

Gregg Schuster



First Selectman

RECEIVED  
COLCHESTER, CT  
2010 JUN 21 AM 9:31  
NANCY A. BRAY  
TOWN CLERK

**Board of Selectmen Regular Meeting Minutes  
Thursday, June 17, 2010  
Colchester Town Hall  
Meeting Room 1 – 7:00 pm**

**REVISED**

**MEMBERS PRESENT:** First Selectman Gregg Schuster, Selectman Greg Cordova, Selectman Rosemary Coyle, Selectman James Ford, and Selectman Stan Soby.

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Gregg Plunkett, Chief Walter Cox, Dave Anderson, Maggie Cosgrove, Brendan Healy, Nancy Bray, Rob Tarlov, Dot Mrowka, Attorney Langhammer, and other Citizens

**1. Call to Order**

First Selectman G. Schuster called the meeting to order at 7:00 p.m.

**2. Additions to the Agenda**

Rosemary Coyle moved to add to the agenda, "Discussion and Possible Action on on Senior Center Grant Renewal" as item # 26", to remove agenda item #18, "Discussion and possible action on Cody Camp Field Acceptance," to change agenda item # 8 "Discussion and Possible action on Appointment of Don Favry as Animal Control Officer and William Paul to Assistant Animal Control Officer" to item # 25, move item # 25 to become the new #8, and renumber accordingly," seconded by Greg Cordova. Unanimously approved. MOTION CARRIED.

**3. Approve Minutes of the June 3, 2010 Board of Selectmen Regular Meeting**

Rosemary Coyle moved to approve the minutes of the regular June 3, 2010 Board of Selectmen meeting with a change on # 8, being that Rosemary Coyle made the motion, not Greg Cordova, seconded by Stan Soby. Unanimously approved. MOTION CARRIED.

**4. Citizen's Comments:** Kelley Nicholas of 380 Old Hebron Road discuss ongoing issue of neighbor's guinea hens, chickens and exotic birds causing a nuisance to her family.

**5. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

- a. **Board of Assessment Appeals (to fill vacancy left by Gary Harris for a term to expire 11/21/2011).** Jeffrey M. Brainard was interviewed. Greg Cordova moved to appoint Jeffrey M. Brainard to fill vacancy left by Gary Harris for a term to expire 11/21/2011, seconded by Jim Ford. Unanimously approved. MOTION CARRIED.



**13. Discussion and Possible Action on Heating/HVAC Service Contract**

Greg Cordova Moved to approve the Heating/HVAC Service Contract to Reliable Oil for the Youth Center, Senior Center, and the Fire Department and to SOLO Mechanical for the Town Hall and Cragin Memorial Library, as recommended by the Facilities Director, and to authorize the First Selectman to sign all necessary documents, seconded by Stan Soby. Unanimously approved. MOTION CARRIED.

**14. Discussion and Possible Action on Security System Service and Monitoring Contract**

Stan Soby moved to approve the Security Systems Service and Monitoring Contract to American Alarm Company, as recommended by the Facilities Director, and to authorize the First Selectman to sign all necessary documents, seconded by Rosemary Coyle. Unanimously approved. MOTION CARRIED.

**15. Discussion and Possible Action on Sprinkler System Service Contract**

Rosemary Coyle moved to approve the Sprinkler System Service Contract to Simplex-Grinnell, as recommended by the Facilities Director, and to authorize the First Selectman to sign all necessary documents, seconded by Greg Cordova. Unanimously approved. MOTION CARRIED.

**16. Discussion and Possible Action on Oil, Diesel, and Gas Contract for Town and Schools**

Rosemary Coyle moved to approve the contract with Dime Oil for the purchase of heating oil, unleaded gasoline, and diesel fuel for fiscal year June 1, 2010 through June 30, 2011, and to authorize the First Selectman to sign all necessary documents, seconded by Greg Cordova. Unanimously approved. MOTION CARRIED.

**17. Discussion and Possible Action on Endorsement of Tree Donation Proposal**

Greg Cordova moved to accept the donation of a tree and associated memorial plaque, and their installation at the RecPlex, as recommended by the Parks & Recreation Commission, seconded by Stan Soby. Unanimously approved. MOTION CARRIED.

