9:47 p.m., seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk

Attachments (1) Agenda Item # 2 Additions to the Agenda  
(2) Agenda Item #15 Resolution of Board of Selectmen

Additions to the Agenda  
BOS 5/7/2015

Move the following agenda items up after #7 and before item #8:

#8. Discussion and Possible Action on Application for Section 5310A Funding for Vehicle Replacement

#9. Discussion and Possible Action on Senior Center Policies and Procedures Manual

#10 Discussion and Possible Action on Recommended Sewer and Water Budget FY 16-16

#11 Discussion and Possible Action on Town Purchase Policy Section B

Additions:

#18. Discussion and Possible Action on Renewal of Life/AD&D Insurance

#19 Discussion on 2015-2016 Budget

Renumber remaining items accordingly

RESOLUTION OF BOARD OF SELECTMEN

Item \_\_.

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