



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

## Board of Selectmen Regular Meeting Minutes Thursday, August 18, 2011 Colchester Town Hall

Meeting Room 1 – Immediately Following the Public Hearing at 7:00pm

REVISED

RECEIVED  
TOWN OF COLCHESTER  
SEP 16 PM 5:01

**MEMBERS PRESENT:** First Selectman Gregg Schuster, Selectman James Ford, Selectman Stan Soby, and Selectman Greg Cordova

**MEMBERS ABSENT:** Selectman Rosemary Coyle

**OTHERS PRESENT:** Derrik Kennedy, James Paggioli, Dot Mrowka, Ron Goldstein, Ryan Blessing, and other citizens

1. **Call to Order**  
First Selectman G. Schuster called the meeting to order at 7:02 p.m.
2. **Additions to the Agenda**  
None.
3. **Approve Minutes of the August 4, 2011 Commission Chairmen Meeting**  
S. Soby moved to approve the minutes of the August 4, 2011 Commission Chairmen Meeting, seconded by G. Cordova. Unanimously approved. G. Cordova abstained. MOTION CARRIED.
4. **Approve Minutes of the August 4, 2011 Regular Board of Selectmen Meeting**  
J. Ford moved to approve the minutes of the August 4, 2011 Regular Board of Selectmen Meeting, seconded by G. Cordova. Unanimously approved. G. Cordova abstained. MOTION CARRIED.
5. **Citizen's Comments**  
None.
6. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

Selectman Coyle, who could not be in attendance tonight, requested that the board and commission interviews be recorded. The following board and commission interviews were recorded:

- a. **Agriculture Commission. Alex Savitsky to be interviewed.**  
Alex Savitsky was interviewed.

Selectman Cordova recused himself from Building Committee interviews.

- b. **Building Committee. Sharon Murphy Boski to be interviewed.**  
Sharon Murphy Boski was interviewed.
  
- c. **Building Committee. Joseph A. DeLucia, Jr. to be interviewed.**  
Joseph A. DeLucia, Jr. was absent.
  
- d. **Building Committee. Theresa Hendrickson to be interviewed.**  
Theresa Hendrickson was interviewed.
  
- e. **Building Committee. Paul Picard to be interviewed.**  
Paul Picard was interviewed.
  
- f. **Building Committee. William Sullivan to be interviewed.**  
William Sullivan was interviewed.
  
- g. **Building Committee. Anthony J. Tarnowski to be interviewed.**  
Anthony J. Tarnowski was interviewed.
  
- h. **Building Committee. Thomas A. Tyler to be interviewed.**  
Thomas A. Tyler was interviewed.

7. **Budget Transfers**

None.

8. **Tax Refunds & Rebates**

G. Cordova moved to approve the tax refunds in the amount of \$27.66 to Allstate Insurance Co., \$25.07 to Toshiko Bellmore, \$20.00 to Neil and Jean Gervais, \$25.08 to Lowell Prior, \$32.06 to Matthew or Katey Whitney, and \$150.44 to Emkay Inc. Trust, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

9. **Discussion and Possible Action on Resolutions for Title III Contract Extension**

S. Soby moved that it be resolved that the Board of Selectmen for the Town of Colchester hereby empower the First Selectman, Gregg Schuster, to enter into and amend contractual instruments in the name and on behalf of the Town of Colchester with the Eastern Connecticut Agency on Aging and to affix the corporate seal, and be it further resolved that the Board of Selectmen for the Town of Colchester hereby authorize the First Selectman, Gregg Schuster, to certify that the Town of Colchester has adopted as its policy to comply with the nondiscrimination agreements and warranties required under Connecticut General Statutes 4a-60(a)(1) and 4a-60a(a)(1), as amended; seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

10. **Discussion and Possible Action on Sign Language Interpreter Services**

S. Soby moved to approve a one-year contract with the State of Connecticut for sign language interpreter services and authorize the First Selectman to sign all necessary documents, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**11. Discussion and Possible Action on Water Supply Plan**

J. Paggioli discussed the water supply process and plan to the Board of Selectmen. G. Cordova moved that whereas the Town of Colchester is required to prepare and submit a revised water supply plan to the state of Connecticut no later than Many 31, 2012, and after review of all submittals to the RFP for the consultant services for the preparation of said plan, and in following the recommendation of the Sewer and Water Commission; the Board of Selectmen accepts the proposal submitted by Lenard Engineering for the preparation of the Town of Colchester Water Supply Plan for a cost not to exceed \$12,500 and that the First Selectman is hereby authorized to sign any and all contracts with Lenard Engineering for the preparation of the Water Supply Plan in accordance with the RFP received on July 29, 2011, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

**12. Discussion and Possible Action on Fair Rent Commission**

The Board of Selectmen discussed the current status of the commission and future plans for the commission. No action taken.

**13. Discussion and Possible Action on Recommendation of General Municipal Law Attorney**

G. Cordova moved to award the bid for general law legal services to Shipman & Goodwin and Suisman Shapiro and authorize the First Selectman to sign all necessary documents, seconded by S. Soby. Discussion on number of respondents to RFP. Unanimously approved. MOTION CARRIED.

**14. Discussion and Possible Action on Revaluation**

Discussion was held with John Chaponis, Town Assessor, and the Board of Selectmen regarding the progress of the town revaluation.

**15. Discussion and Possible Action on Personnel Policy**

**a. Sections I & II (Second Reading)**

No action taken.

**b. Section III, Pages 15-19 (First Reading)**

The Board of Selectmen reviewed and discussed the presented section of the revised personnel policy. No action was taken.

**16. Citizen's Comments**

None.

**17. First Selectman's Report**

First Selectman G. Schuster reported that there will be a OPEB (other Post-Employment Benefits) meeting with the Board of Selectmen, Board of Finance, and Board of Education scheduled for September 14, 2011 to discuss the possible creation of an OPEB Trust; following up on last meeting's discussion on vandalism on the Town Green, he has spoken with the Town Attorney and they put forth several recommendations that will be considered in the future; the Fitch rating agency has affirmed the Town's "AA" rating, with a "stable outlook;" and in September, firefighters and a policeman from Colchester, England will be visiting Colchester and we are planning a ceremony to welcome them.

**18. Liaison Report**

S. Soby reported that the Planning & Zoning Commission changed sidewalk language to remove the fee-in-lieu option and revised “one mile from the center of town” to be measured by travel route instead of exact distance, there was discussion on lighting and signage with Tractor Supply, and a draft of proposed new Zoning Regulations have been distributed to commission members for review. Selectman Soby further reported that Zoning Board of Appeals continued their public hearing regarding their appeal of a Zoning Enforcement Officers decision. Selectman Soby reported that the Police Commission is continuing to work on revising the Rules and Regulations, the force and commission have approved new uniforms, and there has been increased activity by the department due to an increase in tactical patrols.

**19. Executive Session to Discuss Memorandum of Agreement with Local 1303-254 of CT Council 4, AFSCME, AFL-CIO (Clerical Union)**

J. Ford moved to enter into executive session to discuss the memorandum of agreement with Local 1303-254 of CT Council 4, AFSCME, AFL-CIO (Clerical Union), seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:23 p.m.

Exited from executive session at 8:32 p.m.

**20. Adjourn**

G. Cordova moved to adjourn at 8:33 p.m., seconded by S. Soby. Unanimously approved. MOTION CARRIED.

Respectfully submitted,



Derrik M. Kennedy

Executive Assistant to the First Selectman