

Gregg Schuster



First Selectman

**Board of Selectmen Regular Meeting Agenda
Thursday, November 18, 2010
Colchester Town Hall**

Meeting Room 1 – 7:00pm

REVISED

RECEIVED
COLCHESTER, CT
2010 DEC - 3 PM 12:04
NANCY A. BRAY
Nancy A. Bray

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman Rosemary Coyle, Selectman James Ford, and Selectman Greg Cordova

MEMBERS ABSENT: Selectman Stan Soby

OTHERS PRESENT: Derrik Kennedy, Nancy Bray, Tricia Coblenz, Mike Caplet, Glenn Morron, Dave Anderson, Joseph Mathieu, Robert Parlee, Ryan Blessing, Katy Nally, and other citizens.

1. Call to Order

First Selectman G. Schuster called the meeting to order at 7:05 p.m.

2. Discussion and Possible Action on Acceptance of Poem From Martin Lopez

Katy Nally read a prepared statement on behalf of Martin Lopez. R. Coyle moved to accept the poem given to the Board of Selectmen from Martin Lopez and to enter it into the minutes, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

3. Additions to the Agenda

J. Ford moved to change agenda item #8a to read, "Board of Assessment Appeals, John Bogush to be interviewed," add agenda items #8b, "Planning & Zoning Commission, member Joseph Mathieu to be reappointed to a term to expire 11/30/2013," and #8c, "Sewer & Water Commission, Ken Fagnoli to be interviewed," to switch agenda items #8i to #8g, to remove from the agenda item #11, "Discussion and Possible Action 2011 Revaluation Contract," and renumber accordingly, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

4. Approve Minutes of the November 4, 2010 Board of Selectmen Special Meeting

J. Ford moved to approve the minutes of the November 4, 2010 Board of Selectmen Special Meeting, seconded by R. Coyle. J. Ford and G. Cordova abstained. R. Coyle and G. Schuster approved. MOTION CARRIED.

5. Approve Minutes of the November 4, 2010 Board of Selectmen Regular Meeting

J. Ford moved to approve the minutes of the November 4, 2010 Board of Selectmen Regular Meeting, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

6. Approve Minutes of the November 9, 2010 Board of Selectmen Special Meeting

G. Cordova moved to approve the minutes of the November 9, 2010 Board of Selectmen Special Meeting, seconded by G. Schuster. J. Ford and R. Coyle abstained. G. Cordova and G. Schuster approved. MOTION CARRIED.

7. **Citizen's Comments**

J. McNair commented on the events leading up to and proceeding the November 9, Board of Selectman Special Meeting. T. Gilman, J. Stavola, and D. Philips commented in support of reappointing Police Commissioner G. Morron to the Police Commission. Submitted statements are attached.

8. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

- a. **Board of Assessment Appeals. John Bogush to be interviewed.**
John Bogush was interviewed.
- b. **Planning & Zoning Commission. Member Joseph Mathieu to be reappointed for a term to expire 11/30/2013.**
R. Coyle moved to reappoint Joseph Mathieu as a member of the Planning & Zoning Commission for a term to expire 11/30/2013, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- c. **Sewer & Water Commission. Ken Fagnoli to be interviewed.**
Ken Fagnoli was interviewed.
- d. **Economic Development Commission. Member appointment to a vacant term previously held by Jeffrey Koonankeil for a term to expire 10/31/14. Gregory Tardif to be interviewed.**
Gregory Tardiff was interviewed.
- e. **Historic District Commission. Member Nancy Anderson to be reappointed for a term to expire 11/30/2013.**
R. Coyle moved to reappoint Nancy Anderson as a member of the Historic District Commission for a term to expire 11/30/2013, seconded by J. Ford. Unanimously approved. MOTION CARRIED.
- f. **Historic District Commission. Alternate Janice Adams to be reappointed for a term to expire 11/30/2013.**
R. Coyle moved to reappoint Janice Adams as an alternate to the Historic District Commission for a term to expire 11/30/2013, seconded by J. Ford. Unanimously approved. MOTION CARRIED.
- g. **Parks & Recreation Commission. Member Melissa Kennedy to be reappointed for a term to expire 11/30/2014.**
G. Cordova moved to reappoint Melissa Kennedy as a member of the Parks & Recreation Commission for a term to expire 11/30/2014, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- h. **Sewer and Water Commission. Member appointment for a new term previously held by Robert Tarlov to expire 06/30/2011. Ron Silberman was interviewed on 10/21/10. Discussion and Action on Ron Silberman for filling vacancy.**
Moved to appoint Ron Silberman as a member of the Sewer and Water Commission for a term to expire 06/30/2011, seconded by. Unanimously approved. MOTION CARRIED.
- i. **Police Commission. Member Glenn Morron to be interviewed.**
Glenn Morron was interviewed. R. Coyle moved to reappoint Glenn Morron to the Police Commission for a term to expire 11/01/13, seconded by J. Ford. R. Coyle and J. Ford voted in favor, G. Cordova and G. Schuster voted against. MOTION DEFEATED.

