



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

Received for record at Colchester, Conn.
on January 20, 2012 at 10:15 Am.
Attest, Nancy A. Bray, Town Clerk

Commission Chairmen Regular Meeting Minutes
Thursday, January 19, 2012
Colchester Town Hall – 7:00PM
Meeting Room 1

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby, Selectman Greg Cordova, and Selectman Rosemary Coyle.

MEMBERS ABSENT:

OTHERS PRESENT: Walter Cox, Don Lee, Jim Paggioli, Valerie Geato, Dot Mrowka, Robert Tarlov, Merja Lehetinen, Thomas Tyler, Robert Parlee, Nick Norton, Richard LeMay, and other citizens.

1. Call to Order

First Selectman G. Schuster called the meeting to order at 7:00 p.m.

2. Commission Updates – Commission Chairs

Selectman Stan Soby reported that the **Agriculture Commission** has reached out to other Agriculture Commissions, has discussed future locations of the farmers market, are reviewing the Farm Viability Study and Plan of Conservation and Development.

Thomas Tyler reported that the **Building Committee** has sent out a RFQ for Architectural and Engineering Services that received 16 proposals which are being reviewed, the meeting on the 26th will be to review and create a shortlist of desirable firms, followed by interviews with the selected firms, and an ultimate proposal to the Board of Selectmen by the second meeting in February. The Committee has created a timeline and consistently refer to it to make sure all aspects of the project remain on track.

Selectman Rosemary Coyle reported that the **Commission on Aging** has their next meeting February 13 at William Johnston, at their December meeting the commission brought in \$651 for the transportation account, Goldie Liverant has been selected as the liaison to the Building Committee, and they are still developing a handyman program.

Robert Tarlov reported that the **Board of Finance** is starting to discuss budget process and timeline, has put together a budget survey and encourages all to take part, there will be a new format to the budget workshops this year, the first budget meeting will be the February 1 Board meeting at Cragin Memorial Library which will discuss police services possibly expanding to 24/7 local coverage, and the second budget meeting and public forum will be the February 15 Board meeting at Bacon Academy.

Merja Lehetinen reported that the **Cable Advisory Committee** has been included with CL&P in advising the State on emergency response issues, Comcast and AT&T had bought their own generators to help customers during emergencies but they ran out of fuel and are now looking to work with municipalities to assist in fueling and re-fueling the generators during emergencies, and that anyone who lost service during Winter Storm

Albert can call their service provide and get a refund for services not received due to the outages.

First Selectman G. Schuster read a written report by Stephen Cohn regarding the activities of the **Economic Development Commission** (attached)

First Selectman G. Schuster read a written report by Genea Bell regarding the activities of the **Ethics Commission** (attached)

Robert Parlee reported that the **Police Commission** is wrapping up working on the Police Rules and Regulations, some officers have attended a CSI training, one officer is being reviewed for a promotion, the department has hired a new certified officer, the five-year equipment plan was being reviewed, the department is surveying the business community on the possibility of 24/7 local coverage, and is also working with the Board of Education on a crossing guard program.

Nick Norton reported that the **Open Space Advisory Committee** is reviewing and working on the Plan of Conservation and Development with regards to open space and staff has created a color-coded map of Colchester that marks all different types of open spaces lands and their uses and believes the map is very useful to both town boards and residents.

Richard LeMay reported that the **Sewer & Water Commission** is in the process of developing their budget, the preliminary numbers are looking positive for this year, is developing a capital projects profile for the next couple of years, staff is working on regulatory items, there was a water main break in front of the senior center today that will be fixed by this evening, water supply results came back and the sampling remains good, the line extension is moving along well, the water supply plan will be completed by the end of next month, the joint facilities budget will be slightly over, two pumps have been replaced, and the new stream flow regulations will not affect our water system.

No Report Received From:

Dave Anderson concerning the **Board of Assessment Appeals**
Ron Goldstein concerning the **Board of Education**
Falk Von Plachecki concerning the **Conservation Commission**
Jack Faski reported that the **Fair Rent Commission**
Ellen Sharon concerning the **Historic District Commission**
Jan LaBella concerning the **Housing Authority**
Sean O'Leary concerning the **Parks & Recreation Commission**
Joseph Mathieu concerning the **Planning and Zoning Commission**
Brendan Healy concerning the **Police Retirement Board**
Pam Scheibelein concerning the **Youth Services Advisory Board**
Laurie Robinson concerning the **Zoning Board of Appeals**

3. Adjourn

R. Coyle moved to adjourn the Commission Chair Meeting at 7:20 p.m., seconded by S. Soby. Unanimously approved. MOTION CARRIED.

Respectfully submitted,



Derrik M. Kennedy

Executive Assistant to the First Selectman

EDC Commission Chair Report
January 19, 2012
From: Steve Cohn, Chairman

Current activities include:

-Reviewing the town ordinances to identify items to be potentially revised and/or removed. There are a few hundred pages and the board will review and prioritize based on the ordinance's relevance to economic development.

-Review and provide feedback on the proposed Planning and Zoning revisions; the commission is awaiting the P&Z regulations for review.

-Ongoing discussions and research into ways to enhance the C-Tip program as well as other economic development incentives such as an enterprise fund and town-fee relief (such as Sewer & Water and Town Building Fees). In addition to the commission reviewing, we will try to research what other towns, or even states, are doing to attract/expand their commercial base. We hope we can arrive at some innovative ideas and initiatives to recommend to the town.

-We are happy to report two inquires from local businesses this week regarding the C-Tip program. The business owners have been referred to Candace Barnes, the Town's Economic Development Coordinator, for follow up and next steps.

-The commission has three vacancies and is actively looking for members

Submitted-
Steve Cohn
1/19/12

COMMISSION CHAIR MEETING

JANUARY 19, 2012

COLCHESTER ETHICS COMMISSION REPORT

The Ethics Commission is still looking to fill one vacancy. A few citizens have contacted the chair with questions, but the commission has not received any complaints or requests for advisory opinions since the last report.

Genea Bell

Chair, Colchester Ethics Commission