

# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

# Board of Selectmen Regular Meeting Minutes Thursday, February 16, 2012 Colchester Town Hall

PEB 17 AMII: 1 Meney a Bray

Meeting Room 1 – 7:00pm

**MEMBERS PRESENT:** Selectman James Ford, Selectman Stan Soby, Selectman Greg Cordova, and Selectman Rosemary Coyle

MEMBERS ABSENT: First Selectman Gregg Schuster

OTHERS PRESENT: Derrik Kennedy, James Paggioli, Patti White, Walter Cox, Art Shilosky, and other citizens.

1. Call to Order

S. Soby called the Board of Selectmen Regular meeting to order at 7:00 p.m.

2. Additions to the Agenda

J. Ford moved to add to the agenda item #3, "Appointment of Temporary Chair," #6b, "Ethics Commission. Member re-appointment for a three-year term to expire 01/31/2015. Andrea Riley to be interviewed," and #15, "Discussion and Possible Action on Animal Control Meeting and setting of special Board of Selectmen Meeting;" and delete from the agenda items #17, 18, and 19; and renumber accordingly; seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

## 3. Appointment of Temporary Chair

R. Coyle moved to appoint S. Soby as temporary chair, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

4. Approve Minutes of the February 2, 2012 Regular Board of Selectmen Meeting R. Coyle moved to approve the minutes of the February 2, 2012 Regular Board of Selectmen meeting, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

## 5. Citizen's Comments

D. Martin expressed concern with regards to the CHFVD Task Force and selectman's charge on issues #4 and #5 of the Task Force Memo, with volunteers agreeing, and ask selectmen to drop those tasks from the charge and keep it to encouraging volunteers to aspire to become officers.

W. Cox commented on the Task Force's need to focus on recruitment and retention of volunteers only.

# 6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

a. Commission on Aging. Robert Gustafson. Member re-appointment for a three-year term to expire on 12/01/2014. Robert Gustafson to be interviewed.

R. Coyle moved to re-appoint Robert Gustafson as a member to the Commission on Aging for a three-year term to expire 12/01/2014, seconded by. Unanimously approved. MOTION CARRIED. b. Ethics Commission. Member re-appointment for a three-year term to expire 01/31/2015. Andrea Riley to be interviewed.

The Board has received notice that Ms. Riley has removed her name from possible re-appointment. The Board also understood that with the vacancy due to Ms. Riley and another member out-of-town, the Commission cannot have a quorum until further appointments are made.

c. Housing Authority. Member re-appointment for a five-year term to expire 05/30/2016. Marion Spaulding to be interviewed.

R. Coyle moved to re-appoint Marion Spaulding as a member to the Housing Authority for a five-year term to expire 05/30/2016, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

- d. Planning & Zoning Commission. Member or Alternate Appointment. David Wasniewski to be interviewed. David Wasniewski was absent.
- 7. Budget Transfers

None.

8. Tax Refunds & Rebates

J. Ford moved to approve tax refunds in the amount of \$136.75 to Toyota Motor Credit and \$53.00 to Wheels LT, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

 Discussion and Possible Action on Senior Center Exercise Instructor Contract R. Coyle moved to authorize Gregg Schuster, First Selectman, to sign the contract for exercise instructor Gina Schriver for a term to begin on February 17, 2012 and end on December 31, 2012; seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

#### 10. Discussion and Possible Action on Title III Grant Renewal

R. Coyle moved to authorize Patti White, Scnior Center Director, to submit a preliminary application for grant funding in the amount of \$15,000 to Senior Resources, Title III fund of the Older Americans Act for continuation funding of the Making Memories Program, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

- 11. Discussion and Possible Action on Making Memories Coordinator Contract R. Coyle moved to authorize Gregg Schuster, First Selectman, to sign a contract with Katherine Kosiba as Substitute Making Memories Program Coordinator for a term to begin on March 1, 2012 and end on March 31, 2012; seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 12. Discussion and Possible Action on Unemployment Tax Management Corporation Service Agreement

G. Cordova moved to approve the service agreement with Unemployment Tax Management Corporation and authorize the First Selectman to sign all necessary documents, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

13. Discussion and Possible Action on Open Space Advisory Committee

Discussion by the Board included possibly amending the current ordinance to continue with designated seats for selected interest groups, adding the Agriculture to such a seat, and keeping the remaining seats, "at-large," with no Town staff as commission members. No action was taken.

#### 14. Discussion and Possible Action on Personnel Policy

Edits and corrections to section one of the draft were noted. No action taken.

#### 15. Discussion and Possible Action on Animal Control Meeting and Setting of Special Board of Selectmen Meeting

J. Ford commented on the number of questions and concerns that were expressed to him over the animal control articles in the paper and believes that they deserve the attention of the Board of Selectmen in a special meeting. R. Coyle agreed. G. Cordova commented on the need for all selectmen, in a called meeting, to be involved as the personnel issue is a management concern. The Board agreed that the issue needs to be heard and investigated, to determine who is responsible, and possible next steps. It was commented that the notice of the public forum on February 23 could have had better notification. J. Ford moved to set a special board of selectmen meeting for February 23 at 6:00 p.m. to conduct an informational meeting to discuss the dog pound issue, seconded by R. Coyle. J. Ford and R. Coyle voting in favor. G. Cordova and S. Soby voting against. MOTION DEFEATED.

#### 16. Citizen's Comments

None.

17. First Selectman's Report None.

#### 18. Liaison Report

R. Coyle reported that the Building Committee has been working very hard and has done their due-diligence on selecting the appropriate architect for the Senior/Community Center and all interviews and ratings were done very well. The selection of the architect was almost unanimous and the Committee is working hard to keep to the established time line. The Selectman also reported that the Commission on Aging has toured the Johnston School, seen the space, and are pleased. Building Committee members were in attendance and answered any questions Aging Commission members had with regards to the project. The Commission is still working on the Handyman Service and are now also working on a Senior Resources list for different types of services available for the senior population of Colchester.

S. Soby reported that the Planning & Zoning Commission approved two subdivisions and the zoning regulations have been revised and are now being edited by staff based on Commission comments.

J. Ford reported that the Conservation Commission heard three applications, two subdivisions have been approved with condition, and a past applicant asked to have their application re-heard, but it was denied due to the Commission stating is has been duly heard and acted on.

#### 19. Adjourn

G. Cordova moved to adjourn at 7:52 p.m., seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Derrik M. Kennedy

Executive Assistant to the First Selectman