



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, October 17, 2013
Colchester Town Hall – 7:00 PM
Meeting Room 1

NANCY A BRAY
TOWN CLERK

Nancy A Bray

2013 OCT 21 AM 10:53

RECEIVED
COLCHESTER, CT

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman Stan Soby, Selectman James Ford, Selectman Rosemary Coyle and Selectman Greg Cordova.

MEMBERS ABSENT: None

OTHERS PRESENT: Sal Tassone, Maggie Cosgrove, Jim Paggioli, Rob Esteve, Falk von Plachecki, Kimberly Russo, Robert Kvederas, Don Kennedy, Steve Caron, Daniel Henderson, Beverly Popwich, Erin Rowlins, Gail Therian, and other citizens.

1. Call to Order

First Selectman G. Schuster called the meeting to order at 7:30 p.m.

2. Additions to the Agenda -

J. Ford moved to add "Item 6F Historic District Commission – Robert Kvederas, Member re-appointment for a five-year term to expire 11/1/2018", seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

3. Approve Minutes of the October 3, 2013 Regular Board of Selectmen Meeting

R. Coyle moved to approve the Regular Board of Selectmen Meeting minutes of October 3, 2013 as presented, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

4. Approve Minutes of the October 9, 2013 Special Board of Selectmen Meeting

S. Soby moved to approve the Minutes of the October 9, 2013 Special Board of Selectmen Meeting as presented, seconded by G. Cordova. Unanimously approved. MOTION CARRIED

5. Citizen's Comments- None

6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

a. Conservation Commission – Member A. Falk von Plachecki reappointment for a three year term to expire 10/31/2016

S. Soby moved to reappoint A. Falk von Plachecki as a member of the Conservation Commission for a three year term to expire 10/31/2016, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

b. Fair Rent Commission Member re-appointment for a two-year term to expire 10/31/2015.

Kimberly Russo to be interviewed.

R. Coyle moved to reappoint Kimberly Russo as a member of the Fair Rent Commission for a two year term to expire 10/31/2015, seconded by S. Soby. Unanimously approved. MOTION CARRIED

c. Police Commission – Member re-appointment for a three-year term to expire 11/01/2016. Steven Caron to be interviewed.

S. Soby moved to reappoint Steven Caron as a member of the Police Commission for a three year term to expire 11/01/2016, seconded by G. Cordova. Unanimously approved. MOTION CARRIED

d. Veterans Affairs Service Contact Person

1. Daniel Henderson – Daniel Henderson was interviewed.
2. Beverly Popowich – Beverly Popowich was interviewed.
3. Erin Rowlins- Erin Rowlins was interviewed.

e. Parks and Recreation Commission – Norman Kaplan, Member re-appointment for a four-year term to expire 11/01/2017.

G. Cordova moved to reappoint Norman Kaplan as a member of the Park and Recreation Commission for a four year term to expire 11/01/2017, seconded by R. Coyle. Unanimously approved. MOTION CARRIED

f. Historic District Commission – Robert Kvederas, Member re-appointment for a five-year term to expire 11/1/2018

J. Ford moved to reappoint Robert Kvederas as a member of the Historic District Commission for a five year term to expire 11/01/2018, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

7. Budget Transfers

R. Coyle moved to approve budget transfers in the amount of \$200 from Boards and Commissions – “Contractual, Temporary, Occasional” (11105-40105) to “Overtime” (1105 -40103); \$298 from Boards and Commissions – “Mileage, Training and Meetings” (11105-43213) to “Overtime” (11105-40101) and FICA Medicare (11105-41230); \$1075 from Tax Collector – “Data Processing” (11303-44205) \$575 to “Office Supplies” (11303 - 42301) and \$500 to Service Contracts (11303-44223); \$290 from Planning & Zoning – Professional Services (11411-44208); \$1170 from Legal Notices (11411-44230), \$348 from Vehicle Maintenance (11411-46390) and \$707 from Printing and Publication (11411-44232) to Legal Fees (11411-44203) \$297 from Town Clerk - “Contractual Temporary, Occasional” (11501-40105) to “Overtime” (11501-40103); \$1572 from Police “Uniform Purchases” (12101-42324), \$829 from “Office Supplies” (12101-42301) and \$1202 from “Police Equipment and Supplies” (12101-42338) to “Resident Trooper” (12101-44200) \$2,403 from Police Equipment and Supplies” (12101-42338) and \$225 from “Mileage, Training & Meetings” (12101-43213) to “Resident Trooper Overtime (12101-44204); \$5,000 from Police – “Machinery & Equipment” (12101 -48404); \$3749 from Police – Professional Services (12010-44208) and \$38 from Police “Mileage, Training and Meetings” (12101-43213) to Police – Vehicle Maintenance & Fuel (12101-46390).; \$225 from Police – “Office Supplies” to “Copier” (12101-42233); \$2235 from Fire – “Contractual Training and Meetings” to “Overtime” (12202-40103); \$836 from Fire – “Telephone” (12202-45216) to “Fuel/Heating” (12202-45221); \$5231 from Fire “Physicals & Testing” (12202-44286) to “Electricity” (12202-45622); \$2050 from Fire - “Physicals & Testing” (12202-44286) to “Professional Services (12202-44208) and “Compensation” (12202-44243); \$5736 from Fire – “Service Contracts” (12202-44223) to “Vehicle Maintenance & Fuel” (12202-46390); \$2 from Youth Services - to “Vehicle Maintenance & Fuel” (14102-46390) to “Professional Services” (14102-44208); \$343 from Youth Services - to “Vehicle Maintenance & Fuel” (14102-46390) to “Printing & Publications” (14102-44232); \$41 from Senior Center “Regular Payroll” (15401-40101) to “Building Rental” (15401-44215); \$148 from Senior Center “Regular Payroll (15401-40101) to “Printing and Publications” (15401-44232); \$440 from Senior Center “Regular Payroll (15401-40101) to “Electric” (15401-45622); \$577 from Senior Center “Regular Payroll (15401-40101) to “Building Repairs” (15401-46226); \$5307 from Senior Center “Regular Payroll (15401-40101) to “Vehicle Maintenance & Fuel” (15401-46390); Seconded by S. Soby Unanimously approved. MOTION CARRIED

