



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

**Board of Selectmen Regular Meeting Minutes  
Thursday, November 17, 2011  
Colchester Town Hall**

**Meeting Room 1 – 6:30pm**

NANCY A. BRAY  
TOWN CLERK

2011 NOV 18 PM 2:27

RECEIVED  
COLCHESTER, CT

**MEMBERS PRESENT:** First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby (via phone), Selectman Greg Cordova, and Selectman Rosemary Coyle

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Derrik Kennedy, Maggie Cosgrove, Jim Paggioli, Patti White, Greg Plunkett, Bruce Hayn, Ryan Blessing, and other citizens.

**1. Call to Order**

First Selectman G. Schuster called the meeting to order at 6:30 p.m.

**2. Additions to the Agenda**

G. Cordova moved to add to the agenda item #5b, Commission on Aging. Member re-appointment for a three-year term to expire 12/01/2014. Betty Ann Oppelt to be interviewed; and renumber accordingly, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**3. Approve Minutes of the November 3, 2011 Regular Board of Selectmen Meeting**

R. Coyle moved to approve the minutes of the November 3, 2011 Regular Board of Selectmen meeting, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

**4. Citizen's Comments**

R. Levine commented on the Commission on Aging's recommendation of Norman Dupuis for the Building Committee.

**5. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

**a. Resignation of Thomas Kane from Planning & Zoning Commission.**

R. Coyle moved to accept the resignation of Thomas Kane from the Planning & Zoning Commission, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**c. Historic District Commission. Alternate reappointment for a three-year term to expire on 11/30/2014. Linda Ackerman to be interviewed.**

Linda Ackerman was absent.

**d. Parks and Recreation Commission. Alternate reappointment for a four-year term to expire on 11/30/2015. Clint Williams to be interviewed.**

Clint Williams was absent.

**e. Building Committee. Discussion and Possible Appointment of Members or Provisional Alternates.**

G. Cordova recused himself from discussion.

S. Soby joined the meeting via phone.

**i. Norman J. Dupuis to be interviewed.**

Norman J. Dupuis was interviewed.

S. Soby exited from the meeting.

**ii. John Avery, Sharon Boski, Justin Bunton, Nancy Cordova, John Carroll, Robert Dennehy, Norman J. Dupuis, Steven Kardys, Robert Sosnoski, William Sullivan**

No action taken.

