

# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

**Board of Selectmen Minutes  
Regular Meeting  
Thursday, June 21, 2012  
Colchester Town Hall**

**Meeting Room 1 – Immediately Following Public Hearing after Town  
Meeting at 7:15PM**

NANCY A. BRADY  
TOWN CLERK

*Nancy A. Brady*

RECEIVED  
COLCHESTER, CT  
2012 JUN 22 AM 10:33

**MEMBERS PRESENT:** First Selectman Gregg Schuster, Selectman Greg Cordova, Selectman James Ford, Selectman Stan Soby, and Selectman Rosemary Coyle

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Derrik Kennedy, Maggie Cosgrove, James Paggioli, Adam Turner, Dot Mrowka, Greg Plunkett, Leann Hill, Walter Cox, Don Lee, Brad Bernier, Ryan Blessing, and other citizens.

1. **Call to Order**  
First Selectman G. Schuster called the meeting to order at 7:30 p.m.
2. **Additions to the Agenda**  
J. Ford moved to add to the agenda Item #20, "Discussion and Possible Action on AFG Federal Grant Opportunity," and renumber accordingly; seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the June 7, 2012 Regular Board of Selectmen Meeting**  
R. Coyle moved to approve the minutes of the June 7, 2012 Regular Board of Selectmen meeting, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
4. **Approve Minutes of the June 14, 2012 Special Board of Selectmen Meeting**  
S. Soby moved to approve the minutes of the June 14, 2012 Special Board of Selectmen meeting, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
5. **Citizen's Comments**  
None.
6. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**  
None.
7. **Budget Transfers**  
None.
8. **Tax Refunds & Rebates**  
R. Coyle moved to approve tax refunds in the amount of \$81.72 for Melissa Ellsworth, \$67.21 to Nissan Infiniti, and \$134.68 to Nissan Infiniti; seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
9. **Discussion and Possible Action on Business Associate Agreement with McGladrey & Pullen**  
J. Ford commented on concern over liability claims. M. Cosgrove commented on liability coverage. S. Soby moved to authorize the First Selectman to sign the Business Associate Agreement with McGladrey & Pullen, LLP related to auditing services provided

for the fiscal year ended June 30, 2012; seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**10. Discussion and Possible Action on Connecticut Neighborhood Assistance Act Tax Credit Program**

R. Coyle moved that the Board of Selectmen certifies that the Colchester Land Trust operates and is beneficial to this community and that the Board of Selectmen supports their application for inclusion in the Connecticut Neighborhood Assistance Act Tax Credit Program, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**11. Discussion and Possible Action on FY 2013 STEAP Grant Application**

Discussion on multi-town application. J. Paggioli discussed application process. J. Ford commended J. Paggioli for seeking a multi-town STEAP application, as the State is favoring such applications. R. Coyle moved that the Colchester Board of Selectmen, as recommended by the Colchester Sewer and Water Commission, include within the FY 2013 STEAP Grant application for the Town of Colchester, a request for \$250,000 for the Town of Colchester portion of construction funding of Project 11-69, "Sludge Thickener" of the Colchester-East Hampton Joint Facilities Water Pollution Control Facility and authorize the First Selectman to sign and submit said application and provide to the State of Connecticut Office of Policy and Management any and all documents for the grant application; seconded by S. Soby. Unanimously approved. MOTION CARRIED.

**12. Discussion and Possible Action on Open Space Purchase by Norwich Public Utilities**

A. Turner discussed open space purchase. S. Soby moved that the Colchester Board of Selectmen support the Norwich Utility Purchase of 88 Brainard Road, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

S. Soby moved to approve the resolution: "WHEREAS, Norwich Public Utilities has applied for and received a grant under the Open Space and Watershed Land Acquisition Program established and administered by the Department of Energy and Environmental Protection pursuant to Section 7-131 d of the Connecticut General Statutes; and WHEREAS, the land being acquired by Norwich Public Utilities is located within the territorial limits of the Town of Colchester, and pursuant to Section 7-131d of the Connecticut General Statutes, Norwich Public Utilities is required to seek approval by the Board of Selectmen of the Town in which said land is located; BE IT RESOLVED, that the Town of Colchester by means of a meeting of the Board of Selectmen, approved the purchase of land by Norwich Public Utilities known as the property. This land will be managed as open space pursuant to Section 7-131 d of the Connecticut General Statutes;" seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**13. Discussion and Possible Action on Elevator Maintenance Contract**

G. Cordova commented on bid and recommendation. G. Plunkett commented on recommendation. G. Cordova moved to award the elevator maintenance contract to Independent Elevator for the 2012-2013 fiscal year, as recommended by the Director of Facilities and Operations, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

**14. Discussion and Possible Action on Generator Service and Repair Contract**

S. Soby moved to award the generator service and repair contract to Tri-State for the 2012-2013 fiscal year, as recommended by the Director of Facilities and Operations, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**15. Discussion and Possible Action on Fire Alarm Service Contract**

R. Coyle commented on selection of company. G. Plunkett commented on recommendation. G. Cordova moved to award the fire alarm service contract to CINTAS and fire alarm monitoring to American Alarm for the 2012-2013 fiscal year, as

recommended by the Director of Facilities and Operations, seconded by J. Ford.  
Unanimously approved. MOTION CARRIED.

