



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

**Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, August 02, 2012
Colchester Town Hall – 7:00 PM
Meeting Room 1**

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby, and Selectman Rosemary Coyle.

MEMBERS ABSENT: Selectman Greg Cordova,

OTHERS PRESENT; Gail Therian, Jim Paggioli, Marc Tate, Sal Tassone, R. Tarlov, W. Cox, D. Lee, T. York, Dot Mrowka, Nancy Bray and other citizens.

1. Call to Order

First Selectman G. Schuster called the meeting to order at 7:21 p.m.

2. Additions to the Agenda

G. Schuster asked that Item 15 – Discussion and Possible Action on Personnel Policy be eliminated and the agenda renumbered appropriately, as D. Kennedy was not present at this meeting.

J. Ford moved to eliminate Item 15 and renumber the agenda accordingly, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

3. Approve Minutes of the July 19, 2012 Regular Board of Selectman meeting

R. Coyle moved to approve the minutes of the July 19, 2012 Regular Board of Selectmen meeting, seconded by S. Soby. Unanimously approved. MOTION CARRIED

4. Citizen's Comments-

None

7. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

a. Parks & Recreation Commission. Alternate Vacancy to be filled for a three-year term to expire 10/01/2015.

G. Schuster said that J. Carroll, who interviewed for this position at the last meeting, has not had an opportunity to speak with the Chairman of the Parks and Recreation Commission and suggested that the decision be delayed at this time. No action taken.

b. Planning & Zoning Commission. Alternate vacancy to be filled for a three-year term to expire 12/31/2014. Nathaniel Shiff to be interviewed.

Nathaniel Shiff interviewed for this position.

6. Budget Transfers

None

7. Tax Refunds & Rebates

None

TOWN CLERK
NANCY A. BRAY

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8. **Discussion and Possible Action on Discontinuance of Portion of Reservoir Road**

G. Schuster said that this item needs to be sent to the Planning and Zoning for their work to be completed. S. Tassone reviewed his memo regarding the discontinuance of a portion of Reservoir Road and his recommendations. Discussion followed. No action taken.
9. **Discussion and Possible Action on IT Job Descriptions**

S. Soby moved to approve the IT/GIS Coordinator and Computer Network Technician job description as presented, seconded by J. Ford. .Unanimously approved. MOTION CARRIED.
10. **Discussion and Possible Action on SAFER Grant**

Chief W. Cox explained that the SAFER Grant is intended to create a net increase in the number of trained and certified competent firefighters. This is a four year grant and the new application is for \$90,000. Deputy Fire Chief Donald Lee explained the breakdown of the \$60,000 current grant. S. Soby asked for statistics for the success of the current four year program. This will be provided. R. Coyle moved that the Colchester Hayward Volunteer Fire Department apply for the SAFER Grant at the \$90,000 level and go forward with it, seconded by J. Ford. Unanimously approved. MOTION CARRIED.
11. **Discussion and Possible Action on Town Hall hours**

G. Schuster said that the Town Hall Hours analysis has been completed. Based on this information he sees no reason to make any changes to the current hours. No action taken.
12. **Discussion and Possible Action on Reorganization of Facilities and Public Works**

R. Coyle commented on why the positions are being restructured, the funding of the positions and the proposed workload on the Public Works Director. J. Ford commented on the educational requirements of the Public Works Director. J. Paggioli explained the breakdown of the duties and will provide an organizational chart. No action taken.
13. **Discussion and Possible Action on Energy Performance Contract**

J. Ford commented on the funding for the Energy Performance Contract. First Selectman Schuster will provide further information. No action taken.
14. **Discussion and Possible Action on Ordinances**

First Selectman Schuster said that he was bringing several new and revised ordinances to the Board for discussion and possible action at a future date. Once the discussions are completed, the ordinances will be forwarded to Town Counsel for their review and finally to be approved at a Town Meeting.

 - a. **Sunday Alcohol Sales**

First Selectman Schuster said that the changes to this ordinance would be that sales would be permitted in accordance with the State Statutes. No action taken.
 - b. **Open Space Advisory Board**

First Selectman Schuster said that the current make up of the committee does not conform with what is allowable by the Town Charter. The proposed ordinance would eliminate the town staff members and change the existing two members at large to five members at large. Discussion followed. No action taken.
 - c. **Building Permit Fees**

First Selectman Schuster said that the Planning & Zoning Commission had forwarded the recommendation to the Board of Selectmen to address the problem of work being conducted without permits. R. Coyle commented on the severity of these penalties. T. York, Building Official had comments and questions on this ordinance. Discussion followed. Research information will be presented to the Board members at a later meeting. No action taken.
 - d. **Curfew**

First Selectman Schuster said that the proposed ordinance is for a limited curfew for minors on certain town and school properties. The ordinance had been drafted by the Town Counsel and

had been reviewed by the Police Commission. He mentioned that this proposed ordinance was not without potential problems. Discussion followed. First Selectman Schuster will make the audio portion of the Police Commission meeting that this ordinance was discussed available to Board members. No action taken.

15. Discussion and Possible Action on Personnel Policy

a. **Section II, pages 23 – 26** (2nd Reading)

b. **Section II, pages 26 – 29 up to FMLA** (1st Reading)
This item was eliminated from the agenda.

16. Citizen's Comments

D. Mrowka commented on the use of donations for administrative costs and that the Town should fund positions through the budget.

17. First Selectman's Report

First Selectman G. Schuster reported that Reed Gustafson, Fire Marshal celebrated his 25th anniversary of employment with the Town last week. A Statewide emergency drill was held between Saturday, July 28th and Tuesday, July 31st which Colchester participated. There are a few inadequacies at the Emergency Operation Center which should be addressed such as the upgrading of the phone system. He said that the Superintendent of Schools Karen Loiselle Goodwin may be leaving by the end of the month, but he will be meeting with Jeff Mathieu, who will be the new Superintendent of Schools and he expects a smooth transition.

18. Liaison Report

S. Soby reported that the Police Commission is putting together specifications for the new vehicle. They are looking at using existing equipment items but in doing so they found that current equipment may not be compatible with the newer equipment. They are working on a plan to address this issue.

19. Adjourn

R. Coyle moved to adjourn at 8:38 p.m., seconded by S. Soby. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Gail Therian
Clerk