j. **Police Commission. Patrick Mickens to be interviewed.**

Patrick Mickens was absent. No action taken.

k. **Police Commission. Frank Jackter, Stanley L. Nolan, Edward Fusco, John W. Carroll IV, and Robert L. Kanaitis all interviewed on 10/26/10.**

R. Coyle moved to appoint Edward Fusco as a member of the Police Commission for a term to expire 11/15/13, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

G. Cordova moved to appoint Stanley L. Nolan as a member of the Police Commission for a term to expire 11/01/13, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

9. **Budget Transfers**

G. Cordova moved to approve the budget transfers of \$10,000 (Highway – Other Purchased Equipment) to \$10,000 (Highway – Professional Services), \$2,625 (Highway – Other Purchased Equipment) to \$2,625 (Highway – Equipment Rental), seconded by J. Ford. Unanimously approved. MOTION CARRIED.

R. Coyle moved to approve the budget transfers of \$1,500 (Parks & Recreation – Regular Payroll) to \$1,500 (Youth & Social Services – Regular and Part-Time Payroll), seconded by J. Ford. Unanimously approved. MOTION CARRIED.

10. **Tax Refunds & Rebates**

G. Cordova moved to approve the tax refunds of \$112.06 to Chase Auto Finance Corp and \$28.33 to Scott & Paulette Buchanan, seconded by J. Ford. Unanimously approved. MOTION CARRIED.

11. **Discussion and Possible Action on Software Maintenance Agreement**

R. Coyle moved to accept the Software Maintenance Agreement and authorize the First Selectman to sign all documents associated with the Badger software and hardware support services agreement, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

12. **Discussion and Possible Action on Disposal Policy (Second Reading)**

No action taken

13. **Discussion and Possible Action on Flag Policy (First Reading)**

No action taken.

14. **Discussion and Possible Action on SCCOG Legislative Agenda**

No action taken.

15. **Discussion and Possible Action on Purchasing Policy Review**

Discussion on negotiations with lowest-bidder. No action taken.

16. **Citizen's Comments**

None.

17. **First Selectman's Report**

First Selectman G. Schuster reported that today was Sue Dubb's last day and discussed the possibility of filling that position; the town was recently audited for our election results; there was an inquiry to form a regional ethics board, but there was little interest; there will be another public hearing for the possible changes to the Inland/Wetlands Fee Schedule; and he recently met with the Probate Judge-Elect McGrath.

18. Liaison Report

J. Ford commented that the Conservation Commission has adopted their 2011 meeting schedule and of two recent actions that were positively resolved.

R. Coyle commented that the Commission on Aging is currently reviewing their by-laws and two members will be retiring from the commission. The Senior Center Study Group should have a recommendation for the Board of Selectmen in January. The Ad-Hoc Facilities Committee has met and will now get an assessment from various Town departments.

19. Executive Session to Discuss Hardship Withdrawal

R. Coyle moved to enter into executive session to discuss a hardship withdrawal, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:26 p.m.

Exited from executive session at 8:28 p.m.

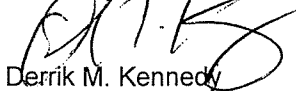
20. Discussion and Possible Action on Hardship Withdrawal

G. Cordova moved to approve the hardship withdrawal, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

21. Adjourn

G. Cordova moved to adjourn at 8:29 p.m., seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

Respectfully submitted,



Derrick M. Kennedy
Executive Assistant to the First Selectman

Attachments:

- Prepared statement from Martin Lopez
- Poem submitted by Martin Lopez
- Statement from James McNair on behalf of CCQ Editorial Board
- Statement from James Stavola
- Statement from Selectman R. Coyle
- Statement from Pam Scheibelein
- Budget Transfer Requests
- Memo from Public Works Director M. Decker regarding Software Maintenance Agreement

Mr. Gregg Schuster, First Selectman

11-18-10

My name is Martin Lopez, a VFW, American Legion member and President of CT. Murrett Marauders, a team that competes in the VA National Golden Age Games.

