



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

Board of Selectmen Regular Meeting Minutes Thursday, April 5, 2012 Colchester Town Hall

Meeting Room 1 – Immediately Following Town Meeting at 7:00pm

REVISED

NANCY A. BRAY
TOWN CLERK

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COLCHESTER, CT
2012 DEC 31 AM 11:43

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby, Selectman Greg Cordova, and Selectman Rosemary Coyle

MEMBERS ABSENT:

OTHERS PRESENT: Derrik Kennedy, Adam Turner, James Paggioli, Dot Mrowka, Nancy Bray, Robert Tarlov, Donald Kennedy, Brad Bernier, Ryan Blessing, and other citizens.

- 1. Call to Order**
First Selectman G. Schuster called the meeting to order at 7:08 p.m.
- 2. Additions to the Agenda**
R. Coyle moved to add to the agenda item #10, "Discussion and Possible Action on Donate Life Flag" and renumber accordingly, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 3. Approve Minutes of the March 15, 2012 Regular Board of Selectmen Meeting**
S. Soby moved to approve the minutes of the March 15, 2012 Regular Board of Selectmen meeting, seconded by R. Coyle. J. Ford and R. Coyle abstained. Unanimously approved. MOTION CARRIED.
- 4. Approve Minutes of the March 19, 2012 Joint Board of Selectmen/Board of Finance Meeting**
S. Soby moved to approve the minutes of the March 19, 2012 Joint Board of Selectmen/Board of Finance meeting with edits made to correct spelling of names in the public comment section, seconded by R. Coyle. J. Ford abstained. Unanimously approved. MOTION CARRIED.
- 5. Approve Minutes of the March 29, 2012 Special Board of Selectmen Meeting**
R. Coyle moved to approve the minutes of the March 29, 2012 Special Board of Selectmen meeting with the addition of "R. Coyle made a motion to separate the three budget transfers into three motions. The First Selectman said the budget transfer could not be split and ruled the motion out of order. No further action was taken on the motion to separate the budget transfers," seconded by J. Ford. J. Ford abstained. Unanimously approved. MOTION CARRIED.
- 6. Citizen's Comments**
None.
- 7. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

G. Schuster recused himself from the interview and discussion on 7a and turned the chair over to Selectman Soby.

- a. **Fair Rent Commission. Member appointment for a three-year term to expire 04/30/15. Steven A. Schuster to be interviewed.**
Steven A. Schuster was interviewed.

Selectman Soby turned the chair back to First Selectman Schuster

- b. **Planning & Zoning Commission. Member appointment for a three-year term to expire 12/31/14. Christopher Bakaj to be interviewed.**
Christopher Bakaj was interviewed.
 - c. **Police Retirement Board. Member re-appointment for a three-year term to expire 01/31/15. Brenden Healy to be interviewed.**
R. Coyle moved to re-appoint Brenden Healy as a member of the Police Retirement Board for a three-year term to expire 01/31/15, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
 - d. **Police Retirement Board. Member re-appointment for a three-year term to expire 01/31/15. Town Treasurer.**
R. Coyle moved to re-appoint Gregg LePage as a member of the Police Retirement Board for a three-year term to expire 01/31/15, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
 - e. **Police Retirement Board. Member re-appointment for a three-year term to expire 01/31/15. Board of Selectmen representative.**
J. Ford moved to re-appoint Stan Soby as a member of the Police Retirement Board for a three-year term to expire 01/31/15, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
 - f. **Conservation Commission. Alternate appointment for a three-year term to expire 10/31/15. Mike Trocchi to be interviewed.**
Mike Trocchi was unable to attend.
8. **Budget Transfers**
None.
 9. **Tax Refunds & Rebates**
G. Cordova moved to approve the tax refunds of \$5.32 to Christopher W. Anelli, \$35.16 to Melissa M. Bekris, \$100.00 to Patricia M. Blaauboer, \$54.03 to Robert or Karen Gum, \$34.86 to Louis J. Lenti, \$36.71 to Gregg LePage, \$3,284.25 to Eric & Jill Lundgren, \$1,803.04 to Stonegate Properties, and \$76.52 to Kenneth D. Vctor; seconded by S. Soby. Unanimously approved. MOTION CARRIED.
 10. **Discussion and Possible Action Donate Life Flag**
S. Soby moved to approve flying the Donate Life flag on the Town Hall flag pole as the third flag for last two weeks in April, starting Monday, April 16 and ending Friday, April 27, as recommended by the Parks & Recreation Commission; seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
 11. **Discussion and Possible Action on Sewer and Water FY 2012-2013 Operating Budget**
R. Coyle moved, "whereas the Town of Colchester Sewer and Water Commission forwarded and recommended the 2012-2013 Fiscal Year Sewer and Water Commission Operating Budget to the Board of Selectmen; The Board of Selectmen hereby adopt said Operating Budget as recommended and submitted by the Sewer and Water Commission budget at their meeting on March 14, 2012," seconded by S. Soby. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action on Lebanon Avenue and South Main Street Streetscape Project Contract

G. Cordova moved to award the Lebanon Avenue and South Main Street Streetscape Improvement Project to Colonna Concrete & Asphalt Paving, LLC, as recommended by the Town Engineer and town staff and to authorize the First Selectman to sign all necessary documents; seconded by S. Soby. Unanimously approved. MOTION CARRIED.

13. Discussion and Possible Action on Historic Documents Preservation Program Grant Application

S. Soby moved to appoint Nancy A. Bray, Town Clerk, as the applicant for the Historic Documents Preservation Program Grant and for the First Selectman to sign any necessary documents, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

14. Discussion and Possible Action on 2012 – 2013 Budget

S. Soby moved to send the Town and Board of Education budgets, as proposed by the Board of Finance, to the annual Town Meeting, scheduled for Wednesday, April 25, 2012 at 7:00 p.m. at Town Hall; seconded by G. Cordova. R. Coyle discussed raises of non-union employee and potential raises for Town employees and timeframe of notification to Board of Selectmen. Unanimously approved. MOTION CARRIED.

15. Discussion and Possible Action on Personnel Policy

- a. **Section I, pages 1 - 7** (3rd Reading)
- b. **Section II, pages 7 - 14** (2nd Reading)

R. Coyle commented on suggested changes and edits were recommended. No action taken.

16. Citizen's Comments

None.

17. First Selectman's Report

First Selectman Schuster reported that Tuesday, April 10 from 6:00-9:00pm there will be a Freedom of Information training at Town Hall and all board and commission members are encouraged to attend; the Honeywell project completed their 60% review and decisions and the outline of the final process will need to be made – a tri-board meeting will need to be held to discuss; the Volunteer Fair on Wednesday, March 28 was not well attended by the public, but created awareness and some applications were received; and there was a ribbon cutting at the new wellness center, who may already be looking to expand to the Red Barn.

18. Liaison Report

S. Soby reported that the Agriculture Commission supports the possible Slembek land purchase; the Planning & Zoning Commission received an accessory apartment application, had 8-24 on two bonding options, and a zoning violation will be followed-up on by staff; and the Police Commission finished edited the Rules and Regulations, there was discussion on the draft Curfew Ordinance, and further discussions on identifying the need for a second Resident Trooper.

19. Adjourn

G. Cordova moved to adjourn at 7:42 p.m., seconded by S. Soby. Unanimously approved. MOTION CARRIED.

Respectfully submitted,



Derrik M. Kennedy

Executive Assistant to the First Selectmen