**6. Budget Transfers**

G. Cordova moved to approve the following budget transfers: \$6 from "Employee Health Insurance (11701-41210)" to \$1 "First Selectman – Employee Related Insurance (11201-41210)," \$3 "Finance – Employee Related Insurance (11301-41210)," \$1 "Fleet Maintenance – Employee Related Insurance (13202-41210)," and \$1 "Engineering – Employee Related Insurance (13301-41210);" \$119 from "Police – Employee Related Insurance (12101-41210)" to \$11 "Health – Employee Related Insurance (14201-41210)," \$7 "Library – Employee Related Insurance (15101-41210)," and \$101 "Parks & Recreation – Employee Related Insurance (15201-41210);" \$889 from "Board of Finance – Overtime (11101-40103)," to \$889 "Board of Finance – Contractual, Temporary, Occasional, P/R (11101-40105);" \$4 from "Ethics Commission – Contractual, Temporary, Occasional, P/R (11104-40105)" to \$4 "Ethics Commission – FICA (11104-41230);" \$1,475 from "First Selectman - Professional Services (11201-44208)" and \$226 "First Selectman – Professional Services (11201-44208)" to \$1,475 "First Selectman – Advertising (11201-44231)" and \$226 "First Selectman – Legal Notices (11201-44230);" \$22 from "First Selectman – Copier (11201-42233)," \$6 from "First Selectman – Copier (11201-42233)," and "First Selectman – Copier (11201-42233)" to \$22 "First Selectman – Telephone (11201-45216)," \$6 "First Selectman – Hebron Taxes (11201-45216)," and \$114 "First Selectman – Parades & Celebrations (11201-47242);" \$2,280 from "Board of Finance – Contract Settlements (11101-50950)" to \$1,545 "Finance – Regular Payroll (11301-40101)" and \$735 "Facilities – Regular Payroll (11901-40101);" \$669 from "Finance – Mileage, Training, & Meetings (11301-43213)" to \$669 "Finance – Professional Services (11301-44208);" \$168 from "Finance – Mileage, Training, & Meetings (11301-43213)" to \$168 "Finance – Postage (11301-44217);" \$10 from "Finance – Mileage, Training, & Meetings (11301-43213)" to \$10 "Finance – Telephone (11301-45216);" \$3 from "Tax Collector – Professional Memberships (11303-43258)" to \$3 "Tax Collector – Mileage, Training, & Meetings (11303-43213);" \$729 from "Planning & Code Administration – FICA/Retirement (11411-41230)" to \$729 "Tax Collector – Regular Payroll (11303-40101);" \$516 from "First Selectman – Postage (11201-44217)" to \$516 "Tax Collector – Office Supplies (11303-42301);" \$556 from "First Selectman – Postage (11201-44217)" to \$556 "Tax Collector – Postage (11303-44217);" \$715 from "Assessor – Overtime (40103)" to \$715 "Assessor – Travel, Trainings, Meetings (43213);" \$210 from "Assessor – Contractual, Temporary, Occasional P/R (11304-40105)" to \$196 "Board of Assessment Appeals – Overtime (11305-40103)" and \$14 "Board of Assessment Appeals – FICA (11305-41230);" \$20 from "Historic District Commission – Postage (11405-44217)" to \$20 "Historic District Commission – Legals (11405-44230);" \$350 from "Planning & Code Administration – Legal Notices (11411-44230)" to \$350 "Vehicle Maintenance (11411-46390);" \$250 from "Planning & Code Administration – Legal Notices (11411-44230)" to \$250 "Planning & Code Administration – Telephone (11411-45216);" \$250 from "Planning & Code Administration – Professional Memberships (11411-46258)" to \$250 "Planning & Code Administration – Office Equipment (11411-45416);" \$656 from "Town Clerk – Copier (11501-42233)" to "Town Clerk – Legal Notices (11501-44230);" \$46 from "Town Clerk – Micro Film (11501-44271)" to \$46 "Town Clerk – Telephone (11501-45216);" \$500 from "Town Clerk – Equipment Repair (11501-46224)" and \$77 from "Town Clerk – Micro Film (11501-44271)" to \$577 "Town Clerk – Legal Notices (11501-44230);" \$166 from Registrar of Voters – Contractual, Temporary,

