



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

## Board of Selectmen Regular Meeting Minutes

Thursday, October 6, 2011

Colchester Town Hall

Meeting Room 1 – 7:00pm

**MEMBERS PRESENT:** First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby, and Selectman Rosemary Coyle (via phone)

**MEMBERS ABSENT:** Selectman Greg Cordova

**OTHERS PRESENT:** Derrik Kennedy, James Paggiolo, Adam Turner, Maggie Cosgrove, Dot Mrowka, Attorney Patrick McHale, Ryan Blessing, and other citizens.

RECEIVED  
COLCHESTER, CT  
2011 OCT - 7 AM 10:40  
MAYOR & BOARD

1. **Call to Order**  
First Selectman Gregg Schuster called the meeting to order at 7:00 p.m.
2. **Additions to the Agenda**  
S. Soby moved to remove from the agenda item #15 and renumber accordingly, seconded by J. Ford. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the September 1, 2011 Regular Board of Selectmen Meeting**  
S. Soby moved to approve the minutes of the September 1, 2011 regular Board of Selectmen meeting, seconded by J. Ford. Unanimously approved. MOTION CARRIED.
4. **Approve Minutes of the September 14, 2011 Tri-Board Meeting**  
R. Coyle moved to approve the minutes of the September 14, 2011 Tri-Board meeting, seconded by J. Ford. Unanimously approved. MOTION CARRIED.
5. **Approve Minutes of the September 15, 2011 Regular Board of Selectmen Meeting**  
S. Soby moved to approve the minutes of the September 15, 2011 regular Board of Selectmen meeting, seconded by J. Ford. S. Soby abstained. All other selectmen approved. MOTION CARRIED.
6. **Citizen's Comments**  
None.
7. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
  - a. **Agriculture Commission.** Joanne Becker to be interviewed.  
Joanne Becker was absent.
  - b. **Fair Rent Commission.** Member appointment for a two-year term to expire 10/31/2013.  
Kimberly Russo was interviewed.
  - c. **Fair Rent Commission.** Member appointment for a two-year term to expire 10/31/2013.  
Samantha Van Zilen was interviewed.

**d. Building Commission. Discussion and Possible Appointment of Provisional Alternate.**

**i. Available Alternates: John Avery, Sharon Boski, Justin Buntton, Nancy Cordova, John Carroll, Robert Dennehy, Steven Kardys, Robert Sosnoski, William Sullivan.**

R. Coyle moved to postpone action on nominating provisional alternates to the Building Committee until the next Board of Selectmen meeting, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**8. Budget Transfers**

S. Soby moved to approve the Debt Service budget transfer of \$44,000 (Debt Service – Lease Principal Payment, Acct. # 18101-49250) and \$6,000 (Debt Service – Lease Interest Payment, Acct. # 18101-49255), as \$50,000 to “Transfer to Debt Service Fund (18501-50700),” seconded by J. Ford. Unanimously approved. MOTION CARRIED.

S. Soby moved to approve the Senior Center budget transfer of \$654 (Service Contracts, Acct. # 44223), in whole, to “Equipment Repairs, Acct. # 46224,” seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

S. Soby moved to approve the Police budget transfer of \$199 (Professional Services, Acct. # 44208), in whole, to “Professional Memberships, Acct. # 43258,” seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**9. Tax Refunds & Rebates**

J. Ford moved to approve the tax refunds of \$11.64 to George Perkins, \$6.72 to Marjorie Stula, \$25.60 to Daniel Ferrigno, \$16.29 to Michael Carabillo, \$1,855.00 to Norman Jacqueline Ravagnani, \$118.83 to Joseph Colella, Jr., \$5.68 Jerome J. Bednar, \$3.88 to Alan Carlstrom, \$136.49 to Jennifer Mancini, \$25.08 to P.R. or John Korenkiewicz, \$15.76 to Patricia Korenkiewicz, \$34.38 to Jennifer Caron, \$60.75 to Jason Marino, \$81.94 to Kevin or Kim Darling, \$70.83 to Emkay Inc Trust, \$24.57 to Cathy Solis, \$170.09 to Charles Riordan, \$17.06 to William Bartol, \$42.65 to Michael or Alicia Blanco, \$82.46 to Michael L. Blake, \$14.73 to Marie Day, \$22.23 to Victoria Dominick, \$164.24 to Lisa Williamson, \$20.68 to Clifford Pinnock, \$15.51 to Clifford or Bonnie Pinnock, \$12.92 to Jessica Gregoire, \$29.51 to Paul Hunt, and \$7.24 to Joseph R. Kablik; seconded by S. Soby. Unanimously approved. MOTION CARRIED.