8. Tax Refunds & Rebates

R. Coyle moved to approve tax refunds in the amount of \$19.07 to Michael or Carol Midgette, \$16.05 to Douglas or Michele Stetson, \$ 49.90 to Valerie Clark, \$58.14 to John or Sophia Olshesky, \$179.56 to Scott Thompson, \$15.14 to Barbara Moroch, and \$349.44 to Wheels LT, seconded by S. Soby. Unanimously approved. MOTION CARRIED

9 Discussion and Possible Action on Voluntary Biometric Screening for Employees.

M. Cosgrove gave an over view of the Voluntary Biometric Screening for Employees

S. Soby moved to move forward on the Voluntary Biometric Screening for Employees program, seconded by G. Cordova. Unanimously approved. MOTION CARRIED

10. Discussion and Possible Action on Award of Contract and Appropriation of Elmwood Heights Recoating

Discussion was held with J. Paggioli answering questions regarding this project.

G. Cordova moved to award a contract for Recoating of both of the Elmwood Heights Water Storage Tanks to Marcel A. Payeur, Inc. of Sandford Maine, as recommended by the Colchester Sewer and Water Commission, for a contract sum of \$337,000 and to authorize the First Selectman to sign all necessary documents, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

R. Coyle moved for the appropriation of \$337,000 from the undesignated Water Capital Fund Balance to a newly established Capital Project Fund entitled Elmwood Heights Water Storage Tank Recoating, as recommended by the Sewer and Water Commission, and that all funds required to be paid for completion of the work for said recoating work shall be paid for from said project fund, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action to Authorize the First Selectman to Sign Snow Plowing Contract Extension with Bakaj Construction, LLC

Discussion was held regarding the need for a Waiver of Request for Proposal/Competitive Bid Process.

S. Soby moved to authorize the First Selectman to enter into a one year contract extension, and sign all necessary documents, in accordance with the Invitation to Bid Town School Snow and Ice Control Services dated 16 September 2010, and signed November 8, 2010 with Bakaj Construction, LLC for the winter season of 2013-2014 pending approval of Waiver of Request for Proposal/Competitive Bid Process by the First Selectman, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

- 12. Discussion and Possible Action to Refund Cancelled Road Permit Fees for Sherman's Brook Road**
R. Coyle moved that the Town of Colchester refund 85% (\$10,435.36) of the original \$12,276.89 Road Permit Fee for the Sherman's Brook Road, Phase B of the White Oak Farms Subdivision to White Oak Development, LLC, as recommended by the Town Engineer, seconded by S. Soby Unanimously approved. MOTION CARRIED
- 13. Discussion and Possible Action to Authorize the First Selectman to Sign Safe School Grant Award Acceptance Notice**
S. Soby moved to accept the Grant Award for the Right Response Network to fund the Colchester Safe School Collaborative and to authorize the First Selectmen to sign all necessary documents, seconded by G. Cordova. Unanimously approved. MOTION CARRIED
- 14. Citizen's Comments**
F. von Plachecki said that he feels the Voluntary Biometric Screening for Employees program would be good for the Town employees based on his experience with the State's Wellness Program.

M. Caplet said he also feels that the Voluntary Biometric Screening for Employees program would be good for the Town employees based on his experience with the State's Wellness Program.
- 15. First Selectman's Report**
G. Schuster said that a Tri Board meeting of the Board of Selectmen, Board of Finance and Board of Education was held on Wednesday, October 16, 2013. It was suggested that a survey be available on Election Day to collect data regarding the school/renovation/senior center/community center project. He reported that Tractor Supply Store is now open and he thanked staff and Commission and Board members involved in moving this project forward. He said he attended a Council of Government meeting on Wednesday, October 16, 2013 where a discussion was led by the City of Norwich regarding the release of sex offenders. He has been appointed to the Municipal Tax Authority, a subcommittee of the M.O.R.E Commission. The DARE car was auctioned off for \$25,500. The Town has received the Government Finance Officers Association (G.F.O.A.) Distinguished Budget Presentation Award for the second consecutive year.
- 16. Liaison Report**
R. Coyle reported on the Commission of Aging. The Fiscal Plan Project for the exterior of the building is completed. Dalton Nelson will be constructing storage units to act as a room divider as his Eagle Scout project. Transportation numbers and attendance numbers have increased. Meals on Wheels have also increased and there are twelve new members.
- 17. Executive Session to Discuss Negotiations with Clerical Union AFSCME Council #4 Local 1303-254**
R. Coyle moved to enter into executive session to discuss negotiations with Clerical Union AFSCME Council #4 Local 1303-254, seconded by G. Cordova Unanimously approved. MOTION CARRIED

Entered into executive session at 8:41p.m.
Exited from executive session at 8:51 p.m.
- 18. Adjourn**
G. Cordova moved to adjourn at 8:52 p.m., seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Gail Therian, Clerk