Occasional P/R (11601-40105)" to \$166 "Registrar of Voters – FICA/Medicare (11601-41230);" \$2,477 from "Legal & Insurances – Legal (11701-44203)" to \$2,477 "Legal & Insurances – Workers Compensation Insurance (11701-41260);" \$1,800 from "Probate – Indexing & Recording (11702-44207)" and \$738 "Probate – Postage (11702-44217)" to \$2,538 "Probate – Windham/Colchester Probate District (11702-47250);" \$85 from "Information Technology – Professional Services (11801-44208)" to \$85 "Information Technology – Other Supplies (11801-42315);" \$2,449 from Parks & Recreation – Contractual, Temporary, Occasional P/R (15201-40105)" and \$894 "Parks & Recreation – Contractual, Temporary, Occasional P/R (15201-40105)" to \$2,449 "Facilities – Fuel & Heating (11901-45221)" and \$894 "Facilities – Electricity (11901-45622);" \$9,175 from "Parks & Recreation – Contractual, Temporary, Occasional P/R (15201-40105)" to \$9,175 "Facilities – Service Contracts (11901-44223);" \$1,623 from "Parks & Recreation – Contractual, Temporary, Occasional P/R (15201-40105)" to \$1,623 "Facilities – Building Repairs (11901-46226);" \$213 from "Facilities – Advertising (11901-44231)" and \$156 "Facilities – Advertising (11901-44231)" to \$213 "Facilities – Custodial/Maintenance Supplies (11901-42331)" and \$156 "Facilities – Mileage, Training, & Meetings (11901-43213);" \$14,356 from "Police – Regular Salaries (12101-40101)" to \$14,356 "Police – Overtime (12101-40103);" \$136 from "Police – Telephone (12101-45216)" to \$74 "Police – Copier (12101-42233)" and \$62 "Police – Postage (12101-44217);" \$4,521 from "Fire – Service Contracts (12202-44223)" to \$3,161 "Fire – Overtime (12202-40103);" \$1,312 "Fire – Fire Equipment & Supplies (12202-42346);" and \$48 "Fire – Professional Services (12202-44208);" \$3,870 from "Fire – Service Contracts (12202-44223)" to \$1,284 "Fire – Electricity (12202-45622)" and \$2,586 "Fire – Vehicle Maintenance & Fuel (12202-46390);" \$200 from "Fire – Custodial/Maintenance (12204-43213)" to \$200 "Fire – Electric (12204-45622);" \$284 from "Civil Preparedness – Equipment Repair (12301-46224);" \$250 from "Civil Preparedness – Printing & Publication (1231-44232);" and \$84 from "Civil Preparedness – Emergency Medical Supplies (12301-42345)" to \$618 "Civil Preparedness – Telephone (12301-45216);" \$759 from "Civil Preparedness – Equipment Repairs (12301-46224)" and \$457 from "Civil Preparedness – Equipment Repairs (12301-46224)" to \$759 "Civil Preparedness – Service Contracts (12301-44223)" and \$457 "Civil Preparedness – Service Contracts (12301-44223);" \$21 from "Highway – Postage (13201-44217)" to \$21 "Highway – Office Supplies (13201-42301);" \$90 from "Highway – Mileage, Training, & Meetings (13201-43213)" to \$90 "Highway – Contractual, Temporary, Occasional P/R (13201-40105);" \$4,651 from "Highway – Payroll (13201-40101);" \$1,244 from "Highway – Overtime (13201-40103);" and \$1,307 "Highway – FICA (13201-41230)" to \$7,202 "Highway – Other Purchase & Supplies;" \$3,467 from "Highway – Traffic Lights (13201-45389)" and \$1,050 "Highway – Professional Services (13201-44208)" to \$4,517 "Highway – Other Purchases & Supplies (13201-42340);" \$1,011 from "Highway – Road Improvement (13201-48349);" \$37 "Highway – Equipment Repairs (13201-46224);" and \$89 "Highway – Uniform Rental (13201-44238)" to \$1,137 "Highway – Vehicle Maintenance (13201-46390);" \$324 from "Highway – Advertising (13201-44231);" \$647 "Highway – Equipment Rental (13201-44237);" and \$500 "Highway – Telephone (13201-45216)" to \$1,471 "Highway – Vehicle Maintenance (13201-46390);" \$44 from "Highway – Professional Membership (13201-43258)" and \$81 "Highway – Copier (13201-42233)" to \$125 "Highway – Vehicle Maintenance (13201-46390);" \$518 from "Highway – Protective Clothing & Equipment (13201-42323);" \$1,366 "Highway – Professional Services (13201-44208);" and \$649 "Highway – Mileage & Training (13201-43213)" to \$2,533 "Highway – Vehicle Maintenance (13201-46390);" \$99 from "Highway – Employee Related Insurance (13201-41210);" \$13,261 "Highway – Transportation (13601-43213);" and \$2,000 "Highway – Vehicle Maintenance (13601-46390)" to \$15,360 "Highway – Vehicle Maintenance (13201-46390);" \$1,549 from "Contract Settlements (11101-50950)" to \$1,549 "Fleet Maintenance – Regular Payroll (13202-40101);" \$390 from "Fleet Maintenance – Heating Fuel (13202-45221);" \$427 "Fleet Maintenance – Building Repairs (13202-46226);" and \$1,302 "Fleet Maintenance – Supplies (13202-42341)" to \$23 "Fleet Maintenance – Telephone (13202-45216);" \$1,249 "Fleet Maintenance – Vehicle Maintenance & Fuel (13202-46390);" and \$847 "Fleet Maintenance – Equipment Repairs (gas pumps) (13202-46224);" \$655 from "Fleet Maintenance – Service Contracts (13202-44223);" \$500 "Fleet Maintenance – Custodial/Maintenance Supplies (13202-42331);" \$100 "Fleet