**18. Discussion and Possible Action on Federal Adult Employment Program**

Greg Cordova moved to reauthorize the Federal Adult Employment Program agreement to allow TVCCA to place up to six workers in the Parks & Recreation Department from July 1 through September 30, seconded by Stan Soby. Unanimously approved. MOTION CARRIED.

**19. Discussion and Possible Action on Colchester Organization of Recreational Tennis (CORT)**

Rosemary Coyle moved to form a Colchester Tennis Association to help promote and organize activities that would generate funds to be distributed directly toward tennis court improvements, additional facilities, events, and equipment, seconded by Stan Soby. Unanimously approved. Motion Carried. Rosemary Coyle moved to approve the sponsorship opportunity on the condition the Park and Recreation Commission also approves of the sponsorship opportunities, seconded by Stan Soby. Unanimously approved. MOTION CARRIED.

**20. Discussion and Possible Action on Water Capital Appropriation**

Greg Cordova moved to approve the Water Capital Appropriation, as recommended by the Sewer & Water Commission, of \$20,212 from the Water Capital undesignated fund balance to line item 3053210-48467, "Water Capital – Vehicles and Trucks," for the purchase of a Ford E-350 Econoline Van off the Connecticut State Contract #06PSX0067 – Supplement #6, seconded by Rosemary Coyle. Unanimously approved. MOTION CARRIED.

- 21. Discussion and Possible Action on Water and Sewer Infrastructure Extension Project Engineering Consultant Contract**  
Jim Ford moved to accept the Weston & Sampson proposal for “Consulting Engineering Services for Expansion of the Town’s Sewer and Water Infrastructure to Commercial Use Zones” with a lump sum fee of \$83,550 and to authorize the First Selectman to sign all associated agreements, including any associated agreement with the State related to the STEAP grant, seconded by Stan Soby. Unanimously approved. MOTION CARRIED.
- 22. Discussion and Possible Action on Marvin Road Drainage Improvement Contract**  
Stan Soby moved to award the Marvin Road Drainage Improvement Contract to Bakaj Construction, as recommended by the Public Works Director, and to authorize the First Selectman to sign all necessary documents, seconded by Rosemary Coyle. Unanimously approved. MOTION CARRIED.
- 23. Discussion and Possible Action on Approving the Resolution Regarding the FY 2009 HSGP Omnibus Memorandum of Agreement**  
Greg Cordova moved to accept the resolution regarding the FY 2009 HSGP Omnibus Memorandum of Agreement and to authorize the First Selectman to sign all necessary documents, seconded by Rosemary Coyle. Unanimously approved. MOTION CARRIED.
- 24. Discussion and Possible Action on Employee Assistance Program Contract**  
Stan Soby moved to approve the memorandum of agreement between United Community & Family Services, Inc. and the Town of Colchester for fiscal year July 1, 2010 through June 30, 2011, and to authorize the First Selectman to sign all necessary documents, seconded by Greg Cordova. Unanimously approved. MOTION CARRIED.
- 25. Discussion and Possible Action on Appointment of Don Favry as Animal Control Officer and William Paul as Assistant Animal Control Officer.**  
Stan Soby moved to appoint Don Favry as Animal Control Officer for a one-year term to expire 6/16/2011, and William Paul as Assistant Animal control Officer for a one-year term to expire 6/16/2011, seconded by Greg Cordova. Unanimously approved. MOTION CARRIED.
- 26. Discussion and Possible Action on Senior Center Grant Renewal**  
Rosemary Coyle moved to authorize the Senior Center Director to submit an application to the Brookdale Foundation, for renewal funding in the amount of \$3,000 for the Making Memories Program, and to authorize the First Selectman to sign all necessary documents, seconded by Greg Cordova. Unanimously approved. MOTION CARRIED.
- 27. Discussion and Possible Action on Personnel Policy Update Process**  
It was the consensus of the Board to review and discuss revision of personnel policy in increments. No Motion was made.
- 28. Discussion and Possible Action on Cancellation of July 1 Board of Selectmen Meeting**  
Greg Cordova moved to cancel the July 1, 2010 meeting of the Board of Selectmen, seconded by Stan Soby. Unanimously approved. MOTION CARRIED.
- 29. Citizen’s Comments**  
None
- 30. First Selectman’s Report**  
First Selectman Schuster reported on the opening ceremony for Cody Camp on Saturday, 6/18/2010 at 9:00 a.m., he invited all Board Members to attend if possible. He advised all present of the General Assembly meeting regarding the conveyance tax and urged all to speak out on the matter. G. Schuster reported on “The Kids for Kindness” program he attended in Hartford and shared what a great event it was.