On August 7th while doing a fund raiser for the games, at Stop & Shop, I was robbed, but thanks to a few customers, who saw this happen, called Police who made their capture later that day.

It's not every day a Veteran gets robbed at a super market in the mid afternoon, but the news and local newspapers decided this was a story they could run, believe me I was very shocked, but?

After this happen I begin to realize very quickly to, this happened in my town, Colchester, CT. a town that cares very much for the military, including all Veterans.

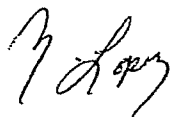
The support, both financial, and moral was great, even now anywhere I go, people are glad to see me, shake my hand, sorry for what happened to you, their just great to me.

Earlier this month I wanted to say thank you Colchester, so I contacted Mike a good friend who lives in MN. Told him what I needed, thus his poem for my entire town, Colchester, CT.

Mr. Schuster I thank you and every citizen for your support, to me and all Veterans who live in our town. If I make it to Hawaii, site of our 25th games, you and them will surely be on my mind.

Land of the Free, Because of the Brave,

Martin Lopez, Veteran



Thank You, Colchester

May the citizenry of Colchester be an example to others.
They opened their hearts to our sisters & brothers.
Freedom doesn't come easy, they have lost their share,
Vets, young and old, know that their neighbors care.

“The Marauders”, your team, is Hawaii bound.
The support you have shown is surely profound.
We may be a bit older and really need our rest,
But rest assured we will do our best.

The “Legion”, “Antique Vets”, friends to us all.
When the need arose, the “Lions” and “Rotary” also answered the call.
We're truly honored that the kids put on a special show.
How much it meant to us they will never know.

“Stop & Shop” and “Noels Market” have earned our applause.
You and “Plum Tomato” supported our cause.
As we eat our chili, we want you to know,
We will do our best and have taken our “Beano”.

Thank you so much “Colchester” we say with a tear,
We love our hometown, people and memories dear.

Written for “Mullets Marauders” for the
citizens of Colchester, Connecticut.
By: Michael D. Monfrooe USA Ret

A request for full transparency

We at Colchestercitizenswatch.com have a mission to increase transparency in our government. We realize that the Freedom of Information Act allows for party caucuses and polling of members to be held outside of public view. We realize that it is possible for votes to be set in stone well before any interviews even occur. While we realize all of you operate within the law, we hope you do the right thing. The public and the members being interviewed today all deserve total transparency; in particular, a full discussion of why each of you will decide to cast your vote one way or the other. Moreover, any clarity around any behind-the-door negotiations to gain compromise will be appreciated if they occurred.

Sincerely,

Sincerely,

James D. McNair III speaking on behalf the CCW Editorial Board- Pamela Shaw, Ginny Fitzgerald and Carol Tiziani

I want to take this opportunity to ask the Board to reappoint Mr. Morron to the Police Commission.

Over the past several months the police commisiion has been severly tested with the leaving of three police officer and two commissioners.

Throught hard work and dedication Mr. morron has managed to keep the police commission functioning, with the appointments of three new officers, placement of a school resource officer in our schools which had been cut from the budget, and finally the ongoing process and pending promotion of Colchester's first sgt.

The men and women of the Colchester pd have come to respect and trust Mr. Morron for his sense of fairness, his experience, and his ability to balance the needs of the police with the needs of the community.

Ladies and gentleman, you have a man here that is dedicated and honest and is willing to take the time to serve his community.

Use his experience and reappoint Mr. Morr to the police commisiion.

JAMES STAVOLA
41 NATALIE LANE
COLCHESTER, CT 06415
(860) 537-8920

Volunteering is the practice of people working on behalf of others or a particular cause without payment for their time and services. Volunteering is generally considered an altruistic activity, intended to promote good or improve human quality of life. That definition describes the tenure of Glenn Morron on the Police Commission.

From the beginning Gregg you have not wanted to work with Glenn. Glenn and I met with you shortly after your election to try to establish a system of working together and better communication.