**10. Discussion and Possible Action on Sewer and Water Expansion**

Town Planner Adam Turner presented to the Board. No action was taken.

**11. Discussion and Possible Action on Vehicle Lease-Purchase Contract**

Chief Financial Officer Maggie Cosgrove presented to the Board. S. Soby moved to adopt the resolution included as Exhibit E of the Master Lease Purchase Agreement to approve entering into a lease agreement with Sovereign Leasing and authorize the First Selectman to sign all necessary documents, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**12. Discussion and Possible Action on Heating Oil Contract**

Chief Financial Officer Maggie Cosgrove presented to the Board. S. Soby moved to approve the heating oil contract with East River Energy, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

13. **Discussion and Possible Action on 9-1-1 Dispatch Contract with Colchester Emergency Communications, Inc.**  
R. Coyle moved to approve the 9-1-1 Dispatch Contract with Colchester Emergency Communications, Inc. with changes to the spelling of "Middleton" in Section I and "SBC Connecticut" in Sections IV, seconded by J. Ford. Unanimously approved. MOTION CARRIED.
14. **Discussion and Possible Action on Engagement Agreement with Randi Frank Consulting**  
S. Soby moved to approve the engagement agreement with Randi Frank Consulting with modifications to the agreement to delete the last sentence in Section 1.3 and to edit section 3.1 to read, "Consultant fee of \$85/hour plus unusual expenses, only with prior approval of the Town, not to include travel expenses," seconded by J. Ford. Discussion on hiring of consultant and start date. Unanimously approved. MOTION CARRIED.
15. **Discussion and Possible Action on Recreation Manager**  
R. Coyle moved to authorize the First Selectman to hire Cheryl Hancin as Recreation Manager, seconded by J. Ford. Unanimously approved. MOTION CARRIED.
16. **Citizen's Comments**  
None.
17. **First Selectman's Report**  
First Selectman G. Schuster advised all boards and commissions to establish and provide their 2012 meetings dates to the Town Clerk by the end of November; the Chatham Health District is moving towards a sub-committee model for monthly meetings with Board meetings held quarterly or as-needed; the Town received a grant for the Streetscape Project on Lebanon Avenue and went out to bid for development whereby the Town received only one bid, staff recommends rejecting the bid and re-bidding the project; and the Building Committee had their first meeting this week and scheduled the second and fourth Thursdays of each month as their meeting dates.
18. **Liaison Report**  
S. Soby reported that the Zoning Board of Appeals meeting was cancelled; the Planning & Zoning Commission gave final approval to Tractor Supply and there were three modifications to plans due to the failure to adopt a sidewalk fee-in-lieu ordinance; and the Police Commission is continuing to revise and update the Department Rules and Regulations.
19. **Executive Session to Discuss Contract Negotiations with Colchester Police Local 2693T AFSCME Council 15 & MEUI Local 506, SEIU, AFL-CIO, CLC (Administrators)**  
S. Soby moved to enter into executive session to discuss contract negotiations with Colchester Police Local 2693T AFSCME Council 15 and MEUI Local 506, SEIU, AFL-CIO, CLC (Administrators) and to invite Chief Financial Officer Maggie Cosgrove and Town Labor Attorney Patrick McHale into executive session, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

Entered into Executive Session at 8:16 p.m.  
Exited From Executive Session at 9:00 p.m.

20. **Adjourn**  
S. Soby moved to adjourn at 9:01 p.m., seconded by J. Ford. Unanimously approved. MOTION CARRIED.

Note: This meeting was recorded by a digital audio recording system and is available through the Colchester First Selectman's office in accordance with the Freedom of Information Act.