Maintenance – Building Repairs (13202-46226)," \$250 "Fleet Maintenance – Professional Services (13202-44208)," \$82 "Fleet Maintenance – Protective Clothing & Safety Equipment (13202-42323)," and \$100 "Fleet Maintenance – Mileage, Training & Meetings (13202-43213)" to \$1,687 "Fleet Maintenance – Overtime (13202-40103);" \$526 from "Transfer Station – Other Purchase & Supplies (13601-42340)" to \$526 "Transfer Station – Electric (13601-45622);" \$2,234 from "Transfer Station – Regular Salaries (13601-40101)" to \$2,234 "Transfer Station – Overtime (13601-40103);" \$16,000 from "Planning & Code Administration – Regular Payroll (11411-40101)," \$1,200 "Planning & Code Administration – FICA/Retirement (11411-41230)," and \$1,725 "Health – Professional Services (14201-44208)" to \$17,135 "Health – Regular Payroll (14201-40101)" and \$1,790 "Health – FICA/Retirement (14201-41230);" \$237 from "Health – Telephone (14201-45216)" to \$237 "Health – Printing & Publications (14201-44232);" \$927 from "Cragin Library – Custodial Supplies (15101-42331)" to \$927 "Cragin Library – Service Contracts (15101-44223);" \$267 from "Cragin Library – Fuel & Heating (15101-45221)" to \$276 "Cragin Library – Water & Sewer (15101-45222);" \$168 from "Cragin Library – Postage (15101-44217)" to \$168 "Cragin Library – Printing & Publications (15101-44232);" \$1,937 from "Parks & Recreation – Contractual, Temporary, Occasional P/R (15201-40105)" to \$1,937 "Parks & Recreation – Regular Payroll (15201-40101);" \$1,157 from "Parks & Recreation – Contractual, Temporary, Occasional P/R (15201-40105)" to \$1,157 "Parks & Recreation – Machinery & Equipment (15201-48404);" \$70 from "Parks & Recreation – Office Supplies (15201-42301)" to \$70 "Parks & Recreation – Copier (15201-42233);" \$128 from "Parks & Recreation – Fuel & Heating (15201-45221)" to \$128 "Parks & Recreation – Telephone (15201-45216);" \$1,367 from "Parks & Recreation – Electricity (15201-45622)" to \$1,367 "Parks & Recreation – Vehicle Maintenance & Fuel (15201-46390);" \$2,056 from "Parks & Recreation – Electricity (15201-45622)" to \$2,056 "Parks & Recreation – Building Repairs (15201-46226);" \$220 from "Senior Center – Electricity (15401-45622)" and \$445 "Senior Center – Service Contracts (15401-44223)" to \$665 "Senior Center – Fuel & Heating (15401-45221);" \$279 from "Senior Center – Contractual, Temporary, Occasional P/R (15401-40105)" to \$279 "Senior Center – Custodial/Maintenance Supplies (15401-42331);" \$156 from "Senior Center – Contractual, Temporary, Occasion P/R (15401-40105)" to \$156 "Senior Center – Copier (15401-42233);" and \$43 from "Senior Center – Contractual, Temporary, Occasional P/R (15401-40105)" to \$43 "Senior Center – Printing & Publications (15101-44232);" seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**7. Tax Refunds & Rebates**

G. Cordova moved to accept tax refunds in the amount of \$356.47 to Chase Auto Finance Corporation, \$18.87 to Robert and Marian Fletcher, \$62.30 to Charles Lattmann, \$47.57 to Carl Miazga, Jr., \$171.64 to Nissan Infiniti Lt, \$6.20 to Joshua D. Orbach, \$44.44 to SA Challenger Inc., \$218.67 to William or Jeanette Tompkins; seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**8. Discussion and Possible Action on Community Publications Contract**

No action taken.