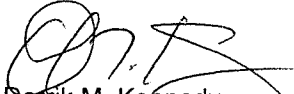
**31. Liaison Report**

J. Ford commented on the Historic District Commission, Conservation Commission and the Health District Task Force. R. Coyle commented on the Commission on Aging, the Open Space Commission, and the Senior Center Study Group report attached. S. Soby commented on the Planning & Zoning Commission and Zoning Board of Appeals.

**32. Adjourn**

Greg Cordova moved to adjourn at 8:40 p.m., seconded by Rosemary Coyle.  
Unanimously approved. MOTION CARRIED.

Respectfully submitted,



Derrick M. Kennedy  
Executive Assistant to the First Selectman

To: Colchester Board of Selectman

From: Rosemary Coyle, Selectman

Date: June 17, 2010

Re: Liaison Report

**Housing Authority –**

The Housing Authority meets at the same time as the Board of Selectman so I am unable to attend these meetings.

**Colchester Senior Center Study Committee –**

I have attached the minutes of the special meeting with Bruce Sheridan of DECD who discussed the process for applying for Small Cities Block Grant Funding.

- Process is highly competitive
- Projects need to be shovel ready with a 50% cash match to obtain enough points to be awarded funding
- Applications issued in February with a June submission date and awards in October
- At this time Senior Centers are not a priority of DECD for CDBG funding
- Senior Centers still meet one of the national objectives of HUD – serving low and moderate income persons – therefore are still eligible activities that could receive funding
- Restricted usage to seniors 60+ for 20 years
- STEAP funds could be used as part of the town's required match

Maggie Cosgrove also gave a presentation on how the town bonding process works.

**Commission on Aging –**

May transportation funds collected - \$419 (\$161 out of town transportation).

Jean Stawicki was elected chairperson for one year and Theresa Hendricksen was elected Vice Chairperson.

The Commission had a presentation from Deb Migneault, Community Liaison, CT Commission on Aging on Long-Term Care.

Some interesting statistics from the presentation are the following:

- 7<sup>th</sup> oldest state in the nation
- 600,000 people age 60 or older
- 1 million baby boomers – nearly 1/3<sup>rd</sup> of CT's total population
- By 2030 – 65+ population will increase by 64%
- 80% of people want to stay in their homes

- Cheaper to provide long term care in homes
- CT's long term care reform to rebalance the number of individuals in nursing homes and care for them at home could save \$600 million dollars every year
- Currently a federal demonstration grant in the state represents rebalancing in action.
- In rebalancing the money would follow the person.
- Biggest barrier to rebalancing affordable, accessible housing.

### **Open Space –**

- Nature Conservatory Grant will run to the end of the year
- Town of Colchester land acquisition planning
- Adam Turner is working on an issue paper and then will make recommendations for policy to come before all the boards
- The committee reviewed just for discussion the outline of “How Effective is the Town’s Open Space Program.”

### **Colchester Hayward Fire Department Monthly Officers’ Meeting –**

- Line item #46390 will be over expended at year end due to vehicle maintenance issues
- Vehicle maintenance issues – 2<sup>nd</sup> engine from headquarters out of service and in Cromwell for repairs, leaf springs and suspension damage due to salt conditions on service 2, ET1 and ET3
- Question on why revenue from ambulance doesn’t go directly to fire department equipment
- Everyone’s been trained on new ambulance – Rescue 528
- Everyone will receive new regional ID cards as well as company ID cards that will identify individuals in regional response
- Old Firehouse sign - \$1500
- New Fire Police vehicle – former Senior Center bus
- New fire truck scheduled to arrive in August