**16. Discussion and Possible Action on Fire Extinguisher and Exhaust Hood Service Contract**

R. Coyle moved to award the fire extinguisher and exhaust hood service contract to Roybal and Sons for the 2012-2013 fiscal year, as recommended by the Director of Facilities and Operations, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**17. Discussion and Possible Action on Heating/HVAC Service Contract**

R. Coyle commented on the selection. G. Plunkett commented on recommendation. S. Soby moved to award the heating/HVAC service contract to Reliable Oil for the maintenance and repair of the heating and air conditioning for the Youth Center, Senior Center, and Fire Department, for the 2012-2013 fiscal year, as recommended by the Director of Operations and Facilities, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

S. Soby moved to award the heating/HVAC service contract to SOLO Mechanical for the maintenance and repair of heating and air conditioning for Town Hall and Cragin Memorial Library, for the 2012-2013 fiscal year, as recommended by the Director of Facilities and Operations, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**18. Discussion and Possible Action on Security System Monitoring and Service Contract**

R. Coyle moved to award the security system monitoring and service contract to American Alarm Company, for the 2012-2013 fiscal year, as recommended by the Director of Facilities and Operations, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**19. Discussion and Possible Action on Sprinkler System Service Contract**

R. Coyle moved to award the sprinkler system contract to MJ Daly, for the 2012-2013 fiscal year, as recommended by the Director of Facilities and Operations, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

**20. Discussion and Possible Action on AFG Federal Grant Opportunity**

R. Coyle moved to allow the Colchester Fire Department to pursue the current AFG Federal Grant opportunity with application deadline of Friday, July 6, 2012 for funding not to exceed \$175,000 and Town of Colchester 5% cost share not to exceed \$8,750, and authorize the First Selectman to sign any and all necessary documents, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**21. Citizen's Comments**

None.

**22. First Selectman's Report**

First Selectman G. Schuster reported that the Lebanon Ave./Main Street Streetscape Project work is continuing and the public has made some comments on the removal of trees on Main Street, the Town of Hebron will be leaving KX Dispatch effective July 1, 2013 and will have a possible budgetary impact on Colchester of about \$20,000 - \$30,000, and suggested that the July 5 Board of Selectmen meeting may be cancelled if there were no objections from the Board.

**23. Liaison Report**

R. Coyle reported that the Commission on Aging has been doing a significant amount of fund raising and has met their annual goal by raising \$3,678. Tecton will be meeting with the Commission. There were 791 unduplicated visitors to the Senior Center this year. The tag sale raised \$1,000. The Commission resolved the publication issue of the Busy Bee Bulletin, are working on a Senior Resources list, and Rose Levine was re-elected as chairman.

S, Soby reported that at a recent State Police Dispatch Consolidation meeting, Commissioner Bradford made a presentation that stated technology can now support consolidation and the department is now leaning toward consolidating dispatch in the area after a trial period in Western Connecticut. Dispatch will be a civilian function and troopers will be moved back to patrol.

**24. Executive Session to Discuss Memorandum of Agreement with Local 1303-254 of Connecticut Council #4, AFSCME, AFL-CIO (Town Hall)**

G. Cordova moved to enter into executive session to discuss memorandum of agreement with Local 1303-254 of Connecticut Council #4, AFSCME, AFL-CIO, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:22 p.m.

Exited from executive session at 8:24 p.m.

**25. Discussion and Possible Action on Memorandum of Agreement with Local 1303-254 of Connecticut Council #4, AFSCME, AFL-CIO (Town Hall)**

S. Soby moved to approve the Memorandum of Agreement with Local 1303-254 of Connecticut Council #4, AFSCME, AFL-CIO, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**26. Executive Session to Discuss Negotiations with Colchester Police Local 2693T, AFSCME Council #15**

R. Coyle moved to enter into executive session to discuss negotiations with Colchester Police Local 2693T, AFSCME Council #15, seconded by J. Ford. Unanimously approved. MOTION CARRIED.


Entered into executive session at 8:26 p.m.

Exited from executive session at 8:36 p.m.

**27. Adjourn**

R. Coyle moved to adjourn at 8:37 p.m., seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

Respectfully submitted,



Derek M. Kennedy  
Executive Assistant to the First Selectman