But you began the meeting by saying, "I have a hard time working with you because you ran against me." How was that the correct way to start a working relationship? Gregg, you were the winner as Glenn pointed out and Glenn was still very willing to work with you to move the police department forward.

But since that time, though Glenn has extended the hand several times, Gregg, you basically communicate via email and propose items without ever including the Police Commission.

Thanks Stan for trying to work with me to develop a solution to this issue but additional caveats prevented resolution.

So tonight in the worst political decision, Colchester will become East Hampton 2 and you will leave the police commission without a chair, without historical knowledge and without experience to move forward in the best interest of the town.

You are removing Glenn for what reasons? I guess it must be because he worked with the Police Commission (all volunteers)

1. To hire 2 new police officers after 3 left
2. To have a certified officer with a signed letter of intent ready to be hired once the police commission has members and can convene
3. To develop the sergeant's test and name a sergeant once the police commission has members and can convene
4. To retain the School Resource Officer even though staffing levels were down
5. To develop a staffing budget to address police coverage in Colchester and stay completely within the budget
6. To begin work but didn't finish rewriting all the rules and regulations because other issues became a priority
7. To begin work but didn't finish their strategic plan because other issues became a priority

This is a sad day for Colchester when politics trumps what's in the best interest of the citizens of Colchester and our police force. All Colchester volunteers should be treated with respect and recognized for the work that they do for the town on their own personal time. Thank you Glenn.

Rosemary Coyle

From: pamslog@comcast.net
Sent: Thursday, November 18, 2010 3:35 PM
To: rosemarycoyle@sbcglobal.net
Subject: Fwd: Glen Moron

----- Forwarded Message -----

From: pamslog@comcast.net
To: selectman@colchesterct.gov
Sent: Thursday, November 18, 2010 12:22:15 PM
Subject: Glen Moron

I would like to go on record as supporting his appointment to the Police Commission.

Pamela Scheibelein

Memo

To: Gregg Schuster

From: Mark Decker 

CC: BOS/BOF

Date: 11/15/2010

Re: Transfer Requests

The Highway Department will be bringing forward two transfers at the next BOF and BOS meetings.

One is to rent equipment to clear out sediment basins that are in desperate need of clearing and the other is to contract for crack sealing. In both cases, we are requesting the money to fund the rental and contracted services from our "other purchases and supplies" line item. We really don't have any extra money in that line item but the work needs to be done and we'll have to make do with the remaining money the best we can.

The tractor/mower we would have liked to use for the sed basins is no longer functioning so we believe renting a machine and using our forces is more economical than hiring it out (about the same cost for 2 days of a contractor vs. a week of rental).

Typically, we crack seal using our equipment and manpower. However, I recently gave Kevin a list of about 35 roads that need crack sealing and there is no way he is going to be able to do all of it. There are 4 or 5 roads that have frequent cracking and really need something done. Because of the frequency of the cracks, hiring a contractor to do this work will be far more efficient than if we do it. We try to work on the roads where the cracks are more widely spaced (from crack to crack – not the size of the crack) where the contractor will be less productive and therefore more expensive than us doing the work. We will continue to work on the other roads using materials we have already purchased and our equipment and forces.

Please let me know if you have questions.

Town of Colchester
 General Fund
 Budget Transfer/Additional Appropriation


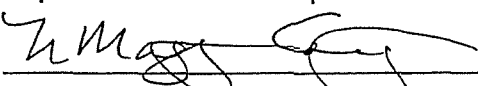
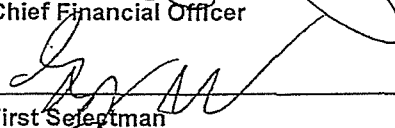
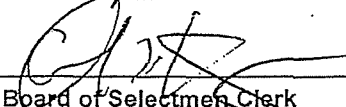
Department: Highway

Reason for Request: Hiring outside contractors to assist in crack sealing due to scheduling shortage of manpower

Reason for Available Funds: Funds not available will result in some asphalt work not being performed

From:	Account Number	Account Name	Amount
	42340	Other Purchased Supplies	10,000

To:	Account Number	Account Name	Amount
	44208	Professional Services	10,000

Nov 9, 2010	
Date Requested	Department Director or Supervisor
11/9/10	
Date Reviewed	Chief Financial Officer
11/10/10	
Date Approved	First Selectman
11/18/10	
Date Approved	Board of Selectmen Clerk
Date Approved	Board of Finance Clerk