**9. Citizen's Comments**

None.

**10. First Selectman's Report**

First Selectman G. Schuster reported that the Chatham Health District is continuing to work on their budget for the next fiscal year with a focus on increasing staff levels, particularly moving from a part-time to a full-time sanitarian. The Board of Selectmen discussed the level of services provided by the Health District.

**5b. Commission on Aging. Member re-appointment for a three-year term to expire 12/01/2014. Betty Ann Oppelt to be interviewed.**

R. Coyle moved to re-appoint Betty Ann Oppelt as a member to the Commission on Aging for a three-year term to expire 12/01/2014, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**11. Liaison Report**

J. Ford reported that the Conservation Commission reviewed two applications, one for the Caring Community of Connecticut on Waterhole Road and the other for a seven-lot subdivision on McDonald Road.

R. Coyle reported that the Open Space Advisory Committee discussed the seven-lot subdivision on McDonald Road and the large white oak tree in the White Oak subdivision.

**12. Adjourn**

G. Cordova moved to adjourn at 7:10 p.m., seconded by J. Ford. Unanimously approved.  
MOTION CARRIED.

Respectfully submitted,



Derrik M. Kennedy  
Executive Assistant to the First Selectman

Attachment:

- Statement from Norman Dupuis

# Prepared Statement

by Norman J. Dupuis  
Appearing before the  
Colchester Board of Selectmen  
Thursday, November 17, 2011

Good evening, members of the Colchester Board of Selectmen.

For the record, my name is Norman J. Dupuis, a resident of the town of Colchester for 15 years. I'm appearing before you this evening to apply for a position on the recently established Town Building Committee.

You may be asking yourselves, "Why is he coming before us so late in the committee selection process?" I decided to come forward shortly after I learned that the Chairperson of the Building Committee, Theresa Hendrickson, had resigned.

As some or all of you may recall from Theresa's forwarding letter, as Chairperson of the Senior Center Study Committee, to First Selectman Greg Schuster, she stated in paragraph three, "in an additional recommendation, the Study Group would ask that I (or my designee) serve on any related planning and development activities as this important work moves forward."

It is my understanding that I am her designee, having served as her vice chairman of the Senior Center Study Committee. I might add that this does not apply to her role as Chairperson of the Building Committee, only her seat on the committee. In addition, this is something I want to do for the town and for the seniors of the town.

In terms of my experience, I offer the following:

1. September, 2006 to January, 2008 - served as president of the "Friends of the Colchester Senior Center". This group became a planning committee for a new senior center. It should be noted that this was not a formal town committee.
2. November, 2010 to April, 2011 - served as vice chairman of the town's Senior Center Study Committee. This group built upon the work of the "Friends" and formalized and completed the planning process for a new senior center.
3. July, 2009 to June, 2011 - served as president of the Colchester Chapter 4019 AARP and I am currently serving on the chapter's board of directors.

4. In terms of my experience in hiring design consultants and building contractors, I had 42 years of experience with the CT Department of Transportation, the largest employer of outside professional and technical services in the state, in my opinion.

I'd like to conclude by saying that I have studied the issue of a new senior center for approximately five years, including, but not limited to, the following:

1. Design of a floor plan layout and square footage for a new center.
2. Funding sources available at the federal, state and town levels.
3. A stand alone facility versus utilizing an existing town owned facility.
4. Health and safety issues.

In addition, I'd like to say that when I first became involved in the planning process for a new senior center, I favored a stand-alone center on Town Hall property. Early on, my associates and I had felt that was the only viable option available to us.

Then, while I was a member of the Colchester Senior Center Study Committee, an option for an alternate location became available for consideration.

After touring the William J. Johnston School and having a discussion with the Board of Education officials, it became obvious to me that there was no question that this was the location to support a new senior center as well as a community center. This is my current position.

Are there any questions?

Thank you and Good Evening,

Norman Dupuis