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department:

Reason for Request:


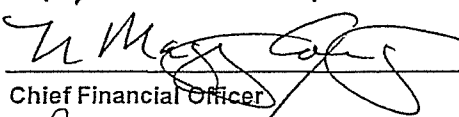
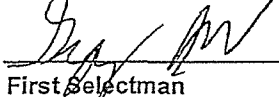
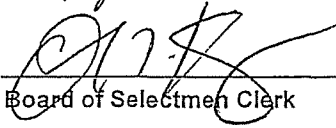
Reason for Available Funds:

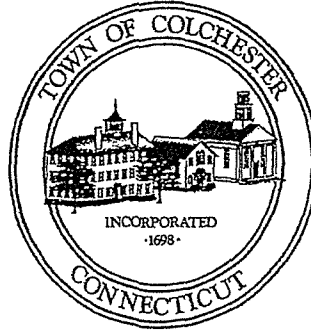
From:

Account Number	Account Name	Amount
<input type="text" value="42340"/>	<input type="text" value="Other Purchased Supplies"/>	<input type="text" value="2,625"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

To:

<input type="text" value="44237"/>	<input type="text" value="Equipment Rental"/>	<input type="text" value="2,625"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

<input type="text" value="Nov 9, 2010"/>	
Date Requested	Department Director or Supervisor
<input type="text" value="11/9/10"/>	
Date Reviewed	Chief Financial Officer
<input type="text" value="11/10/10"/>	
Date Approved	First Selectman
<input type="text" value="11/18/10"/>	
Date Approved	Board of Selectmen Clerk
<input type="text"/>	Board of Finance Clerk



Youth Services Bureau

November 9, 2010

To: Board of Selectmen and Board of Finance Members:

Colchester Youth & Social Services needs additional funding in order to meet the demands for services during the winter months. We are doing all that we can to meet the needs of everyone who walks through our door, but we simply don't have enough staff to complete all of the work that needs to be done during this very busy season. I am requesting that Amy McClafferty, Social Services Coordinator, have an additional 25 hours and Elizabeth Allard, Program Supervisor, an additional 70 hours between now and December 31st. Currently, our Social Services Coordinator works 20 hours each week and is paid 19.76 an hour. Elizabeth Allard works 3 hours a week managing the food bank, training volunteers and ordering food. She also works 7 hours a week at the youth center. Her hourly rate is \$13.01.

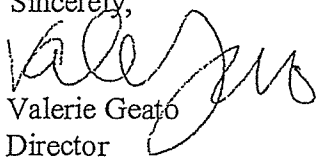
The cost of providing additional hours is as follows:

Amy McClafferty, additional 25 hours @ 19.76 = \$494.00
Elizabeth Allard, additional 70 hours @ \$13.01 = \$910.70

For a total of \$1404.70

Greg Plunkett has agreed to a transfer of funds from the Park and Rec. salary line item to cover the cost of this request.

Sincerely,


Valerie Geato
Director

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Youth Services

Reason for Request: Expand hours for part-time Social Services staff seasonally

Reason for Available Funds: Absence of Park & Rec Director

From:	Account Number	Account Name	Amount
	15201-40101	Regular Payroll	1,500

To:	Account Number	Account Name	Amount
	14102-40102	Regular and Part-time Payroll	1,500

Nov 15, 2010
Date Requested

Valerie Geato
Department Director or Supervisor - Signature
Print Name Valerie Geato / Greg Plunkett

Date Reviewed

Chief Financial Officer

11/15/10
Date Approved

Greg Plunkett
First Selectman


11/18/10
Date Approved

Greg Plunkett
Board of Selectmen Clerk

Date Approved

Board of Finance Clerk

Memo

To: Gregg Schuster
From: Mark Decker 
CC: BOS
Date: 11/15/2010
Re: Software Maintenance Agreement

Attached is a copy of Software and Hardware Support Maintenance Agreement for the Water/Sewer Department meter reading equipment and software. There is no cost associated with this for the first year as it is new (replacement) equipment.

***Action requested:** Motion to authorize the First Selectman to sign all documents associated with the Badger software and hardware support services agreement.*

Please let me know if you have questions.